AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RICHLAND, MISSISSIPPI
MARCH 19, 2024
6:00 O'CLOCK P.M.

Call to Order

Prayer

Swearing in of Mayor Clay Burns

Approve Consent Agenda: #1 - #7

Approve payment of Inv. No. 42144, from Waggoner Engineering for work done, per contract approved January 3, 2023, in the amount of $3,374.50, out of 100-301-600; Highway 49 Pedestrian Bridge Fund utilizing funds received from the Department of Finance and Administration pursuant to HB1353

Approve payment of Invoice No. 72520, in the amount of $4,877.75, out of the 2023 M.U.T. Bond Debt Fund to Engineering Service for work completed, as approved in the Engineering Agreement on November 7, 2023, and amended on December 5, 2023, for the 2023 Street Improvement Project

Approve payment of Invoice No. 72521, in the amount of $1,197.73, out of the 2023 M.U.T. Bond Debt Fund to Engineering Service for work completed, as approved in the Engineering Agreement on November 7, 2023, for the 2023 Drainage Improvement Project

Approve Yearly Maintenance Contracts with Environment Masters for HVAC systems at the Rec Center in the amount of $1,519.25, and the Community Center in the amount of $1,027.00, per quarter, and authorize the Mayor to sign the same

Approve Change Order Request No. 1 to the 2023 Street Sweeping Contract in the amount of $2,422.05, to sweep the inside shoulder of Hwy 49

Approve the sole source purchase of nine (9) Neptune Flange Meters for the Water Department from Consolidated Pipe and Supply Co., Inc. in the amount of $27,630.00

Approve purchase of six (6) thirty-gallon drums of Remoa Tri mosquito Spray and two (2) boxes of larvicide from Adapco, LLC d/b/a as Azelis Agricultural & Environmental Solutions as a sole source supplier in the total amount of $55,814.00, for the Street Department

Approve renewal of Service Agreement with Michelin Mobility Intelligence for the RoadBotics program in the amount of $1,350.00, to analyze asphalt conditions and give a pavement assessment of all streets in the City

Approve hire in the Senior Department as a Part-Time Receptionist, effective March 20, 2024, at Level 1/Step 1, contingent upon passage of drug screening.

Rescind approval of reimbursement to Peyton Owens, after signing three-year agreement, for EMT-A Training in the corrected amount of $2,238.80, and authorize reimbursement in the amount of $2,761.46

Approve pay increase for Anna Cooper upon completion of Academy Certification to Level 2/Step 3, effective on March 20, 2024

Declare the Police Department Cellebrite System (dongle and connectors) Serial # 2100472778, and Computer Voice Stress Analyzer Asset No.5314, Serial # JPVR8FI, as surplus, remove from Asset list, and authorize sale of same on govdeals.com

Consideration of Executive Session for Economic Development and potential litigation discussions

Adjourn

CONSENT AGENDA
RICHLAND, MISSISSIPPI
MARCH 19, 2024
6:00 O'CLOCK P.M.

Item # 1 – Approve Minutes dated March 5, 2024

Item # 2 – Approve Claims Docket: $922,349.96 Total
Docket of Paid Claims: #31456 - #31479 - $491,987.22
Docket of Unpaid Claims: #31480 - #31646 - $430,362.74

Item # 3 – Approve Bank Balance Reports through February 29, 2024

Item # 4 – Approve Revenue and Expenditure Reports for February 29, 2024

Item # 5 - Accept Report of Privilege Tax Licenses issued February 16, 2024, through March 14, 2024, for FY 2021; No. 462 - 469

Item # 6 – Approve Payroll:
March 8, 2024 - $289,301.96
Paper Check #75232 – 75251
Direct Dep. Check #520744 - 520879

Item # 7 – Travel:

Jason Sutphin, Todd Whatley, and Caleb Pearson to attend the 30th Annual Water Training Workshop in Biloxi, MS, on April 17-18, 2024. No registration. Will need hotel, travel expenses, and use of a City Vehicle or mileage.

Ryan Halbert and Brandon Holifield to attend Taser Recertification in Carthage, MS, on April 30, 2024. No registration. Will need use of City Vehicle.

John King, Josh Westbrook and Ryan Halbert to attend Trauma Notification in Jackson, MS, on March 26, 2024. No registration. Will need use of City Vehicle.

James King and Liz Hauck to attend Mississippi Emergency Communications & Technology Summit (MECATS) training in Flowood, MS, on April 2-4, 2024. Registration for Hauck is $25. Will need use of City Vehicle.

Terri Wood and Barbara Adams to escort Senior Adults to Holland, Michigan, for the Tulip Festival on May 7 – 11, 2024. Will need travel expense of meals only.

Mayor Burns, Jason Sutphin, and Karen Jackson to attend the 2024 Annual MAPDD Conference in Biloxi, MS, on April 23-26, 2024. Registration is $400.00 each. Will need hotel, travel expenses, and use of a City Vehicle or mileage.