AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RICHLAND, MISSISSIPPI
DECEMBER 16, 2025
6:00 O'CLOCK P.M.

Call to Order

Prayer

Approve Consent Agenda: #1 - #9

Employee Service Pins:
Court: Cassi Burton – 5 years – DOH 12/3/20

Authorize the closing of the COVID Recovery Fund Bank Account with Cadence Bank

Approve General Services Agreement for Professional Architectural Services with Dunaway Williams Architect, PLLC for the period commencing December 17, 2025 and expiring June 30, 2029, and authorize the Mayor to sign the same

Approve transferring JR Sheppard from Street Department to Building Department to be a Building Inspector at the same rate of pay, effective December 17, 2025

Approve promoting Richard Fortune to Building Official at Level 6/Step 1, effective December 24, 2025

Approve purchase of a 2026 Chevy Silverado 1500 Crew Cab for the Street Department from Rogers Dabbs Chevrolet under State Contract Number 8200083336, in the amount of $44,397.00

Approve purchase of a 2026 Ford F250 for the Water Department from Landers South, LLC under State Contract Number 8200083403, in the amount of $44,884.00

Two quotes received for the purchase of a service bed with a Tommygate Liftgate for the 2026 Ford F250 for the Water Department:

RPT Commercial	$16,093.46
Sullivan Truck Equipment, Inc.	$15,783.00

Approve advertising for reverse auction done through Central Bidding for the purchase of a hydro excavator for the Water Department

Approve payment of Invoice No. 6537, from Nichols Lawn & Landscaping in the amount of $2,833.00, to be paid out of the 3% Hotel/Motel Tax Fund

Consideration of Proposal by Apptegy for website,mobile app., and alerts/notification services in the amount of $11,230.00, per year and an initial set-up fee of $2,838.00

Approve the hire of the position of Firefighter at Level 4/Step1, effective December 17, 2025, contingent upon the passage of a drug test

Grant permission for the Police Department to apply for the 2027 Traffic (Overtime) Grant

Approve the hire of a Dispatcher at Level 1/Step 1, effective December 17, 2025, pending the passage of a drug screening

Approve purchase of a full-page ad in the Richland High School Yearbook in the amount of $200.00 pursuant to Miss. Code Ann. 21-19-49

Adjourn

CONSENT AGENDA FOR THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF RICHLAND, MISSISSIPPI
DECEMBER 16, 2025
6:00 O'CLOCK P.M.

Item # 1 – Approve Minutes dated December 2, 2025

Item # 2 – Approve Claims Docket: $3,345,845.57 Total
Docket of Paid Claims: #31745 - #31774 - $3,143,912.35
Docket of Unpaid Claims: #31775 - #31885 - $201,933.22

Item # 3 – Approve Bank Balance Reports through November 30, 2025

Item # 4 – Approve Revenue and Expenditure Reports for November 30, 2025

Item # 5 - Accept Report of Privilege Tax Licenses issued November 10, 2025, through December 12, 2025, for FY 2026; No. 360 - 406

Item # 6 – Approve Payroll:
December 12, 2025 - $365,716.00
Paper Check #76392 - 76407
Direct Dep. Check #527520 – 527653

Item #7 – M.U.T.:
Approve payment of Invoice No. 74192, in the amount of $3,041.93, and Invoice No. 74193, in the amount of $2,239.48, out of the 2023 M.U.T. Bond Debt Fund to Engineering Service for work completed, as approved in the Engineering Agreement on November 7, 2023, for the 2023 Street Improvement Project

Item #8 – Refunds:
Bradley Shields - $856.00 – sewer tap fees

Item # 9 – Travel/Meetings:
Allison Sawyer to attend the Spring Certified Municipal Clerk's Program in Ridgeland, MS on February 11-13, 2025. Registration is $325.00. Will need mileage or use of City Vehicle.

James Cotton to attend SWAT School in LaPlace, LA on January 9-16, 2026. Registration is $700.00. Will need hotel and per diem. Will need mileage or use of City Vehicle.

Natalie Dodd and Davis Hankins to attend Tactical Emergency Casualty Care class in Meridian, MS on January 19-22, 2026. Registration is free. Will need mileage or use of City Vehicle.

Jesse Barrett to attend Interview and Interrogation class in Meridian, MS on January 25-30, 2026. Registration is free. Will need mileage or use of City Vehicle.

Robbie Reid to attend the Certified Investigator Program at MLEOTA for a week each month from January 12, 2026-August 27, 2026. Cost is $2,500.00. Will need mileage or use of City Vehicle.