

Select Board Meeting Minutes 06/23/20.

Chair McCaffery called the meeting to order at 6:30pm.

The Following persons were present via ZOOM: Vice Chair James McCaffery, Clerk Peter Jurmain, Select Board Member Elect Erin Underhill, Town Administrator Mike Guzinski, Operations Support Manager Karen Bouret.

Announcements

Sel. McCaffery stated the Town Administrator will be posting the COVID-19 Emergency Management update and reopening Town Hall by appointment only on the Website.

20-121 Hearing: Verizon Cable License

Sel. McCaffery made a motion to open a Hearing for the renewal of the Cable Television License with Verizon New England, INC. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Attorney Bill Sullivan discusses the contract between the Town and Verizon.

Sel. McCaffery state he was on the negotiation team and is recommended the Board approve the Cable License.

Sel. McCaffery made a motion to close the Hearing for the renewal of the Cable Television License with Verizon New England, INC. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Underhill made a motion for the Select Board as the cable television license issuing authority vote as follows to grant the subject cable television renewal license with the effective date of July 1st, 2020, to Verizon New England, Inc. said renewal license is subject to and upon its execution with Verizon. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-122 Appointment: Authorization of Grant Request for PFAS Remediation

Kristen from Kleinfelder discusses her presentation regarding PFAS Remediation. She stated multiple problems with Millis' wells and unknown sources of the PFAS. She then discusses the PFAS Grant program and stated it provide funding up to \$200,000.00 and is due by July 10th, 2020.

Sel. McCaffery made a motion to authorize the Town Administrator and DPW Director to work with Kleinfelder in developing the Grant Request for PFAS Remediation. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-123 Vote to Reorganize the Board

Sel. Jurmain made a motion to nominate James McCaffery as Chair of the Select Board. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to nominate Peter Jurmain as Vice Chair of the Select Board. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to nominate Erin Underhill as Clerk of the Select Board. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-124 Appointment of Water/Sewer Technician for DPW

Sel. Jurmain made a motion to ratify the Town Administrators appointment of Michael Hillery. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-125 Appointment of (1) DPW Summer Help Workers

Sel. McCaffery made a motion to ratify the Town Administrators appointment of John Geraci as a Summer Helper for the DPW contingent upon physical and drug screen. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-126 Review & Approval Common Victualler License for Nirvana Tea House Café

Sel. Underhill made a motion to approve the Common Victualler License for Pathways Center Inc DBA Nirvana Tea House Café as of 06/23/20 through the end of the year. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-127 Review & Approval of Inter-Departmental Transfers

The Town Administrator, Finance Director, and the Board review the requested Inter-Departmental Transfers.

Sel. McCaffery made a motion to approve the transfer of \$112,227.00 from the debt service line to the following accounts General insurance in the amount of \$35,272.00, Employee Benefits in the amount of \$13,941.92, and Public Safety \$63,012.90. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to authorize the transfer from line item 6000051 sewer expenses of \$309.00 into account 60000 sewer salaries OT. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-128 Assign Annual Town Meeting Articles

The Board assigned the following articles:

Sel. McCaffery will speak to Articles 1, 3, 8, 9, 15, 16, 17.

Sel. Jurmain will speak to Articles 4, 5, 6, 11, 12.

Sel. Underhill will speak to Articles 7, 10, 13, 14.

The Board will recommend dismissal of Article 2.

20-129 Discuss Preparation for Annual Town Meeting

Town Administrator Mike Guzinski discusses the ongoing preparation for the ATM. He and a number of Town Officials have been meeting to anticipate any and all possible issues that may arise at the ATM.

20-130 Approval of Contract for DPW Two-Way Radio Contract Phase I

DPW Director Jim McKay asked the Board to approve the purchase of 20- Motorola XPR 350 GPS Mobile Radios in the amount of \$18,330.00. This will add safety for DPW workers in their vehicles.

The Board decided to defer this until their next meeting.

20-131 Tree Removal Funding Request

The Board decided to stick to the current budget and asked the Town Administrator for an update in September.

20-132 Approval of Water/Sewer/Stormwater Commitments

Sel. McCaffery made a motion to approve the stormwater commitment to the collector for FY20 in the amount of \$2,013.00. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain made a motion to approve the water/sewer commitment to the collector for March 2020 in the amount of \$3,083.53 and May 2020 in the amount of \$3,290.61. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain made a motion to approve the Water/Sewer quarterly bill run Commitment to the collector for May 2020 in the amount of \$67,809.01. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to enter Executive Session at 9:20pm to conduct strategy sessions in preparation for and to conduct negotiations with non-union personnel (Town Administrator MOA/Finance Director MOA) only emerging to adjourn. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Respectfully submitted by Victoria Schindler