AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RICHLAND, MISSISSIPPI
JUNE 6, 2023
6:00 O'CLOCK P.M.

Call to Order

Prayer

Approve Consent Agenda: #1 - #8

Employee Service Pins:
Police Department: Joseph Martin – 5 years – DOH 5/9/2018

Engineering Service:

- Three quotes received for striping at the Community Center and East Side parking lots to be paid out of the Parks and Recreation budget:
  Denham Pavement Markings - $2,150.00
  Dunn Rite Striping & Sealcoating LLC - $12,700.00
  Traffic Control Products Co., Inc. - $39,870.00

Ratify Mayor's Declaration of Emergency dated May 17, 2023, for subgrade failures of Prewitt Circle and authorize the necessary expenditures per Miss. Code Ann. 31-7-13(k) out of the Street Department

Authorize second Change Order for Emergency repair contract with Utility Contractors in the amount of $87,969.00, pursuant to Miss. Code Ann. 31-7-13(k); Emergency declared October 27, 2022, and ratified by Board November 1, 2022

Public Hearing: Variance Request to build over existing drainage and sanitary sewer easements and existing lot lines, on Lots 1-4 of the North Richland Commercial and Industrial Park, 317 Old Hwy. 49 South Richland MS. of the North Richland Commercial and Industrial Park. Corner of Old Highway 49 South and Leggett Drive by Southeastern Freight

Approve the Memorandum of Understanding between the City of Richland and the Rankin County School District for the paving of Ranger Drive, and authorize Mayor to sign the same

Authorize payment out of the Modernization Use Tax Fund in the amount $73,470.00, to Traffic Control Products Co., Inc. for the striping of Aerosmith, Leggett, Ranger Drive and the related parking lot, and North Church Streets as approved May 16, 2023

Approve payment of Inv. No. 40961, from Waggoner Engineering for work done, per contract approved January 3, 2023, in the amount of $32,422.60, out of 100-301-600; Highway 49 Pedestrian Bridge Fund utilizing funds received from the Department of Finance and Administration pursuant to HB1353

Approve hire of Easton Gregory Garvin as a summer worker for the Public Works Department at the rate of $9.50/hour effective June 7, 2023, contingent upon the passage of a drug screening

Three quotes received for painting of exterior brick and shutters at the Library to be paid out of the 2% Food and Beverage Fund for the exclusive use of parks, recreation, and tourism:
JKW Painting - $8,500.00
J & B Paint and Trim - $4,800.00
Spray Masterz - $10,000.00

Two quotes received for the 1-year landscaping contract for the City facilities to be paid out of 3% Hotel/Motel Fund:
Carter and Gardner - $39,672.00
Schoggen Scapes - $36,131.04

Renew Contract with Discovery Christian for use of Field 1 at Eastside Park and authorize Parks and Recreation Director to sign same

Approve final payment out of 2% Food and Beverage Fund for the exclusive use of Parks, Recreation, and Tourism to DD Consulting, LLC in the amount of $4,500.00, per contract approved May 17, 2022, and extended November 15, 2022

Two quotes received for financing in the amount of $20,700.00, for the 3-year lease purchase of the 2023 Nissan Kicks for Parks and Rec:

Copiah Bank - 5.94%
Cadence – 5.78%

Approve hire of Benjamin Wade Pruitt as a summer worker for the Parks and Recreation Department at the rate of $9.50/hour effective June 7, 2023, contingent upon the passage of a drug screening

Authorization to enter into Memorandum of Understanding with the Rankin County School district for the Ranger Cadet Program 2023 – 2024, and authorize Mayor to sign the same

Approve hire of police officer assigned to the FLEX division at Level 4/Step 4, with a start date of June 7, 2023, contingent upon passage of drug test

Approve increase in the salary of Officer Shannon Clark from Level 2/Step 1, to Level 2/Step 3, effective June 14, 2023, for completion of his undergraduate degree from the University of Mississippi

Approve increase in the salary of Officer Maegan Crow from Level 1/Step 7, to Level 2/Step 1, effective June 28, 2023, upon completion of the SRPSI training academy and becoming a certified police officer

Two quotes received for the purchase of five (5) outbound LPR cameras:

TCSware - $40,000.00
Insight - $42,000.00

Two quotes received for the purchase of a new engine for Police unit 115:

Herrin Gear - $5,197.75
Rogers Dabbs - $5,664.16

Approve the sole source purchase of Brightly work order software in the amount of $21,197.36, for the Planning and Development Department, authorize the sole source contract with Brightly Software Inc. for the software, and authorize Mayor to sign the same

Department Reports

Adjourn

CONSENT AGENDA
THE CITY OF RICHLAND, MISSISSIPPI
JUNE 6, 2023
6:00 O'CLOCK P.M.

Item # 1 – Approve Minutes dated May 16, 2023

Item # 2 – Approve Claims Docket - $1,868,997.17 Total
Docket of Paid Claims #27861 - #27883 - $1,623,573.06
Docket of Unpaid Claims #27884 - #28101 - $245,424.11

Item # 3 – Approve Water Refund Check Register - $3,535.00

Item # 4 – Approve payment to MS Department of Revenue for $2,679.87
for Sales Tax collected from the Water Department

Item # 5 - Approve payments for the monthly health insurance premiums:
Blue Cross Blue Shield: $71,660.89 electronic
Morgan White Group: $12,402.84 paper check

Item # 6 – Approve Payroll:
May 19, 2023 - $261,565.21
Paper Check #74727 – 74748
Direct Dep. Check #517706 – 517839

May 31, 2023 - $19,544.51
Paper Check #74749 – 74756
Direct Dep. Check #517840 – 517849

June 2, 2023 - $274,675.39
Paper Check #74757 – 74769
Direct Dep. Check #517850 – 517988

Item # 7 – Refunds:
- Mirian Orozco - $50.00 – Pavilion rental cancellation
- Jonathan Lawrence - $100.00 – Cash Bond due to remanding of charge by Court
- Danielle Stanton - $1,200.00 – Richland Room rental cancellation
- Rometta Johnson - $150.00 – Rose Camelia Room rental cancellation

Item # 8– Travel:
Candice Talley to attend Emergency Services Administrative Professional Association Conference, September 6-8, 2023, in Biloxi, MS. Will need registration, hotel, travel expenses, and use of city vehicle or mileage.

Lt. Juan Chapa and Sgt. Josh Westbrook to attend Future of Law Enforcement on June 13-15, 2023, in Flowood, MS. Cost is $495.00 per officer.

Sgt. Hamilton, Det. Halbert, Sgt. Holifield, and Lt. Martin to attend Search/Arrest Warrant Operator Level 1, from June 20-23, 2023, to Meridian, MS. Will need hotel, travel expenses, and use of city vehicle or mileage.