EMPLOYMENT OPPORTUNITY

Highway Division Supervisor – Public Works

Salisbury Township is seeking a qualified Highway Division Supervisor to oversee daily operations of the Township's Highway Division to oversee daily operations of the Township's Highway Division within the Public Works Department.

Responsibilities include supervising employees, coordinating roadway and stormwater maintenance, overseeing parks and grounds, managing fleet maintenance, coordinating projects, and directing emergency response and winter operations, including snow plowing and salting. The position also requires effective communication with Township residents, contractors, utility companies, and other staff regarding projects, maintenance activities, service requests, and resident concerns.

Minimum Qualifications:

- Minimum of **5 years of supervisory experience** is preferred.
- Experience in public works, highway maintenance, or a related field preferred.
- High school diploma or GED required.
- Valid Pennsylvania driver's license required.
- Pennsylvania Class B CDL with tanker endorsement required within six months of hire.
- Strong leadership, organizational, communication, and problem-solving skills.
- Ability to communicate professionally and effectively with residents and address questions, concerns, and service requests.
- Ability to respond to emergencies and participate in snow and ice control operations, including nights, weekends, and holidays.

The successful candidate will demonstrate strong leadership, sound judgment, and the ability to manage personnel, equipment, purchasing and municipal maintenance operations while providing responsive service to Township residents.

Interested applicants should submit a resume and application to Salisbury Township, 2900 S. Pike Ave, Allentown, PA 18103 (Attn: Township Manager) or executive@salisburylehighpa.gov by 11/30/2026.

Salary and benefits to be announced by the Township.

Salisbury Township, Lehigh County is an Equal Opportunity Employer. We do not discriminate based on race, color, religion, sex, national origin, age, disability, veteran status, marital status, sexual orientation, gender identity, or any other protected characteristic under applicable law.