

City of Cave Springs
City Council Meeting Minutes – American Legion
June 24, 2025 @ 6:00 PM

Call to Order of City Council Meeting @ 6:02pm

Mayor Noblett	Present
Marc Williams	Absent
Mike Middlecamp	Present
MC Chitsazan	Present
Erica Velasquez	Present
JJ Thompson	Absent
Jeremy Cobb	Present

Others Present:

Clerk / Treasurer – Kimberly Hutcheson
Police Dept. – Rick Crisman
Fire Dept. – Tony Wright
Planning – David Keck
City Attorney – Justin Eichman
City Engineer – Daniel Barnes

Approval of June 24, 2025, City Council Agenda

Alderman Chitsazan made a motion to approve the agenda; Alderman Middlecamp seconded the motion.
Motion Passed 4-0.

Approval of City Council Meeting Minutes for May 27, 2025

Alderman Chitsazan made the motion to approve the Council Minutes for May 27, 2025, Alderman Cobb seconded the motion. Motion Passed 4-0

City Financial Report May 2025:

Alderman Chitsazan made the motion to table all city financials due to the Payroll Disbursement account not balancing (Mayor Noblett is responsible for this account), Alderman Middlecamp seconded the motion. Motion Passed 4-0

Water & Sewer Financial Reports May 2025:

Alderman Chitsazan made the motion to approve May 2025 water & sewer financial reports; Alderwoman Velasquez seconded the motion. Motion Passed 4-0

Department Reports May 2025:

- Fire Department – Tony Wright
- Police Department – Rick Crisman
- Planning – David Keck
- Water & Sewer Department – MC Chitsazan / Will Smith / Daniel Barnes

Alderman Chitsazan made the motion to approve \$19,000.00 for landscaping at NACA, Alderman Cobb seconded the motion.

Alderwoman Velasquez made the motion to table to discuss further at a work session, Alderman Middlecamp seconded the motion. Motion Passed 4-0

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Engineer's Report – Daniel Barnes

- *Traffic Light no updates / no easement appraisals / Equipment will be here in August 2025*
- *Lift Station Update*

Attorney's Report – Justin Eichman

Clerk / Treasurer's Report – Kimberly Hutcheson

The City Treasurer requested the council review a couple of Ordinances at the next work session.

- EFT Payments
- Fixed Assets List
- Update on Franchise Tax – 4%

Mayor's Report – Randall Noblett

- *Easements*
- *Cleanup*
- *Ordinance / Resolution Water Charge Replacement for damaged meters*

Public Comments:

- None

New Business:

- 1) **A RESOLUTION TO AUTHORIZE THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT IN ORDER TO SELL TWO (2) 2020 FORD EXPLORERS TO SUPERIOR AUTOMOTIVE FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Chitsazan made a motion to approve ***Resolution 2025-33***; Alderman Middlecamp seconded the motion.

Motion Passed 4-0

- 2) **A RESOLUTION TO APPROPRIATE FUNDS AND TO AUTHORIZE THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH ELYNX TECHNOLOGIES FOR MONITORING SEWER SYSTEM PUMP STATIONS IN THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Velasquez made a motion to approve ***Resolution 2025-34***, Alderman Cobb seconded the motion.

Motion Passed 4-0

- 3) **A RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF A JAIL FUND BANK ACCOUNT FOR THE CITY OF CAVE SPRINGS, ARKANSAS AND TO AUTHORIZE THE TRANSFER FUNDS FROM THE GENERAL FUND TO THE JAIL FUND ACCOUNT.**

Alderman Chitsazan made a motion to approve ***Resolution 2025-35***, Alderman Cobb seconded the motion.

Motion Passed 4-0

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4) AN ORDINANCE TO AMEND ORDINANCE NO. 2016-07 PROVIDING FOR THE LEVY OF A SUPPLEMENTAL TAX ON SALES OF ALCOHOLIC BEVERAGES (EXCLUDING BEER AND WINE) FOR ON PREMISES CONSUMPTION PURSUANT TO ARK. CODE ANN. § 3-9-214 FOR THE CITY OF CAVE SPRINGS, ARKANSAS; AND FOR OTHER PURPOSES.

Alderman Middlecamp made to table the Ordinance to be discussed further at a work session, Alderwoman Velasquez seconded the motion. Motion Passed 4-0

Mike Middlecamp	YES	Marc Williams	XXX
MC Chitsazan	YES	Erica Velasquez	YES
Jeremy Cobb	YES	JJ Thompson	XXX

Council Comments:

1. Alderman Middlecamp had concerns regarding the Maintenance Shop with Winter/Salt prep, wanted to be proactive and not have the issues we have had in previous years.

Alderman Cobb made the motion to adjourn at 7:23pm, Alderman Middlecamp seconded the motion.

Motion Passed 4-0

Mayor Randall Noblett

City Clerk / Treasurer Kimberly Hutcheson