AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RICHLAND, MISSISSIPPI SEPTEMBER 5, 2023 6:00 O'CLOCK P.M.

Call to Order

Prayer

Approve Consent Agenda: #1 - #8

Employee Service Pins:

Public Works: Ryan Azevedo – 10 years – DOH 9/4/2013

Engineering Service:

Approve the Contract with Crystal Clean Sweeping, Inc. from October 1, 2023, through June 30, 2025, for the quarterly (7 times over length of contract) street sweeping of various City streets, as listed, in the amount of $9,856.35

Approve the Contract with Sweeping Corporation of America LLC. from October 1, 2023, through June 30, 2025, for the bi-monthly (10 times over length of contract) street sweeping of Hwy. 49 *only* in the amount of $24,220.50

Public Hearing: Special Exception at 890 Hwy. 49 South. (Old Aarons Building) pursuant to Section 1502 of the City of Richland Zoning Ordinance; Medical Cannabis Dispensary in a Commercial District.

Consider Design Variance on proposed Averitt Trucking Project at 109 Diane Drive pursuant to the City's Development Ordinance Section 308.01

Adopt Resolution for Passage of Budget, on the Summary Level, for Fiscal Year ended September 30, 2024

Adopt Salaries for Fiscal Year 2023-2024, to be effective October 4, 2023, including the compensation for the City's Public Defender and Prosecutor

Accept 2023/2024 Tax Assessment Values from Rankin County pursuant to §21-33-49:

	Assessed Value	Tax
Real Property	$82,876,932.00	$1,574,661.71
Personal Property	$61,008,706.00	$1,159,165.41
Motor Vehicles	$17,626,945.00	$ 334,911.96
Mobile Homes	$ 632,879.00	$ 12,024.70
Public Utilities	$ 5,868,205.00	$ 111,495.90
Homestead Exemption	$ 4,137,048.00	$ (78,603.91)

Adopt No-Protest Resolution for Richland to issue a Not to Exceed $5,000,000 GO Bond, Series 2023 (Modernization Use Tax)

Approve Lyle, Walker & Co., P.A. to conduct the FY ended September 30, 2023, audit work at a cost not to exceed $41,500.00 and additional $6,000.00 if single audit is required, and authorize Mayor to sign the same

Approve renewing the yearly Contract with TCS Ware in the amount of $4,000.00/month for one year starting October 1, 2023-September 30, 2024

Approve Yearly Contract with Butler Snow as the City Attorney for FY 2024, at same rate and terms

Approve renewal and payment of Worker's Comp Insurance premium in the amount of $84,335.10, with MS Municipal Service Company for October 1, 2023 – October 1, 2024

Approve contribution of $100.00 per month to the Center for Violence Prevention for the FY 2024 budget year pursuant to MS §21-19-65

Approve contribution of $300.00 per month to Star Women's Club for Richland Backpack Program for the FY 2024 budget year pursuant to MS §21-19-65

Approve Health Insurance Renewal through BC/BS with a gap plan through Morgan White Group for FY 2024 and authorize monthly payments of the same

Approve Dental Insurance renewal through Met Life for FY 2024

Approve Employer-paid Life Insurance/AD&D through Met Life for FY 2024, with monthly premiums of $4.50, per person paid entirely by City

Approve payment of Inv. No. 41307, from Waggoner Engineering for work done, per contract approved January 3, 2023, in the amount of $4,327.30, out of 100-301-600; Highway 49 Pedestrian Bridge Fund utilizing funds received from the Department of Finance and Administration pursuant to HB1353

Two quotes received for the purchase of two (2) 2023 Dodge 1500 vehicles for the Street Department for mosquito spraying:

Landers Chysler - $29,500.00 each
Cannon - $38,945.00 each

Renew yearly Software Maintenance Contract between the City of Richland Water Department and Esri, Inc. for GIS Services in the amount of $6,050.00, as a service contract

Approve the hire of Kary Ellis in the Street Department effective September 16, 2023, at Level 1/Step 1, contingent upon the passage of a drug screening

Approve the reclassification of Landon Johnson and Ryley Pinnner from Summer Worker to Part-Time Employee at the same rate of compensation in the Street Department

Approve the reclassification of Ben Pruitt from Summer Worker to Part-Time Employee at the same rate of compensation in the Parks and Recreation Department

Approve promotion of Kevin Grantham from Captain (Level 7/Step 11) to Battalion Chief (Level 8/step 2), Josh Dougay from Lieutenant (Level 6/Step 5) to Captain (Level 7/Step 6), and Travis Martin from Lieutenant (Level 6/Step 7) to Captain (Level 7/Step 8), effective October 4, 2023

Approve the following Payroll changes for the Fire Department:

- Part-time EMT-B rate from $10.00/hr. to $13.00/hr.
- Part-time Paramedic rate from $13.00/hr. to $15.00/hr.
- Add an Advanced EMT Certification Incentive of $2,500.00, for Full-time
- Raise the Paramedic Incentive from $3,500.00, to $5,000.00, for Full-time

Approve reclassification of Jay Sandifer from Part-Time to Full-Time Employee for the Fire Department at (Level 5/Step 8) effective October 4, 2023

Approve hiring of Dillon Patrick and Joseph McGinty at (Level 4/Step 1), and Eric Whittington at (Level 4/Step 2) effective October 4, 2023, contingent upon passage of a drug test

Authorize the purchase of Hustler Excel Zero turn lawn mower, State Contract No. 8200067263, from Fredrick's Sales and Service in the amount of $6,748.85, for the Fire Department

Approval to enter into an Interagency Agreement with the Rankin County Multidisciplinary Team in order to better facilitate investigation techniques involving juveniles and authorize the Police Chief to sign documents related to same

Approve the service contract with Intrepid Networks for a (1) year subscription in the amount of $1,170.00, for the Police Department, and authorize the Mayor to sign related documents

Approval to dispose of Police Department property from attached list from the and remove from inventory

Approve the salary increase effective September 6, 2023, of dispatcher Amy Schell from Level 1/Step 1 to Level 1/Step 3, for undergraduate degree

Approve hire of Troy Nix for the position of Patrol Officer for the Richland Police Department effective September 6, 2023 at Level 2/Step 7

Approve the sole-source purchase of a dual-purpose K-9 from Southern State K-9 LLC in the amount of $19,500.00

Authorize Coty Hamilton to apply for a grant through USPCA and AKC Reunite which will reimburse $7,500.00 of the amount of purchase price of K-9 to the City, and authorize the Mayor to sign same

Consideration of a monthly donation to the Richland Upper Elementary's Beta Club community service project called Partner's Pantry pursuant to Miss. Code Ann. §17-3-1

Adopt Proclamation of September 18-24, 2023, as National Rail Safety Week

Department Reports

Executive Session – Police Personnel Issues

Adjourn

CONSENT AGENDA
RICHLAND, MISSISSIPPI
SEPTEMBER 5, 2023
6:00 O'CLOCK P.M.

Item # 1 – Approve Minutes dated August 15, 2023

Item # 2 – Approve Claims Docket - $964,786.76 Total
Docket of Paid Claims #28981 - #28999 - $729,739.55
Docket of Unpaid Claims #29000 - #29280 - $235,047.21

Item # 3 – Approve Water Refund Check Register - $2,340.00

Item # 4 – Approve payment to MS Department of Revenue for $3,942.44 for Sales Tax collected from the Water Department

Item # 5 - Approve payments for the monthly health insurance premiums:
Blue Cross Blue Shield: $67,777.84 electronic
Morgan White Group: $11,840.66 paper check

Item # 6 – Approve Payroll:
August 25, 2023 - $262,252.87
Paper Check#74877 – 74896
Direct Dep. Check #518750 - 518888

August 31, 2023 - $20,519.90
Paper Check#74897 – 74904
Direct Dep. Check #518889 - 508900

Item # 7 – Refunds:
Billie Marie Smith - $706.00 – Cash Bond as Court-ordered

Item # 8 – Travel:
Authorize Sgt. Coty Hamilton, Det. Wesley Skinner, and Chief Nick McLendon to travel to Hattiesburg to test K-9

Jonathan Johnson and Corrie Jordan to attend the 2023 Turfgrass Research Field Day in Starkville, MS on September 21, 2023. Registration $115.00 each. Will need use of one City Vehicle.

Sandra Yates and Karen Jackson to attend 2023 Fall Municipal Clerk Conference in Tupelo, MS on October 18-20, 2023. Will need registration, hotel, travel expenses, and use of a City Vehicle or mileage.