

SELECT BOARD
MEETING MINUTES
Monday, June 15, 2026
Room 229 Veteran's Memorial Building

I. CALL TO ORDER

Chair Craig Schultze called the meeting to order at 7:00 p.m. The following people were present. Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Jim McKay, Town Administrator Mike Guzinski and Assistant Town Administrator Karen Bouret DeMarzo.

II. MUNICIPAL MOMENT

Chair Schultze spoke of the Tree Planting Ceremony for retired DPW (Department of Public Works) Director Jim McKay. It was held on the front lawn of the Veteran's Memorial Building on June 15, 2026. In Honor of all his years of service and commitment to the Town.

III. EXECUTIVE SESSION

Sel. Rosenfeld motioned to enter executive session to discuss strategy sessions in preparation for contract negotiations with union personnel (AFSCME). Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

Sel. Rosenfeld motioned to exit executive session and return to open session. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

IV. SCHEDULED APPOINTMENT/HEARINGS

26-113 Announcements/Upcoming Events

Millis Recreation Events: The Annual Carnival is to be held on June 25 through June 28 at the Town Park. You can buy your tickets on the Town Website or at the Carnival.

The Annual Town Fireworks are to be held on June 27 at the Town Park at 9:30 p.m.

The Get Out & Play Camp Program through the Recreation Department is for children grades K – 5 July 13 – August 6 from 9 a.m. to noon.

The Niagara Coffee House is hosting the Gypsy Jazz of Jazz 440 on July 17th at 7:00 p.m.

26-114 Appointments

DPW Summer Worker

The DPW Director Dave Rachmaciej is asking for the Board to approve his appointment of Austen Mirken as a seasonal DPW worker.

Sel. Rosenfeld said I move that the Board ratify the Town Administrator's appointment of Austin Mirken as a seasonal DPW Summer Worker effective 7/1/26 pending a successful physical. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

Human Resources Generalist

Acting Human Resources Director Victoria Schindler told the Board that she had interviewed candidates for the Human Resources Generalist for Millis Schools, and she is asking for the Board to approve Susan Sarnie, who is very capable of fulfilling the job's expectations.

Sel. Rosenfeld said I move that the Board ratify the Town Administrator's appointment of Susan Sarnie as Human Resources Generalist effective 7/1/26. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

Interim Planning Board Member (Joint Appointment with Planning Board)

Nicole Riley, the Clerk for the Planning Board, told the Board that there were 3 candidates that applied for the open position on the Planning Board. Rich Nichols, Chair of the Planning Board, is asking the Board to approve the candidate, Kazimierz Piolowski, that was chosen. Kaz has ample experience.

Sel. Rosenfeld moved that we (Select Board & Planning Board) jointly appoint Kazimierz Piorkowski as a member of the Planning Board to fill a vacancy until the May 2027 Town Election. Sel. McKay seconded. Sel. Schultze polled the Board. All ayes. Clerk Nicole Riley polled the Planning Board, All ayes. The motion passed unanimously.

Council on Aging Member

Council on Aging Director, Anne Marie Gagnon told the Board of a member, Bert Lannon's term is over. They expressed thanks to him for his long-standing commitment to the Senior Center. That leaves a vacancy. Anne Marie is asking for Nancy Snow to be appointed. She has a strong interest in the Council on Aging and has been involved for years there.

Sel. Rosenfeld moved the Board appoint Nancy Snow as a Council on Aging member through June 30, 2029. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-115 Hearing: Stormwater & Land Disturbance Permit Woodlands Subdivision (to be continued to 7/13/26)

Sel. Rosenfeld moved that the Board continue the stormwater and land disturbance permit hearing for Woodlands Subdivision to July 20, 2026, at 7:30pm. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-116 Approval of Phase II Letter of Map Revision Contract – Weston & Sampson

Bob Weiss, Energy Manager/Economic Development Director, is asking the Board to sign a contract between the Town and Weston & Sampson Engineering. The funding was appropriated at the Spring Town Meeting. This is for Phase 2 of the study; Phase 1 found the FEMA's study was lacking in information.

Sel. Rosenfeld said I move that the Board approve and sign the Phase II Letter of Map Revision engineering services contract between the Town of Millis and Weston & Sampson as written. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-117 Review/Approval of Sewer Abatement – 50 Heritage Path

The Town Administrator, Mike Guzinski, told the Board about a letter he received from Jim Duffy, Chair of the Enterprise Advisory Committee about a resident on 50 Heritage Path that had requested a rebate for sewer costs in the amount of \$1,075.20.

Sel. Rosenfeld said I move that the Board, acting as the Water Commissioners, grant a water abatement in the amount of \$1,075.20 as recommended by the Enterprise Advisory Committee. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-118 Vote to approve Use of FY27 Chapter 90 Funds for Road Paving

The Town Administrator, Mike Guzinski, told the Board about a letter from the DPW (Department of Public Works) Director Dave Rachmaciej asking for approval of a contract with the J.H. Lynch & Sons paving company for locations in Town that need to be repaved. This funding was approved at the Spring Town Meeting.

- Norfolk Rd (Village St to Norfolk Town Line)
- Van Kleeck Road (Exchange St to end)
- Baltimore St. (Pleasant St. to Norfolk Rd.)
- Cedar St (Farm St.to end)
- Causeway St. (Medway Town Line to 49 Causeway St.)

Sel. Rosenfeld moved that the Board approve and authorize the Town Administrator to sign the agreement between J. H. Lynch & Sons and the Town of Millis for labor, equipment, materials and tools for FY27 annual road management for an amount not to exceed \$1,035,848.14. Sel. McKay seconded. Sel. Schultze polled that Board. The motion passed unanimously.

V. OPEN SESSION ITEMS

26-119 Review/Approval of Pledge of License – Wag A Brew

Assistant Town Administrator Karen Bouret DeMarzo told the Board that this is simply a collateral pledge that Wag A Brew has provided all information for a Vote of Entity.

Sel. Rosenfeld said I move that the Board, acting as the Local Licensing Authority, approve the application for the Pledge of Collateral for Lapp Dog, LLC DBA Wag A Brew Dog Park. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-120 Consider Temporary Allowance of On-Premises Alcohol Licensees to Extend Sale by One Hour and/or Allow Alcoholic Beverage Consumption in Designated Public Areas

Assistant Town Administrator Karen Bouret DeMarzo told the Board that, at their discretion, they may authorize a temporary one-hour extension of alcoholic services. Pertaining to the World Cup. Also, the Board has an option to authorize off-premises sales within designated public consumption areas. None of the Millis Businesses have requested this extension.

No motion needed

26-121 Reappointment of Board/Committee members**Reappointment of Board/Committee Members**

Assistant Town Administrator Karen Bouret DeMarzo sent out a letter to all employees whose term is expiring to see if they were interested in continuing to serve in their current role. If yes, there was nothing to do. If not, please let them know. She had one response. Someone from the Cultural Council is stepping down. Derek Sosnowski has been recommended for the position.

Sel. Rosenfeld made the motion to appoint Derek Sosnowski as a committee member for the Preservation Committee. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

Sel. Rosenfeld moved that the Board vote to reappoint all board and committee members as named on the FY27 reappointment list as presented (see below). Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

FY27 Reappointments		
ADA Coordinator	Fogarty	Robert
Agricultural Commission	Hubbard	Diane
Agricultural Commission	Cantoreggi	Robert "Brutus"
Agricultural Commission	Chiarizio	Linda
Board of Assessors	Ricciuto	Joy
Cable TV Advisory Committee	Forman	Leonard

Cable TV Advisory Committee	Normandin	Ray
Cable TV Advisory Committee - Ex Officio Director	Yusna	Madeline
Cable TV Advisory Committee (Sch Comm Liaison)	Canestrari	Shayna
Capital Planning Committee (Chair)	Barry	Jonathan
Capital Planning Committee (ex-officio)	Guzinski	Michael
Capital Planning Committee (Member At Large)	Klocko	Wayne
Capital Planning Committee (Member At Large) Eff 7/1/22	Jurmain	Peter
Capital Planning Committee (School Comm Liaison)	Powers	Sean
Cemetery Committee	Doyle	John
Cemetery Committee	McKay	James
Cemetery Committee	Mushnick	Jeffery
Cemetery Committee	Simpson	Wayne
Cemetery Committee	Vecchi	Charles
Cemetery Committee (Chair)	Collins	Marsha
Conservation Commission	Gavin	Christine
Conservation Commission	McPhee	Scott
Council on Aging	Connolly	Rosa
Council on Aging	Derwin	Elizabeth
Cultural Council	O'Gara	Judy
Economic Development Committee	Barnes	Loring
Economic Development Committee	Borgman	Amanda
Economic Development Committee	Haas	Shannon
Economic Development Committee	Iorlano	Matt
Economic Development Committee (Vice Chair)	Maltinsky	Nate
Economic Development Committee(Chair)	Riley	Nicole
Energy Committee	De Oliveira	Robson (Rob)
Energy Committee	Farrar	Timothy
Energy Committee	Jurmain	Peter
Energy Committee	O'Connell	Tom
Energy Committee	Streck	Kathleen
Energy Committee	Barry	Jon
Energy Committee	Gibbons	Craig
Energy Committee-ex officio Manager	Weiss	Robert
Enterprise Advisory Committee	Duffy	Jim
Enterprise Advisory Committee	Traiger	Richard
Enterprise Advisory Committee	Waclawik	John
Enterprise Advisory Committee (BOH Liaison)	McVeigh	John
Enterprise Advisory Committee (DPW Liaison)	Rachmaciej	Dave
Fence Viewer	Fogarty	Robert
Fence Viewer	Rachmaciej	Dave
Finance Director	Kurczy	Jody
Historical Commission	Gannon	Joanne
Historical Commission	Wilkes	Margaret
Historical Commission - Associate	Cushman	Rusty
Historical Commission - Associate	Fuzy	Scott
Historical Commission - Associate	Giargiari	Larry
Historical Commission - Associate	McNiff	Carolyn
Historical Commission - Associate	Ruggeri	Robert
Historical Commission - Associate	Vecchi	Charles
Historical Commission (Chair)	Maltinsky	Nathan
Local Emergency Planning Committee (BOH Director)	McVeigh	John
Local Emergency Planning Committee (BOH Member)	Fuller	Matthew
Local Emergency Planning Committee (DPW)	Rachmaciej	Dave
Local Emergency Planning Committee (Exec. Office/HR)	Bouret DeMarzo	Karen
Local Emergency Planning Committee (Facilities)	Engler	John
Local Emergency Planning Committee (Fire) CHAIR	Barrett	Richard

Local Emergency Planning Committee (IT)	Donovan	Jim
Local Emergency Planning Committee (Police)	Soffayer	Christopher
Local Emergency Planning Committee (Sch Transportation)	LaBarge	Sandy
Local Emergency Planning Committee (Town Administration)	Guzinski	Michael
MBTA 3A Advisory Committee (ex officio)	Weiss	Robert
Metropolitan Area Planning Council Representative	Riley	Nicole
Metropolitan Area Planning Council Representative	Weiss	Robert
Parking Clerk	Bouret DeMarzo	Karen
Permanent Building Committee	McCaffrey	James
Planning Board - Associate	Yered	George
Public Weighers	Bianco	Kenneth
Public Weighers	Collins	Michael
Public Weighers	Gilleney	Donald
Public Weighers	Lapierre	Paul
Public Weighers	Lariviere	Jason
Public Weighers	Murphy	Arthur
Public Weighers	Pukanasis	Michael
Public Weighers	Rorrie	Scott
Public Weighers	Rossi	Francis
Public Weighers	Tresca	John
Public Weighers	Tresca	Robert
Public Weighers	Tresca	Steven
Recreation Committee	Jarvis	Amanda
Recreation Committee	LeVangie	Steve
Recreation Committee	Smith	Stephen
Recreation Committee	Johnston	Christina
Recreation Committee (Vice Chair)	Locke	Sharon
Recreation Director/ ex-officio member	Fogarty	Kristen
Regional Transportation Advisory Council	Weiss	Robert
Registrars of Voters	Conroy	Mark
Registrars of Voters	Hardin	Lisa Jane
Registrars of Voters	Smith	Kathleen
Registrars of Voters	Yeager	Robert R
Right-To-Know Coordinator	McVeigh	John
Safety Committee	Barrett	Richard
Safety Committee	Bouret DeMarzo	Karen
Safety Committee	Engler	John
Safety Committee	McVeigh	John
Safety Committee	Rachmaciej	Dave
Safety Committee	Soffayer	Christopher
Safety Committee	Tolson	Kimberly
Safety Committee (School Trans Director)	LaBarge	Sandra
Sealer of Weights and Measures	Robertson	Erika
State Ethics Committee Liaison	Smith	Kathleen
Surveyor of Wood and Lumber	Fogarty	Robert
Town Counsel	Mead Talerman & Costa	Jay Talerman
Town Counsel - Labor Counsel	KP Law	David Jenkins
Tree Warden	Cantoreggi	Robert
Tree Warden - Deputy	Vatour	Richard
Zoning Board of Appeals	Giampietro	Michael
Zoning Board of Appeals - Associate	MacDonald	Bonnie
Zoning Board of Appeals - Associate	Rivers	Donald

Assign & Vote Select Board Liaisons

Sel. Rosenfeld moved that Select Board liaisons are assigned as follows: Sel. Schultze: Permanent Building Commission, Capital Planning Committee. Sel. Rosenfeld: Cable TV Advisory Committee, Energy Committee, Economic Development Committee. Sel. McKay: Local Emergency Planning Committee, Norfolk County Commission, CPC/SB Liaison. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-122 Review/Approval of FY27 Select Board Goals

Sel. Schultze put together all the requests of the Board and has a DRAFT list. They discussed the list.

Sel. Rosenfeld moved that the Board vote to accept the FY27 Select Board goals as written. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-123 Vote to Approve License for Food Pantry

Vote to Approve License for Food Pantry Use of 1st Floor of 64 Exchange Street

Town Administrator, Mike Guzinski, is asking the Board for the Board to approve the use of the 1st floor Train Station as a Community Food Pantry.

Sel Rosenfeld said I move the Board approve and authorize the Town Administrator to sign the License for the Millis Food Pantry's use of the first floor of 64 Exchange Street, the Town Station, as written. Sel, McKay seconded. Sel Schultze polled the Board. The motion passed unanimously.

Town Administrator, Mike Guzinski, told the Board that he is requesting the Board approve a license agreement for the Lansing Train Station use of the second floor for a Town Museum.

Sel. Rosenfeld moved that the Board approve and authorize the Town Administrator to sign the License for the placement of historical artifacts on the second floor of 64 Exchange Street, the Train Station. Sel. McKay seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-124 Approval of Flag Display for Overdose Awareness – SAFE Coalition

Assistant Town Administrator Karen Bouret DeMarzo, told the Board that Saturday August 29 through September 1st is International Overdose weekend. She is requesting the Board approve the display of flags on the lawn of the Veteran's Memorial Building.

Sel. Rosenfeld moved that the Board approve SAFE Coalition's request to display flags on the lawn of the Veteran's Memorial Building from Saturday, August 29 through

September 2nd. Sel. McKay Seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26- 125 Approval of One Day Special Alcohol License – Boggestowe Fish & Game Club Event.

Assistant Town Administrator, Karen Bouret DeMarzo, told the Board that Nate Maltinsky of the Boggestowe Fish & Game Club wants to hold a Celebration of Life on June 27 for Michelle Shepardson, who was a middle school teacher who passed away recently. She was loved by many people in the community. They are requesting a one-day alcohol license for the event.

Sel Rosenfeld said I move the Board approve the One-Day Special Alcohol license for Nathan Maltinsky for an event to be held at the Boggestowe Fish & Game Club located at 247 Ridge Street on Saturday, June 27 from 1:00- 4:00 p.m. Sel. McKay Seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-125 Consider/Vote on Lawn Sign Request Flag Football Registration

Assistant Town Administrator, Karen Bouret DeMarzo, asked the Board for approval to put signs around Town in the designated spots for 5 weeks to promote registration for Flag Football registration.

Sel. Rosenfeld said I move that the Board approve the request from Millis Flag Football to place lawn signs at the approved Town Property locations from June 16th through July 21st. Sel. McKay Seconded. Sel. Schultze polled the Board. The motion passed unanimously.

26-126 Select Board Liaison Update

Sel. Rosenfeld attended the Sewer Committee. Sel. Schultze attended the School Forum Committee which was virtual. Sel. Rosenfeld and Sel. McKay attended the Millis Senior High School Graduation which had wonderful speeches and the encourage all resident to look it up online and watch.

26-127 Review/Approval of DRAFT Minutes from 5/18/26

Sel. Rosenfeld said I move that the Board approve the draft minutes of 5/18/26 as written. Sel. McKay Seconded. Sel. Schultze polled the Board. The motion passed unanimously.

VI. Adjournment

Respectfully submitted by Janet Nahass