AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF RICHLAND, MISSISSIPPI
AUGUST 19, 2025
6:00 O'CLOCK P.M.

Call to Order

Prayer

Approve Consent Agenda: #1 - #7

Engineering Service:

- Authority to advertise for the 2025 Traffic Marking Improvements Project
- Approve Summary Change Order (final) to Hodges Land Services for a decrease of $464,337.57 for the Squirrel Branch Bank Stabilization Project (MDEQ Agr. No. 237-2-SW-5.6). The requested change order is commercially reasonable, necessary to serve the governing authority, and not made to circumvent the procurement law.
- Approve Pay Request No. 9 (Final) to Hodges Land Services in the amount of $95,143.17, for work performed on the Squirrel Branch Bank Stabilization Project (MDEQ Agr. No. 237-2-SW-5.6); $47,571.59 to be paid out of ARPA fund and $47,571.58 out of General fund to be reimbursed by Mississippi Municipality and County Water Infrastructure
- Award Base Bid for the Squirrel Branch Bank Stabilization, Phase II Project to Southeastern Pipeline and Environmental Services in the amount of $970,270.00.
- Approve Engineering Agreement with Engineering Service for the Richmond Pointe Bank Stabilization Project.

Public Hearing - Proposed Budget Fiscal Year ending September 30, 2026

Adopt Resolution Establishing the Tax Levy for Ad Valorem Taxes for the City of Richland, Mississippi, at 19 mils for the Fiscal Year ending September 30, 2026

Adopt Resolution of Support of the Mayor and Board of Aldermen for Project Express

Accept Easement from The First Baptist Church of Richland for the Squirrel Branch Project and authorize the Mayor to sign the same

Approve contract with CMPDD to develop and maintain the City's Hazard Mitigation Plan and authorize the Mayor and City Clerk to sign the same

Approve new rates for General Services with Engineering Service for FY 2026, effective September 2025 - August 2026

Approve Central Mississippi Regional Library System budget allocation request for FY 2026, in the amount of $10,197.00, as requested

Approve Privilege License Form and consecutive numbering of license issued to begin at 001 for Fiscal Year 2025-2026, pursuant to §21-17-477 Miss. Code Ann. (1972)

Appoint Robert Spotswood as an additional back-up Pro-Temp Judge for the City of Richland Municipal Court

Approve the promotion of Beth Burkhalter to the position of Police Lieutenant at Level 4/ Step 1, effective August 20, 2025

Approve the promotion of James Cotton to the position of Police Sergeant at Level 3/Step 1, effective August 20, 2025

Approve the hire of Police Patrolman Level 2/Step 1, effective September 3, 2025, pending the passage of a drug screening, and authorize the same to attend SRPSI (Camp Shelby) starting October 5, 2025 for Law Enforcement Certification at the cost of $4000.00

Adjourn

CONSENT AGENDA FOR THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF RICHLAND, MISSISSIPPI
AUGUST 19, 2025
6:00 O'CLOCK P.M.

Item # 1 – Approve Minutes dated August 5, 2025

Item # 2 – Approve Claims Docket: $1,517,898.36 Total
Docket of Paid Claims: #37654 - #37679 - $1,168,030.50
Docket of Unpaid Claims: #37680 - #37813 - $349,867.86

Item # 3 – Approve Bank Balance Reports through July 31, 2025

Item # 4 – Approve Revenue and Expenditure Reports for July 31, 2025

Item # 5 - Accept Report of Privilege Tax Licenses issued July 12, 2025 through August 15, 2025 for FY 2025; No. 486 - 487

Item # 6 – Approve Payroll:
August 8, 2025 - $323,065.85
Paper Check #76195 - 76210
Direct Dep. Check #526259 – 526395

Item # 7 – Travel/Classes:
Scot Mancil to attend CMO Elective Class in Ridgeland, MS on August 26, 2025. Registration is $25.00

Mayor and Aldermen to attend the MML 2025 Small Town Conference in Philadelphia, MS on October 14-16, 2025. Registration is 125.00 each. Will need two night's hotel, per diem, and mileage or use of City Vehicle.