

City of Cave Springs
City Council Meeting Minutes – Community Building
July 22, 2025 @ 6:00 PM

Call to Order of City Council Meeting @ 6:09pm

Mayor Noblett	Present
Marc Williams	Present – Left @ 8:35pm
Mike Middlecamp	Present
MC Chitsazan	Present
Erica Velasquez	Present
JJ Thompson	Absent
Jeremy Cobb	Absent

Others Present:

Clerk / Treasurer – Kimberly Hutcheson
Police Dept. – Rick Crisman
Fire Dept. – Gary Jordan
Public Works – Will Smith
Planning – David Keck
City Attorney – Justin Eichman
City Engineer – Daniel Barnes

Approval of July 22, 2025, City Council Agenda

Alderman Middlecamp made a motion to amend the agenda and add Stormwater as #9 to the agenda.

Alderman Williams made a motion to approve the amended agenda; Alderwoman Velasquez seconded the motion. Motion Passed 4-0.

Approval of City Council Meeting Minutes for June 24, 2025

Alderman Chitsazan made the motion to approve the Council Minutes for June 24, 2025, Alderwoman Velasquez seconded the motion. Motion Passed 4-0

City Financial Reports June 2025:

Alderman Chitsazan made the motion to table June 2025 city financials, Alderman Middlecamp seconded the motion. Motion Passed 4-0

Water & Sewer Financial Reports June 2025:

Alderman Middlecamp made the motion to table June 2025 water & sewer financials. Alderman Chitsazan seconded the motion. Motion Passed 4-0

Department Reports June 2025:

- Fire Department – Gary Jordan
- Police Department – Rick Crisman
- Planning – David Keck
- Water & Sewer Department – MC Chitsazan / Will Smith

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Engineer's Report – Daniel Barnes

- *Bright Street – Need to stay on Updates per Alderwoman Velasquez*
- *Hwy 112 ARDOT – Storm Drainage*
- *Stormwater Management*
- *Lift Station Update*

Attorney's Report – Justin Eichman

Clerk / Treasurer's Report – Kimberly Hutcheson

Mayor's Report – Randall Noblett

Public Comments:

- Peter Smith / Brentwood – Flooding Concerns
- John Longinotti / Brown Road – Flooding Concerns
- Bethany Duncan / Fairway Valley – Flooding Concerns
 - She attended a council meeting 5 years ago with the same concerns.
- Steve Newbell / Brentwood – Flooding Concerns
 - Cave Springs is going to be known as the town that floods.
- Rick Katzfey / Brentwood – Flooding Concerns
- Hutch Hutcheson / Business Owner Downtown – Flooding Concerns
- Shawn Hart / Fairway Valley – Flooding Concerns

Follow up:

LIFT STATION UPDATE

Old Business - NONE

New Business:

- 1) **A RESOLUTION APPROVING AND ADOPTING THE MASTER STREET PLAN AND FUTURE LAND USE MAP FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Williams made a motion to approve the ***Resolution***; Alderman Chitsazan seconded the motion.
Motion Failed

Alderwoman Velasquez made a motion to table the Resolution; Alderman Williams seconded the motion.
Motion Passed-4-0

- 2) **A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT WITH THE CITY OF SPRINGDALE CONCERNING THE WATER TERRITORY BOUNDARY BETWEEN THE TWO CITIES.**

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Alderman Chitsazan made a motion to approve **Resolution 2025-36**; Alderwoman Velasquez seconded the motion.
Motion Passed 4-0

3) A RESOLUTION TO ADOPT ARKANSAS LEGISLATIVE AUDIT INFORMATION SYSTEMS BEST PRACTICES MANUAL DATED OCTOBER 2024 OR MOST CURRENT EDITION FOR THE CITY OF CAVE SPRINGS, ARKANSAS.

Alderwoman Velasquez made a motion to approve **Resolution 2025-37**; Alderman Chitsazan seconded the motion.
Motion Passed 4-0

4) A RESOLUTION TO APPROPRIATE FUNDS AND AUTHORIZE THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT FOR LANDSCAPING FOR THE NEW PUMP STATION AREA IN THE CITY OF CAVE SPRINGS, ARKANSAS.

Alderman Chitsazan made a motion to approve **Resolution**; Alderman Williams seconded the motion. Motion Failed

Alderman Chitsazan made a motion to amend the Resolution to approve \$3000.00 max for landscaping & bushes.
Alderman Middlecamp seconded the motion. Motion Passed 4-0

5) AN ORDINANCE ACCEPTING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF CAVE SPRINGS, ARKANSAS; APPROVING THE SCHEDULE OF SERVICES TO BE EXTENDED TO SAID AREA; AND ASSIGNING SUCH TO WARDS.

Alderman Chitsazan made the motion to suspend the rules and to be placed on the third and final reading,
Alderman Williams seconded the motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

Alderman Williams made the motion for **Ordinance 2025-11** to be adopted; Alderman Chitsazan seconded the Motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

6) AN ORDINANCE TO AMEND ORDINANCE NO. 2019-09 TO SET A NEW FIXED ASSET THRESHOLD FOR THE CITY OF CAVE SPRINGS; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

Alderman Williams made the motion to suspend the rules and to be placed on the third and final reading,
Alderwoman Velasquez seconded the motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

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Alderman Williams made the motion for **Ordinance 2025-12** to be adopted; Alderman Chitsazan seconded the Motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

Alderman Chitsazan made the motion for the Emergency Clause to be adopted; Alderman Williams seconded the Motion. Motion passed 4-0.

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

7) AN ORDINANCE TO ESTABLISH AN EVENTS COMMITTEE FOR THE CITY OF CAVE SPRINGS, ARKANSAS; DECLARING AND EMERGENCY AND FOR OTHER PURPOSES.

Alderwoman Velasquez made the motion to suspend the rules and to be placed on the third and final reading, Alderman Chitsazan seconded the motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

Alderman Chitsazan made the motion for **Ordinance 2025-13** to be adopted; Alderwoman Velasquez seconded the Motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

Alderman Chitsazan made the motion for the Emergency Clause to be adopted; Alderman Williams seconded the Motion. Motion passed 4-0.

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

8) AN ORDINANCE ESTABLISHING PROCEDURES AND MEASURES FOR ELECTRONIC FUNDS TRANSFERS ("EFT") AND PAYMENTS AND OTHER RELATED PURPOSES; DECLARING AND EMERGENCY AND FOR OTHER PURPOSES.

Alderwoman Velasquez made the motion to suspend the rules and to be placed on the third and final reading, Alderman Chitsazan seconded the motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

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Alderman Chitsazan made the motion for **Ordinance 2025-14** to be adopted; Alderman Williams seconded the Motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

Alderman Chitsazan made the motion to amend Ordinance adding #7 to Ordinance (Payroll Reports and disbursement information will be provided to the payroll clerk and the City Treasurer in the week the payments are transmitted.) Alderman Middlecamp seconded the Motion. Motion passed 4-0.

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

Alderman Williams made the motion for the Emergency Clause to be adopted with amendments Alderman Middlecamp seconded the Motion. Motion passed 4-0.

Mike Middlecamp	YES	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	XXX	JJ Thompson	XXX

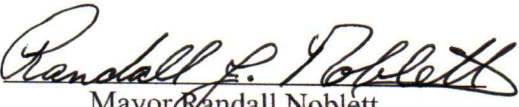
9) STORMWATER – ISSUES

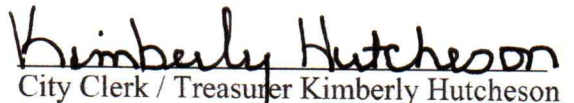
- ARDOT – Hwy 112 & 264
- Ford & Brown Road
- Ridgewood
- Fairway Valley
- Bright Street

City Engineers need to have guidelines before the next work session on August 12, 2025.

Alderman Chitsazan made the motion to adjourn at 8:44pm, Alderman Middlecamp seconded the motion.

Motion Passed 4-0


Mayor Randall Noblett


City Clerk / Treasurer Kimberly Hutcheson



FILED FOR RECORD
AT 3:00 O'CLOCK P.M.

AUG 28 2025

CITY OF CAVE SPRINGS, AR
CITY CLERK

City of Cave Springs, AR City Council Meeting 07/22/2025
City Council Minutes approved by Council on **8/26/25**

Minutes are not verbatim transcripts of the proceedings.