MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF RICHLAND, MISSISSIPPI
DECEMBER 2, 2025
6:00 O'CLOCK P.M.

Call to Order

Prayer

Presentation of league trophies to 9–10-year-old and 11–12-year-old flag football teams

Approve Consent Agenda: #1 - #7

Employee Service Pin:
Water Department: Charles Rayborn – 5 years – DOH 12/02/20

Engineering Service:

- Approve Summary Change Order for the 2025 Traffic Marking Improvements Project for a deduct of $16,062.00
- Approve Final Pay Request from Traffic Control Products in the amount of $311,372.60, out of the M.U.T. Bond Fund for work performed on the 2025 Traffic Marking Improvements Project
- Consideration of bids received for the Geometric Improvements and Traffic Signal Improvements at Old Highway 49 and Carrier Boulevard Project (STP-7325-00(002) LPA/109182-701000 & 702000) to be paid out of the M.U.T. Fund
- Approve Pay Request No. 3, to be paid out of the General Fund, from Southeastern Pipeline and Env. Services in the amount of $128,690.80 for work performed on the Squirrel Branch Bank Stabilization Project

Approve the purchase and installation of 16 trees along Squirrel Branch ditch behind the Community Center from Nichols Lawn & Landscape in the amount of $4,965.00, to be paid out of the 3% Hotel/Motel Tax Fund

Declare Public Works Department's HP Printer, Asset No. 5417, as surplus and having no value, and authorize the destruction of the same

Approve Advertising for Bids for the Municipal Depository per MS Code Ann. §27-105-305 and §27-105-353

Approve the BBI, Inc. Software and Hardware Support Contracts for 1/1/26-12/31/26 in amount of $12,410.00, and $775.00, respectively, and authorize Mayor to sign both

Declare Court Services' HP Officejet Pro Printer, Asset No. 6085, as surplus and having no value, and authorize the destruction of the same

Approve the hire of Firefighter at Level 4/Step1, effective December 3, 2025, contingent upon the passage of a drug test

Approve the pay increase of Detective Joseph Mullins by 2 percent for his completion of the Criminal Investigators Program (CIP) and obtaining his Emergency Medical Technician Certification (EMT), effective December 10, 2025

Approve the surplus of the miscellaneous items from the Police Department as listed and approve the destruction of same

Consideration of purchase of a colored "Merry Christmas" advertisement in the Rankin County News in the amount of $185.00, to run December 17, 2025, pursuant to MS Code Ann. §17-3-3

Adjourn

CONSENT AGENDA
THE CITY OF RICHLAND, MISSISSIPPI
DECEMBER 2, 2025
6:00 O'CLOCK P.M.

Item # 1 – Approve Minutes dated November 18, 2025

Item # 2 – Approve Claims Docket - $1,424,548.27 Total
Docket of Paid Claims #31596 - #31613 - $1,102,314.57
Docket of Unpaid Claims #31614 - #31744 - $322,233.70

Item # 3 – Approve Water Refund Check Register - $3,810.00

Item # 4 – Approve payment to MS Department of Revenue for $3,147.37
for Sales Tax collected from the Water Department

Item # 5 - Approve payments for the monthly health insurance premiums:
Blue Cross Blue Shield: $88,581.94 electronic
Morgan White Group: $13,860.83 paper check

Item # 6 – Approve Payroll:
November 26, 2025 - $20,401.94
Paper Check #76364 - 76369
Direct Dep. Check #527377 - 527383

November 28, 2025 - $531,943.23
Paper Check #76370 - 76391
Direct Dep. Check #527384 – 527519

Item # 7 - Travel/Meetings:
Josh Westbrook and John King to attend Advanced Bloodstain Pattern Analysis at MLEOTA in Pearl, MS, on December 8-12, 2025. Registration is $275.00, each. Will need mileage or use of City vehicle.

Natalie Dodd and Kiley Grantham to attend Tactical Emergency Casualty Care class in Meridian, MS, on January 20-22, 2026. Will need mileage or use of City vehicle only.

Justin Wilson and Dalton Grantham to attend MSRWA Water Certification Class in Richland, MS on February 9-12, 2026. Registration is $435.00 each.