

Select Board Meeting 3/14/22

Chair Jurmain called the meeting to order at 7:00pm

The following persons were present Chair Pete Jurmain, Vice Chair Erin Underhill, Clerk Craig Schultze, Town Administrator Mike Guzinski, Operations Support Manager Karen Bouret DeMarzo.

Announcements

The Town Easter Egg Hunt will take place on Saturday April 9th at the Millis Town Park at 11 am. Millis Recreation Department is hosting a Job & Vendor Fair for all local businesses on Sunday May 15 10am-2pm.

The library is having a Book Sale from March 25-27.

There will be a Town wide election on May 9th.

Recognition of Millis Recreation Project Smile and Camille Standley for the MACC Conservation Administrator of the Year

Sel. Underhill announced National Vietnam War Veterans Day and thanked veterans for their service.

Chair Jurmain noted that he will be meeting with Sen. Auchincloss seeking funding for PFAS water treatment facilities

Chair Jurmain noted that an item unanticipated by the Chair has been added to the agenda.

Mike Giampietro, Building Commissioner, asked the Board to approve the Town Administrator's appointment of a temporary 30-day Plumbing and Gas Inspector to cover for the existing Plumbing and Gas Inspector who is out of the office.

Sel. Schultze made a motion to approve the Town Administrator's appointment of Joseph Zachelli as a Temporary Plumbing and Gas Inspector for the next 30 days. The motion was seconded by Sel. Underhill. The motion passed unanimously.

22-049 Appointment of On Call Library Assistants

Sel. Schultze made a motion to ratify the Town Administrators appoint of Alexis Aylward as on-call Library Assistant pending any test or background checks. Sel. Underhill seconded this motion. The motion passed unanimously.

Sel. Schultze made a motion to ratify the Town Administrators appoint of Teresina Wickham as on-call Library Assistant pending any test or background checks. Sel. Underhill seconded this motion. The motion passed unanimously.

22-050 Appointment of Reserve Police Officer

The board has deferred this to 3/28/22

22-051 Approval of Keep Millis Beautiful Signage

Loring Barnes, Economic Development Committee, shared a PowerPoint presentation on two initiatives. Ms. Barnes introduced Jen Donehey of the Millis Lions Club, who spoke about Millis Beautification Day which will be held on 4/30/22.

Sel. Underhill made a motion to approve Millis Beautification Day to be held on Saturday, April 30th, 2022, from 9:00am-12:00pm. The motion was seconded by Sel. Schultze. The motion passed unanimously.

Ms. Barnes asked for approval for the DPW to purchase twenty (20) Keep Millis Beautiful Signs for a total of \$500 as shown in the presentation and to locate them at the areas noted.

Sel. Underhill made a motion to authorize the DPW Director to purchase the initial set of twenty (20) Keep Millis Beautiful signs at \$25 per unit (\$500 plus applicable taxes) from the Town of Franklin DPW sign shop. Sel. Schultze seconded this motion. The motion passed unanimously.

Taken out of order 22-055 Discuss May 2023 ATM Warrant Articles

Sel. Jurmain asked the Board to consider discussing the Sewer Bylaw article at the March 28th meeting considering residents' concerns regarding the article. Sel. Schultze asked that the meeting be held as a hybrid meeting and be taken up early in the meeting.

22-052 Adoption of Complete Streets

Robert Weiss, Economic Development Director, Nicole Riley, Chair and Planning Board representative of the Economic Development Committee, and Jeff Maxtutis, Project Manager of BETA engineering joined the meeting. Mr. Maxtutis shared a PowerPoint presentation on the Complete Streets Program explaining the process including a prioritization plan. Mr. Maxtutis noted that the Complete Streets Program is founded by MassDOT and is for Town roadways only. Ms. Riley added that this is a policy that the Planning Board will be able to encourage developers to include in future developments. Chair Jurmain asked that town counsel review the policy.

Sel. Underhill Made a motion to sign and adopt the Complete Streets Policy subject to review and approval by town counsel. The motion was seconded by Sel. Schultze and passed unanimously.

22-053 Approval of Community One-Stop Application

Mr. Weiss gave an update on the submission of an expression of interest to the state for five projects this spring. Mr. Weiss explained that the One-Stop process is considered a continuum. The Town Center Continuum will include a land use plan, zoning analysis/zoning plan, transit node, building underutilization fund, and infrastructure funding for wastewater and stormwater management.

22-054 Discuss/Amend Stormwater Credit Manual

Attorney Jay Talerman, town counsel, joined the meeting.

Chair Jurmain noted that this is a difficult process being that there is a fixed cost the Town needs to meet each year so if more credits are given then the rest of the residents need to pay

more to make up the costs. This is a difficult process to vet through which includes changing the language.

The Board will set a meeting to discuss the manual and proposed changes in the near future.

22-058 Discuss Open Meeting Law Requirements

Attorney Jay Talerman, town counsel, discusses his thoughts on his contradictory answers he has received from 2 different district attorneys.

Sel. Jurmain states that continuing to be careful of how you state something, what you ask, etc.

22-055 Discuss May 2, 2022 ATM Warrant

Mr. Guzinski reviewed the articles on the draft warrant for the 5/2/22 town meeting.

22-056 Discuss Town Administrator's Evaluation Summary

Sel. Jurmain stated that the summary is a collection of the results from the separate reviews of the Select Board members.

Sel. Jurmain then stated that the Town Administrator has earned a great deal of respect for his involvement and support through the COVID-19 pandemic.

Sel. Underhill stated she felt the same as Sel. Jurmain, and she thanked him for all of his effort.

Sel. Schultze thanked him for all of his hard work and knowledge.

22-057 Board/Committee Liaison updates

Sel. Underhill attended the Capital Planning committee meeting and have been going through all the Budget requests and raking them by priority. Once finish they will be present to the Select Board.

Sel. Schultze attended the PBC, he stated they discussed the 3 plans for a senior center, and plan to hold community discussions to get community feedback.

Sel. Jurmain attended the school committee meeting and stated that they discussed a very tight school budget.

22-059 Approval of Water/Sewer Commitment

Sel. Schultze made a motion to approve the water/sewer commitment for February 2022 to the collector in the amount of \$1,611.88. Sel. Underhill seconded this motion. The motion passed unanimously.

22-060 Review/Approval of DRAFT Minutes

Sel. Underhill made a motion to approve the DRAFT minutes for the Select Board meeting on 2/28/22 as written. Sel. Schultze seconded this motion. The motion passed unanimously.

Sel. Jurmain made a motion to enter Executive Session to conduct strategy session in preparation for negotiations with union and non-union personnel. (Massachusetts Coalition of Police Local 171, Millis Police Association Dispatchers, SEIU 888, Police Chief) at 9:15pm. Sel. Underhill seconded this motion. Sel. Jurmain polled the Board and the motion passed unanimously.

Respectfully submitted by Victoria Schindler