

## Select Board Meeting Minutes 03/30/20

### **Chair Barnes called the meeting to order at 4:00pm.**

The following persons were present via ZOOM: Chair Loring Barnes, Vice Chair Jim McCaffery, Clerk Pete Jurmain, State Representative David Linsky, Town Administrator Mike Guzinski, Operations Support Manager Karen Bouret, Board of Health Director John McVeigh, Police Chief Chris Soffayer, Fire Chief Rick Barrett, and Town Counsel Jay Talerman and Kate Feodoroff.

### 20-071 Discuss Declaration of State of Emergency for Town of Millis

Jay Talerman, Town Counsel, recommended Town officials for the Town to declare a state of emergency. State representative Linsky concurred with Town Counsel.

**Sel. McCaffery made a motion for the Select board to adopt the declaration of emergency effective March 30<sup>th</sup>, 2020, to remain in effect until further notice. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

### 20-072 Discuss Postponement of Annual Town Election & Annual Town Meeting

Jay Talerman Town Counsel stated the Board has the authority to move/postpone the Town Meeting.

The Board and Town Administrator discuss the options for postponing the Town Election and Town Meeting.

**Sel. McCaffery motioned pursuant to chapter 45 of the Acts of 2020, An Act Granting Authority to Postpone 2020 Municipal Election in the Commonwealth of Massachusetts and Increase Voting Options in Response to the Declaration of Emergency to respond to COVID-19, the Board votes to postpone the Town Election currently on May 4<sup>th</sup>, 2020, to be held on June 1<sup>st</sup>, 2020. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

**Sel. McCafferty motioned pursuant to G.L. Chapter 39 Section 9, due to the Governor's Declaration of Emergency to respond to COVID-19, the Board votes to postpone Annual Town Meeting from May 11, 2020, at 7:30pm to June 8<sup>th</sup>, 2020, at 7:30pm in the Millis Middle/High School. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

### 20-073 Update on COVID-19 Related Issues in Millis

- *Symptoms and Help*  
BOH Director John McVeigh discusses the potential symptoms including high fever, tiredness, dry cough and/or shortness of breath. If you experience any of those symptoms, please reach out to your primary care physician.
- *Public Spaces*  
Millis Town Hall is restricted to Employee access only.  
DPW Transfer station is open on Wednesday & Saturday.  
Meals on Wheels will continue.  
COA: please call 508-376-7051  
Construction: please email [mgiampietro@millisma.gov](mailto:mgiampietro@millisma.gov)

- *Town Services*

The Millis Fire Department Lobby is Open, there will be no visits or tours, inspections are to be waived by buyer/seller.

The Millis Police Department Lobby is Closed to the public. Police will not enter homes unless necessary, LTC renewals application by email or mail only, Solicitor permits suspended, record requests by email only. Leadership camp is on hold.

- *Financial Questions*

The Treasure/Collector office is still taking payments online, mail, or using the Dropbox located outside of Town Hall. Any further relief measures will be announced via the Millis Town Website.

- *Offering Help/ Information/Updates*

Please use the Mass.gov website for COVID-19 cases, quarantine, and monitoring information.

#### 20-074 Appointment of Recruit Police Officers and Full Time Dispatchers

**Sel. McCaffery made a motion to ratify the Town Administrators appointment of Recruit Officers Kevin Conley, Paul Curtain, and Tyler Angel effective on their start date at the Police Academy. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

**Sel. McCaffery made a motion to ratify the Town Administrators appointment of Colby Zitoli as Full Time Dispatcher, and David Piantedosi and Tim Smith as Part Time Dispatchers subject to completion of drug screen and physical exam effective on the start date of the Police Academy. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

#### 20-075 Review & Approval of social media Policy

The Board discusses the proposed social media Policy and decided to postpone this to a later meeting and review the drafted policy.

#### 20-076 Ratify Fire Chief's Employment Contract

**Sel. McCaffery made a motion to ratify the Fire Chief/Director Emergency Agency employment contract for Rick Barrett for the period of July 2020 – July 2023. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

#### 20-077 Ratify DPW Union's Memorandum of Agreement

**Sel. McCaffery made a motion to ratify the Memorandum of Agreement between the Town of Millis and AFSCME Council 93 representing the DPW for the period of July 1<sup>st</sup> 2019-June 30<sup>th</sup> 2022. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

**Sel. Barnes made a motion to adjourn at 7:09. Sel. McCaffery seconded the motion. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.**

Respectfully Submitted by Victoria Schindler