AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RICHLAND, MISSISSIPPI NOVEMBER 7, 2023 6:00 O'CLOCK P.M.

Call to Order

Prayer

Approve Consent Agenda: #1 - #9

Employee Service Pins:
Senior Center: Barbara Adams – 15 years – DOH 11/1/2008
Fire Department: Candice Talley -5 years -DOH 11/7/2018

Engineering Service:
- Authorization to advertise the 2024 Storm Sewer Rehabilitation Project
- Authorization to execute engineering agreements for the proposed bond projects (2023 Street Improvements, 2023 Drainage Improvements, and 2023 Water System Improvements)
- Authorize the mayor to sign the Southgate Sewer Agreement and the Squirrel Branch Bank Stabilization Agreement under MCWI

Adopt Resolution Authorizing the Execution of the Subrecipient Agreement under the MCWI Grant for the Squirrel Branch Project

Adopt Resolution Authorizing Adoption of a Nondiscrimination Policy

Authorize publication of CDBG Section 3 Business and Employment Notice

Approve payment of Inv. No. 41544, from Waggoner Engineering for work done, per contract approved January 3, 2023, in the amount of $10,361.70, out of 100-301-600; Highway 49 Pedestrian Bridge Fund utilizing funds received from the Department of Finance and Administration pursuant to HB1353

Appoint Kristina Jordan to replace Matt Hopkins on the Committee to rate the RFQs for the USDA Grant Feasibility Study

Approve transfer of Dalton Grantham from Street Department to Water Department at same rate of pay effective November 8, 2023

Approve hire of Z'Naiya Kincaid as the GIS Coordinator for the Water Department at Level 4, Step 2, effective November 8, 2023, contingent upon passage of drug screening

Approve annual Water Department Maintenance Agreement with Consolidated Pipe and Supply Co., Inc from January 1, 2024, through December 31, 2024, in the amount of $6,399.00

Two quotes received for the purchase of a sewer pump for Water Department:

Fluid Process & Pumps. LLC - $ 7,483.00
Cooper Electric - $8,232.00

Approve Maintenance Service Agreements effective November 2, 2023, to November 1, 2024, with Taylor Power Systems for the following generators and payment of same:

- Water Department: $10623.00:
  Water Well #3; Water Well #5; Water Well #6; Water Well #7; and two (2) portables
- General Fund: $6,371.00:
  Police Department; City Hall; and (2) Fire Department

Consideration of Age Restriction Policy for the Recreation Center

Two quotes received for the renovations to the Senior Center building:

England Enterprises, Inc. - $64,013.39
Roberts Acoustics, Inc. - $73,000.00

Approve payment to MS Municipal Liability Plan for General Liability Insurance from January 1, 2024 through December 31, 2024, in the amount of $58,608.73

Approve salary increase for Sophie Brewer and Cole Murphree for completion of certification at the MS State Fire Academy from (Level 4/step 1 to Level 5/Step 1) effective November 15, 2023

Approve promotion of Brandon Thompson from Firefighter (Level 5/Step 1) to Lieutenant (Level 6/Step 1) effective November 15, 2023

Approve the hiring of David Ware as a Firefighter (Level 5/Step 1) effective November 15, 2023, contingent upon the passage of a drug screening

Approval for Madyson Fant to hold an all-day kickball tournament at Westside Park on December 3, 2023, as fundraiser

Approve the sole-source purchase by the Police Department of four Stalker radar systems in the amount of $6,796.00, from Stalker Radar

Approve the reclassification of Officer Joesph Mullins from Patrol Officer to Dispatcher, effective November 15, 2023, with a pay decrease to Level 1/Step 3

Authorize the closing of City Offices on Friday, November 24, and December 26, in addition to the regularly scheduled State Holidays as provided in the Governor's Proclamation on the upcoming holiday season

Department Reports

Executive Session: 1) Economic Development Discussions/Negotiations
2) Police Department Personnel Matter

Adjourn

CONSENT AGENDA
THE CITY OF RICHLAND, MISSISSIPPI
NOVEMBER 7, 2023
6:00 O'CLOCK P.M.

Item # 1 – Approve Minutes dated October 17, 2023

Item # 2 – Approve Claims Docket - $1,228,051.98 Total
Docket of Paid Claims #29846 - #29862 - $1,043,177.71
Docket of Unpaid Claims #29863 - #30075 - $184,874.27

Item # 3 – Approve Revenue and Expenditure Reports dated September 30, 2023

Item # 4 – Approve Water Refund Check Register - $5,280.00

Item # 5 – Approve payment to MS Department of Revenue for $3,166.97
for Sales Tax collected from the Water Department

Item # 6 - Approve payments for the monthly health insurance premiums:
Blue Cross Blue Shield: $63,315.39 electronic
Morgan White Group: $11,747.16 paper check

Item # 7 – Approve Payroll:
October 20, 2023 - $292,324.45
Paper Check #74978 - 74995
Direct Dep. Check #519329 – 519467

October 31, 2023 - $20,344.83
Paper Check #74996-75003
Direct Dep. Check #519468-519478

November 3, 2023 - $305,541.33
Paper Check #75004-75028
Direct Dep. Check #519479-519616

Item # 8 – Refunds:
Shantrell Hopes – $120.00 - Community Center rental cancellation

Item # 9 - Travel/Meetings
Hanna Tucker to attend the 2024 Spring Clerk's Certification Training Program in Ridgeland, MS, on April 24-26, 2024. (She also needs to apply for the graduation and certification in amount of $150.00, to be presented at the MML Conference in June 2024.) Registration is $300.00. Will need mileage or use of City Vehicle.

James Whittington to travel to Munfordville, KY, in November 2023 to have the Police Department drone repaired. Will need hotel, per diem, and mileage or use if City vehicle.

Stephanie Ward to attend the Inaugural Recreation Managers Summit in Tupelo, MS, on December 5-6, 2023. Registration is $50.00. Will need travel expenses and mileage or use of City Vehicle.

Mayor Pro-Tempore, Aldermen, and Clerk, to attend the 2024 Mid-Winter Conference in Jackson, MS, on January 9-11, 2024. Early registration, by December 9, 2023, is $150.00, each. Will need mileage or use of City Vehicle.