**AGENDA FOR THE REGULAR MEETING OF THE**
**MAYOR AND BOARD OF ALDERMEN OF THE**
**CITY OF RICHLAND, MISSISSIPPI**
**FEBRUARY 3, 2026**
**6:00 O'CLOCK P.M.**

Call to Order

Prayer

Approve Consent Agenda: #1 - #8

Employee Service Pins:
Street Department: Ricky Lichte – 5 years – DOH 1/21/2021
Fire Department: Kevin Grantham – 10 years – DOH 1/26/2016
Reed Hawthorne – 10 years – DOH 2/1/2016

Engineering Service:

- Approve Change Order No. 2 to Southeastern Pipeline & Environmental Services on the Squirrel Branch Bank Stabilization, Phase 2 project for an increase in contract price of $75,850.00.
- Approve Pay Request No. 5 in the amount of $61,393.75, to Southeastern & Environmental Services for work performed on the Squirrel Branch Bank Stabilization, Phase 2 project.
- Authority to advertise for bid for the FY 2026 Term Bids for various Public Works items and services.

Approve purchase of ten (10) thirty-gallon drums of Permasease UC 20-20 mosquito spray and four (4) thirty-gallon drums of ReMoa Tri mosquito spray from Adapco, LLC d/b/a as Azelis Agricultural & Environmental Solutions as sole source supplier in the total amount of $81,200.00, for the Street Department

Approve the use and implementation of **T**ime**C**lock **P**lus Software, as a sole-source provider, to aid with and provide an audit trail for the City's payroll with the initial one-time investment of $11,029.67, and the annual investment of $6,012.48

Approve purchase of a new mower for the Parks and Recreation Department in the amount of $10,959.00, under State Contract No. 8200079125

Consideration of bids for the Fire Station 2 Addition and Remodel Project

Declare Fire Department's 2004 Dodge pickup, VIN 3D7KA28D24G163782, and Bad Boy zero-turn lawn mower, Inventory No. 6050, as surplus and authorize the sale of same on gov.deals

Approve reimbursement to J.D. King in the amount of $391.77, for dispatch printer toner purchased out-of-pocket

Approve 36-month Rental Agreements with Southern Duplicating for a copier for the Police Administrative Department in the amount of $ 192.06 per month plus copies and authorize Mayor to sign same

Adjourn

**CONSENT AGENDA**
**FEBRUARY 3, 2026**
**6:00 O'CLOCK P.M.**

Item # 1 – Approve Minutes dated January 20, 2026

Item # 2 – Approve Claims Docket - $1,666,238.58 Total
Docket of Paid Claims #32184 - #32203 - $1,542,710.88
Docket of Unpaid Claims #32204 - #32332 - $123,527.70

Item # 3 – Approve Water Refund Check Register - $3,850.00

Item # 4 – Approve payment to MS Department of Revenue for $2,671.08
for Sales Tax collected from the Water Department

Item # 5 - Approve payments for the monthly health insurance premiums:
Blue Cross Blue Shield: $89,495.76 electronic
Morgan White Group: $13,834.28 paper check

Item # 6 – Approve Payroll:
January 23, 2026 - $361,755.55
Paper Check # 76451 - 76470
Direct Dep. Check # 527932 - 528067

January 30, 2026 - $195,783.96
Paper Check #76471 – 76478
Direct Dep. Check #528068 - 528074

Item # 7 – Refunds:
Lauren McCoy - $110.00 – Basketball registration refund

Item # 8 - Travel/Meetings:
Amy Matthews to escort the Seniors on February 16–17, 2026, to New Orleans Louisiana for a Mardi Gras trip. Will need per diem.

Melissa Lovorn and Sahira Vega to attend the 2026 Mississippi Municipal Court Clerks Association Conference, to be held June 30 - July 2, 2026, in Biloxi, MS. Will need registration, hotel, travel expenses, and use of a City Vehicle or mileage.

Allison Sawyer to attend the 2026 Spring Municipal Clerk Conference in Starkville, MS on April 29-May 1, 2026. Registration is $225.00. Will need hotel, per diem, and use of a City Vehicle or mileage.