

**SELECT BOARD
MEETING MINUTES
Monday, November 20, 2023
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

Energy Manager Bob Weiss gave an update on EMPower Millis on the current rates. He stated the rate will be 16.17C/Kilowatt hour and Eversource is 17.25/Kilowatt hour. This is a locked rate for 2 years. Any questions please give him a call at 508-906-3742.

The Santa Parade to the Bandstand will be held on Saturday December 2nd, 2023, starting at 5pm and will march through Downtown to the park.

Municipal offices will be closed in observance of Thanksgiving Day starting at noon on Wednesday, November 22nd, 2023. Offices will reopen to the public on Monday, November 27th, 2023, at their regularly scheduled times.

23-225 Presentation of Citation to Millis Rec Serves Program by Rep. Marcus Vaughn

State Representative Marcus Vaughn presents a citation from the House of Representatives to the Millis Rec Serves in recognition of over 500 hours of collective service hours donated back to the Millis Community.

23-226 Appointment

- *Police Patrol Officer*

Police Chief Chris Soffayer asks Town Administrator Mike Guzinski to consider Brian Jewett for the position of Full Time Police Officer. He states this is not a new position, it is a replacement due to a retirement within the department. Mr. Jewett graduated from the MBTA police Academy in 2011, upon his graduation he worked for the Ashland Police Department.

Town Administrator Mike Guzinski agreed with the Police Chief and asked the Board to ratify his appointment.

Sel. Rosenfeld made a motion to ratify the Town Administrators appointment of Brian Jewett of a Full Time Police Officer pending a successful physical, drug screen, and psychological exam. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-227 Approve & Sign FY23 Green Communities Annual Report

Energy Manager Bob Weiss discusses the FY23 Green Communities Annual Report which states the Town has reduced its energy production by 19 ½%.

Sel. Rosenfeld made a motion to approve and sign the FY23 Green Communities Annual Report and authorize the Select Board Chair to sign on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-228 Review/Approval of 1098 Main Street Sewer Connection

DPW Director Jim McKay discusses the property 1098 Main Street located on the corner of Pleasant Street and Main Street stating a few years ago they had a sewer back up and it was discovered they were on a septic system, yet the owners had been paying municipal sewer bills for years. They are requesting to connect to the Town sewer and all connection fees of \$4,095.00 be waived because they have been paying sewer fees for years.

Jim Duffy from the Enterprise Advisory Committee also asked the Board to waive the \$4,095.00 connection fee.

Sel. Rosenfeld made a motion that the Board acting as Water Sewer Commissioners approve the sewer entrance and connection and to waive the \$4,095.00 application fee per the recommendation of the DPW Director. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-229 Approval of DPW Equipment Purchase Agreements:

- *Vactor Truck*
- **Sel. Rosenfeld made a motion to approve and authorize the Town Administrator to sign a purchase agree through Sourcewell Government contracts for the purchase of a Vactor Truck from Chadwick-Baross in an amount not to exceed \$573,559.61, funded at the Annual Town Meeting on 11/6/23 under Article 6 and split between Stormwater \$430,169.71, General \$47,796.63, Water \$47,796.63, and Sewer \$47,796.63. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.**
- *Silverado Pickup Truck*
Sel. Rosenfeld made a motion to approve and authorize the Town Administrator to sign a purchase agree through Plymouth County Commission for the purchase of a pickup truck from Liberty Chevrolet in an amount not to exceed \$84,906.00 funding at the 11/6/23 Town Meeting Article 3 and split between water enterprise and sewer enterprise each responsible for \$42,453.00. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-230 Approval of Final Change Orders for D'Angelis Water Treatment Facility PFAS Plant

DPW Director Jim McKay states the D'Angelis Water Treatment Facility PFAS plant is complete, and these will be the last change order for the Board to approve. He will provide a breakdown at their next meeting of exactly how much the Town has spent. He stated it the project is still under budget and on time.

Sel. Rosenfeld made a motion to approve and authorize the Town Administrator to sign change order #8A in the amount go \$5,026.00 and change order #8B in the amount of \$1,856.00 for a total of \$6,882.00 with Winston Builders for the D'Angelis Water Treatment Facility PFAS Plant upgrade project. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-231 Board/Committee Liaison Updates

Sel. Underhill attended the School Building Committee where they discussed the process to finalized a designed. She also attended the Local Emergency planning committee where they discussed hazard mitigation and emergency sheltering.

Sel. Rosenfeld attended the Charles River Pollution Control meeting where they reviewed their new sewer hookups, Millis had 6 new hookups.

Sel. Schultze only attended Annual Town Meeting.

23-232 Approval of DRAFT Minutes

Sel. Rosenfeld made a motion to approve the draft meeting minutes for 10/23/23 and 11/06/23 as written. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-233 Approval of Water/Sewer Commitments

Sel. Rosenfeld made a motion to approve the Water/Sewer Commitments to the Collector for November 2023 2nd quarter in the amount of \$842,825.69. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion to approve the Water/Sewer Commitments to the Collector for October 2023 in the amount of \$844,608.05. Sel. Underhill seconded this motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to enter Executive Session at 7:45pm to discuss the deployment of security personnel/public safety (Millis Police) and to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the governments bargaining position (Police Union & Dispatchers Union), only emerging to adjourn. Sel. Rosenfeld seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler