

**City of Cave Springs
City Council Meeting Minutes – American Legion
January 28, 2025 @ 6:30 PM**

Call to Order of City Council Meeting @ 6:30pm

Mayor Noblett	Present
Marc Williams	Present
Mike Middlecamp	Absent
MC Chitsazan	Present
Erica Velasquez	Absent
JJ Thompson	Present
Jeremy Cobb	Present

Swearing in Ceremony:

City Alderman

1. JJ Thompson
2. Jeremy Cobb

Public Hearing, Simultaneous Annexation and De-Annexation

(Section 12, Township 18 North, Range 31 West, Benton County, Arkansas)

- No one is here to speak regarding the public hearing.

Others Present:

Clerk / Treasurer – Kimberly Hutcheson
Police Dept. – Rick Crisman
Fire Dept. – Gary Jordan
Planning – David Keck
City Attorney – Justin Eichman
City Engineer – Daniel Barnes

Approval of January 28, 2025, City Council Agenda

Alderman Thompson made a motion to approve the agenda, Alderman Chitsazan seconded the motion. Motion Passed 4-0.

Approval of City Council Meeting Minutes for December 17, 2024

Alderman Thompson made the motion to approve the Council Minutes for December 17, 2024, Alderman Cobb seconded the motion. Motion Passed 4-0

City Financial Reports November & December 2024:

Alderman Chitsazan made the motion to approve November & December 2024 City Financial Reports, Alderman Thompson seconded the motion. Motion Passed 4-0

Water & Sewer Financial Reports November & December 2024:

Alderman Cobb made the motion to approve November & December 2024 water & sewer financial reports, Alderman Chitsazan seconded the motion. Motion Passed 4-0

Department Reports October 2024:

- Fire Department – Gary Jordan
 - Fire Dues will be mailed out within the next week

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- Police Department – Rick Crisman
 - Hired 1 new Police Officer
- Planning – David Keck
- Water & Sewer Department – MC Chitsazan

Alderman Williams made the motion to amend the agenda to add Resolution for waterline to be added as #1 to the agenda. Alderman Cobb seconded the motion. Motion Passed 4-0

Engineer's Report – Daniel Barnes

- Stop Light 264 & 112 – Approval & TLS submit plans & drawings / 15-20 weeks for poles to be set approx. 5 months till completed.
- MS4 – March 31, 2025
- NACA – Pumping 02/15/2025

Attorney's Report – Justin Eichman

- Coffee Shop – Lease Agreement
- Community Building – Usage Lease Agreement
- Wrap up of Golf Course Sewer Lease
- SOP's Water/Sewer/Street

Clerk / Treasurer's Report – Kimberly Hutcheson

- Financial Statement of Interest for 2024 Due January 31, 2025, these will need to be notarized and filed in the City Clerk's Office.
- Discussion regarding Ordinance to change the duties of City Clerk/Treasurer, she will discuss when that comes up on the agenda.

Mayor's Report – Randall Noblett

Public Comments:

- No Comments

Old Business:

1. SOP's
2. TRAFFIC LIGHT
3. COMMUNITY BUILDING – 3 to 4 weeks till it opens
4. RIDGEWOOD REPAIRS
5. CITY PARK – Cameras are in great shape Police Chief will get SIM card installed for DVR

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New Business:

- 1. A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE CHANGE ORDER NO.6 FOR THE WATER MAIN EXTENSION PROJECT IN THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Thompson made a motion to approve *Resolution 2025-01*, Alderman Chitsazan seconded the motion.
Motion Passed 4-0

- 2. A RESOLUTION TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE THE PURCHASE OF ONE (1) 2025 CHEVROLET SILVERADO 1500 AND RELATED EQUIPMENT FOR THE CAVE SPRINGS FIRE DEPARTMENT.**

Alderman Cobb made a motion to approve *Resolution 2025-02*, Alderman Chitsazan seconded the motion.
Motion Passed 4-0

- 3. A RESOLUTION AUTHORIZING THE RATIFICATION OF THE ACCEPTANCE OF A STATEMENT OF QUALIFICATIONS FOR PROFESSIONAL SERVICES WITH THE ROSE LAW FIRM FOR EMPLOYMENT LAW SERVICES FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Thompson made a motion to approve *Resolution 2025-03*, Alderman Cobb seconded the motion.
Motion Passed 4-0

- 4. A RESOLUTION TO AMEND THE 2025 BUDGET FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Thompson made a motion to approve *Resolution 2025-04*, Alderman Chitsazan seconded the motion.
Motion Passed 4-0

- 5. A RESOLUTION APPROVING THE 2025 CITY COUNCIL MEETING CALENDAR FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Thompson made a motion to approve *Resolution 2025-05*, Alderman Cobb seconded the motion.
Motion Passed 4-0

- 6. A RESOLUTION TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT FOR IT SERVICES WITH JMARK BUSINESS SOLUTIONS, INC. FOR THE CITY OF CAVE SPRINGS, ARKANSAS AND APPROPRIATING FUNDS FOR THE SAME.**

Alderman Thompson made a motion to approve *Resolution 2025-06*, Alderman Williams seconded the motion.
Motion Passed 4-0

- 7. AN ORDINANCE TO CONCUR AND ACCEPT ORDINANCE NO. 6026 OF THE CITY OF SPRINGDALE, WASHINGTON COUNTY, ARKANSAS CALLING FOR THE DETACHMENT OF CERTAIN TERRITORY FROM THE CITY OF CAVE SPRINGS, ARKANSAS AND THE SIMULTANEOUS ANNEXATION THEREOF INTO THE CITY OF SPRINGDALE, ARKANSAS.**

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Alderman Thompson made the motion to suspend the rules and to be placed on the third and final reading, Alderman Cobb seconded the motion. Motion Passed 4-0

Mike Middlecamp	XXX	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	XXX
Jeremy Cobb	YES	JJ Thompson	YES

Alderman Thompson made the motion for **Ordinance 2025-01** to be adopted, Alderman Cobb seconded the Motion. Motion Passed 4-0

Mike Middlecamp	XXX	Marc Williams	YES
MC Chitsazan	YES	Erica Velasquez	XXX
Jeremy Cobb	YES	JJ Thompson	YES

8. AN ORDINANCE AMENDING ORDINANCE NO. 2018-3 IN ITS ENTIRETY AND IDENTIFYING THE DUTIES AND REQUIREMENTS OF THE OFFICE OF THE CITY CLERK TREASURER FOR THE CITY OF CAVE SPRINGS; REMOVING ALL OTHER DUTIES AND RESPONSIBILITIES OF THE OFFICE OF THE CLERK-TREASURER, DECLARING AN EMERGENCY AND OTHER MATTERS PERTAINING THERETO.

Alderman Thompson made a motion to table until it can be discussed at the next work session, Alderman Cobb seconded the motion. Motion Passed 4-0

9. AN ORDINANCE TO AMEND CHAPTER 30: MAYOR AND CITY COUNCIL OF THE CAVE SPRINGS MUNICIPAL CODE; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

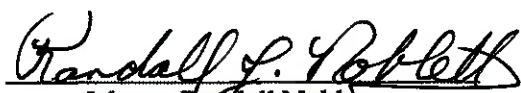
Mayor Noblett stated this is not an Ordinance to vote on, this is only informational for the council, that can be discussed at the work session.

10. DISTRIBUTE WATER AND SEWER AUDIT REPORT

Mayor Noblett handed out the Water & Sewer Audit Report for the year 2023 from Berry & Associates.

Alderman Thompson made the motion to adjourn at 7:15pm., Alderman Williams seconded the motion.

Motion Passed 4-0


Mayor Randall Noblett


City Clerk / Treasurer Kimberly Hutcheson

FILED FOR RECORD
AT 11:55 O'CLOCK A.M.

FEB 28 2025

CITY OF CAVE SPRINGS, AR
CITY CLERK

City of Cave Springs, AR City Council Meeting 01/28/2025
City Council Minutes approved by Council on 2-25-25
Minutes are not verbatim transcripts of the proceedings.

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