

Select Board Meeting Minutes 10/05/20

Sel. McCaffrey called the meeting to order at 6:35pm

The following persons were present Sel. Jim McCaffrey, Sel. Pete Jurmain, Sel. Erin Underhill, Town Administrator Mike Gudinski, Operations Manager Karen Bouret.

20-224 Discuss Halloween/Trick or Treating Activities

John McVeigh, Director of the Board of Health, reviewed safe activities for Halloween activities to include wearing a mask, limiting gatherings to small groups, and using hand sanitizer. Chief Soffayer said there will be extra staff on to patrol Halloween night. Kris Fogarty, Recreation Director, reviewed some activities her department will be hosting to include a Spooktacular Pet Halloween Costume Contest.

20-225 Appointment of Fire Personnel

Chief Barrett introduced three current members of the Fire Department who will be promoted to Firefighter/Paramedic due to a grant that was received. Chief Barrett said there will be one more appointment soon.

Sel. Underhill Made a motion to approve the Town Administrator's appointment of William SantaFe, Alan Wallace, and Cameron Wenzel as Full Time Firefighter/Paramedics subject to a successful CORI, physical, and drug screen. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-226 Appointment of Temporary Contact Tracing Employee

Sel. Underhill made a motion to appoint Anne McManus as a Temporary Contact Tracing Employee for the Board of Health to be funded by the Covid-19 Cares Act grant. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-227 Appointment of Enterprise Committee Members

Sel. McCaffrey said some individuals have volunteered to become members of the Enterprise Committee.

Sel. Underhill made a motion to appoint Cathy MacInnes as the Finance Committee liaison, Robert Cantoreggi as the Planning Board liaison, Craig Schultz as a member at large and Edward Chisholm as a member at large, all of which are voting members. Sel. McCaffrey seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-228 2021& 2022 Tax Work-Off Program Abatement Discussion

Patty Kayo, COA Director, said due to the pandemic many seniors were unable to complete tax work off program for 2021. Ms. Kayo said only three participants of the twenty-one total were

able to complete all 100 hours of work and noted some towns are gifting the abatement this year some are undecided. A discussion ensued.

Sel. Underhill Made a motion to forgive the hours that were not worked by participants in the Senior and Veterans Work Off program for 2021 and to grant the abatement as intended. The motion was seconded by Sel. McCaffrey. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

The Board agreed to move forward with the 2022 program as planned but starting in January 1, 2021 instead of December 1, 2020.

20-229 Hearing: Water Abatement 368 Village Street

Sel. McCaffrey made a motion to open the water abatement hearing for 368 Village Street at 7:30pm. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Jen Scannell, Treasurer/Collector, reviewed a memo she sent to the Board. ShamRang Khalsa, representing 368 Village Street, said they took action once they were aware there was a leak. The previous quarterly bills have been approximately \$2000.00 and this bill is \$22,248.37. Jim McKay, DPW Director, said a letter was sent back on February 11, 2020 of this year noting that there was an issue. Mr. McKay went on to say the DPW assistant had conversations with the property manager at 368 Village back in July regarding the issue. Dr. Khalsa said they paid \$4000.00 in good faith towards the bill to allow them to have this hearing. A discussion ensued about how to proceed to include the hardship of the Covid pandemic this year.

Sel. McCaffrey made a motion to close the water abatement hearing for 368 Village Street at 8:00pm. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffrey made a motion to charge the property owner at 368 Village Street for the water used at the lowest tier rate and to waive all penalties for late payment for the bill issued 8/28/20. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain amended the motion to allow the applicant to enter a payment plan for three months to pay the remaining balance. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffrey made a motion to charge the property owner at 368 Village Street for the water used at a lower tier rate for the bill issued 8/28/20 for a total due of \$8,930.22 and to allow the owner to enter a three-month payment plan to pay off the balance remaining and to waive all penalties related to late payment. The motion was seconded by Sel. Underhill.

Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffrey asked the Town Administrator, DPW Director, and Treasurer/Collector to come up with a plan to follow upon on any letters sent out to property owners when there is an issue and to bring it to the Board for approval at a future meeting.

20-230 Hearing: Liquor License Transfer 5th Ave to Liquor World

Sel. McCaffrey made a motion to open the public hearing at 8:05pm for a transfer of license, pledge of collateral and change of hours at 6 Milliston Road. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Attorney Matthew Porter spoke on behalf of the applicant. The change of hours would be to be in line with the state’s permissible hours.

Sel. McCaffrey made a motion to close the public hearing. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffrey made a motion to approve the pledge of inventory to Morgantis, to approve the transfer of license and to approve the change of hours to 8:00am-11:00pm Monday through Saturday and 10:00am-9:00pm Sunday. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-231 Approval of Green Communities Annual Report

Robert Weiss, Energy Manager, reviewed the Green Community’s annual report submission for the Town.

Sel. Jurmain made a motion to authorize the Chair to sign the annual report for Green Communities. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-232 Marijuana Establishment Policy: Delivery Businesses

Attorney Kate Feodoroff, Town Counsel, reviewed the status of marijuana delivery in Massachusetts. Atty. Feodoroff said there will be two different tiers for delivery to include retail delivery and marijuana housing delivery which could mean “Amazon-type” companies could deliver to the town. Concerns expressed by the Board and Atty. Feodoroff included what community will benefit from the host community agreement in these delivery circumstances. Sel. Underhill asked about the cap to retail sales in Millis and how that will fit into possible delivery situations. More discussion ensued. A host community agreement is only required by the CCC in the town where the vehicles are housed. Ellen Rosenfeld, owner of CommCan in Millis, gave her opinion on delivery. A subcommittee of the Mass Municipal Association and the

Mass Lawyers Association are meeting this week to discuss this whole subject. More discussion ensued about the possibility of joining other towns in contacting the CCC to implore them to allow municipalities to take time to work out. Sel. McCaffrey suggested that town counsel put together correspondence to the CCC on the Town's behalf to allow the Town to have time to work on local legislation and the Board decided to move forward in that manner.

20-233 Approve Fields Contract

Mr. McKay asked the Board to approve two contracts for Memorial Field improvements and explained that three companies were given the same specifications and is recommending approval of the lowest bids.

Sel. Jurmain made a motion to approve the awarding of the contracts to Diamond Athletic Turf and funding of \$38,200.00 and to Fences by Steven Panek and funding in the amount of \$61,358.50. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-234 Election Warrant

Sel. Underhill made a motion that the Board approves and will sign the election warrant for 2020 State Election. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-235 Open, Discuss, Close and Sign the 11/7/2020 Town Meeting Warrant

Sel. McCaffrey made a motion to open the 11/7/2020 town meeting warrant. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Mr. Guzinski reviewed each of the ten (10) articles on the warrant. The warrant was approved as to form by both town counsel and bond counsel.

Sel. Jurmain made a motion to close the warrant for the 11/7/2020 town meeting warrant. Sel. Underhill seconded. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain made a motion to sign the 11/7/2020 Town Meeting Warrant. Sel. Underhill seconded. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-236 Remote Meeting Policy

Sel. McCaffrey said this item is no longer needed. The Board strongly encouraged all boards and committees to hold virtual meetings and offered to provide assistance if needed to serve the public as best as possible.

20-237 Social Media Policy

Sel. Underhill volunteered to review the Town's current social media policies and to recommend updates and or effective implementation of the policies.

20-238 Discuss Select Board Annual Licensing Fees for 2021

Sel. McCaffrey made a motion to reduce the Select Board 2021 annual license fees with the exclusion of package store licenses to include wine and malt and for the fees to revert to full amounts for calendar year 2022. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffrey polled the Board and the motion passed unanimously to enter executive session at 10:30pm to discuss the consideration of the purchase, exchange, lease, or value of real estate (61A Parcel 5C Ridge Street and 61A Parcel 326 Orchard Street) only emerging to adjourn. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Respectfully submitted by Victoria Schindler