

**SELECT BOARD
REGULAR SESSION MEETING MINUTES
Monday, September 16, 2019, 2019
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. Barnes called the meeting to order at 6:00 pm. The following persons were present: Sel. Loring Barnes, Sel. James McCaffrey, Sel. Jurmain, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

ANNOUNCEMENTS

Kathy Lannon, Chair of the Board of Health and John McVeigh, Board of Health Director gave an EEE risk update and showed a map of current risk levels in Massachusetts and encouraged people to avoid being outdoors from dusk until dawn. They stated that this is the first time Millis has been at such a high risk and the current ban on use of Town fields from 6:00pm-8:00am should remain in place until the first frost or the Department of Public Health directs otherwise.

Sel. Barnes acknowledged the traffic issues due to road work in Town last week and read the paving schedule effective starting 9/16/19.

Sel. Barnes thanked the Elementary School Committee, and everyone involved in the Grand Opening of the Clyde F. Brown School.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

19-161 Open Fall Town Meeting Warrant

Sel. McCaffrey made a motion that the Select Board opens the Fall Town Meeting Warrant for November 4, 2019. The motion was seconded by Sel. Barnes and passed unanimously.

19-163 Green Communities Grant Application Update

Robert Weiss, Energy Manager, asked the Board to accept and authorize the Chair of the Select Board to sign the Green Communities Contract for the 2019 grant. The Energy Committee was present and introduced them.

Sel. McCaffrey made a motion that the Select Board vote to accept and authorize the Chair of the Select Board to sign, the 2019 Green Communities Contract for a grant of \$219,461 to install five energy efficient measures at the DPW Garage, the Middle/High School, and Veterans Memorial Building. The motion was seconded by Sel. Jurmain and passed unanimously.

Mr. Weiss announced that the MVP designation was officially awarded to Millis which is instrumental to getting more funding for the Town for special projects.

19-164 Appointment of Temporary Part Time Economic Development Director/Planner

Mr. Guzinski said the Town has been looking to add a Part Time Economic Development Director/Planner. Mr. Weiss has stepped forward to act as an interim Economic Development Director/Planner while the Town searches for a permanent person.

Sel. McCaffrey made a motion to ratify the Town Administrator's appointment of Robert Weiss as the Interim Economic Development Director/Planner for a period of up to six months. The motion was seconded by Sel. Barnes and passed unanimously.

19-165 Approval of Conservation Covenant – Toll Bros.

Edward Cannon, Attorney for Toll Brothers presented a conservation covenant on their behalf. Mr. Cannon said it was approved by the Planning Board and Town Counsel. Sel. McCaffrey said the 78+ acres will provide for pollution protection, wetlands and riverfront protection, walking trails for passive recreational activities for all Town residents as well as other items which will be preserved for the Town.

Sel. McCaffrey made a motion to approve the Conservation Covenant for the Glen Ellen Condominium as approved by Town Counsel and presented this evening. The motion was seconded by Sel. Jurmain and passed unanimously.

19-166 Request for License to Use Town Property for Sign – Barberry Homes

David Carter and Jim Williamson of Barberry Homes informed the Board about their proposal of a sign on Dover Road at the corner of Bridge Street to be located on Town property and asked for approval to do so. Mr. Carter said they would maintain the landscaping on the triangle of land and abide by scenic road requirements even though Dover Road is not a designated Scenic Road. Mr. Carter said they will also provide a dry forced sewer main from the existing sewer manhole #9 on Bridge Street to 60 Bridge Street should residents want to tie in with no betterment cost to the homeowners. The proposed sign would have two granite posts and be a wooden sign similar to the Veterans Memorial Building sign. The Board discussed various options about the requirements for granting a license including a possible monthly fee and approval of the design of the sign.

Sel. McCaffrey made a motion that the Board agrees to execute a license agreement with Barberry Homes, LLC to allow the construction and maintenance for business signage with the final design to be approved by the Planning Board and to include perpetual maintenance of the property as noted and contingent upon final resolution of the sewer on Bridge Street as noted. The motion was seconded by Sel. Jurmain and passed unanimously.

19-167 Review/Approval of MOU for 946 Main Street 40B LIP – Medfield Holdings

Jim Murphy, attorney for Medfield Holdings LLC, presented revised plans for the proposed 40B building for 946 Main Street. Additional parking spaces were added, the overall size of the building was reduced, and the façade was updated to address the Board's concerns from a previous meeting. Sel. Barnes reviewed some of the conditions that Town Counsel added to the draft Memorandum of Understanding (MOU) including a traffic study and other items to make sure the project is "friendly" to the Town. Town Counsel Jay Talerman said he has been working with Attorney Murphy to iron out the details for the MOU and outlined next steps.

Sel. McCaffrey made a motion to approve and execute the Memorandum of Understanding with Medfield Holdings in connection with the Chapter 40B LIP project located at 946 Main Street and subject to further modifications to the agreement by the Zoning Board of Appeals. The motion was seconded by Sel. Jurmain and passed unanimously.

19-168 MPRI Presentation – Ban Plastic Bags

The Millis Plastics Reduction Initiative group gave a presentation on their proposed Town bylaw.

Sel. Barnes made a motion that the Select Board add an article to the 11/4/19 Town Meeting Warrant for a Plastic Bag Reduction Bylaw as the first article on the warrant. The motion was seconded by Sel. McCaffrey and passed unanimously.

19-178A Approval of One-Day Alcohol License Tangerini's

Sel. McCaffrey made a motion that the Board approves the One-Day Alcohol License for wine and malt to be served between 6:00-9:30 pm at the Farm Dinner at Tangerini's Farm on Friday 10/18/19. The motion was seconded by Sel. Jurmain and passed unanimously,

19-173 Appointment of (2) Agricultural Committee Members

Sel. Jurmain made a motion to appoint Linda Chiarizio and Robert Cantoreggi to the Agricultural Commission through June 30, 2020. The motion was seconded by Sel. McCaffrey and passed unanimously.

19-169 Approval of Regional Animal Control Services Millis/Medway

Sel. McCaffrey made a motion to approve the three-year Agreement for Animal Control Services between the Town of Millis and the Town of Medway for services from July 1, 2019 through June 30, 2020 as presented. The motion was seconded by Sel. Jurmain and passed unanimously.

19-178B Approval of One-Day Alcohol License – Beer Fest 2019

A discussion between the Board and the applicants ensued regarding issuance of the One-Day License for the Beer Fest scheduled for Friday, September 20th. Concerns about the EEE threat and dusk to dawn ban of Town field use were debated.

Sel. Jurmain made a motion to grant the Boggestowe Fish and Game Club a One-Day Alcohol license from 6:00pm-9:00pm for Friday September 20, 2019 for a Beer Fest on their grounds. Motion carries 2-1 with Sel. McCaffrey dissenting.

19-170 Declaration of Surplus for Fire Bucket Truck

Sel. McCaffrey made a motion to declare the Town's bucket truck located at 7 Water Street as surplus and to authorize disposal through means allowed by state law. The motion was seconded by Sel. Jurmain and passed unanimously.

19-171 Review/Approval of Select Board Goals FY20

After a brief discussion, this item was deferred to a future meeting.

19-172 Review/Approval of Public Meeting Presentation Guidelines

Sel. McCaffrey made a motion to adopt the Recommended Public Meeting Presentation Guidelines as written and recently adopted by the Planning Board. The motion was seconded by Sel. Jurmain and passed unanimously.

19-174 Appointment of Interim Part Time Assistant at COA

Sel. made a motion to ratify the Town Administrator's appointment of Maureen Canesi retroactively effective to September 5th for the position of Part Time Interim Department Assistant at the Council on Aging. Seconded by Sel. Jurmain and passed unanimously.

19-175 Appointment of BOA Member

Sel. McCaffrey made a motion to appoint Lisa Hardin to the Board of Assessors for a term ending June 30, 2022. The motion was seconded by Sel. Jurmain and passed unanimously.

19-176 Appointment of Department Assistant at Fire

Sel. McCaffrey made a motion to ratify the Town Administrator's appointment of Tracy Leavitt as Full-time Department Assistant II for Police and Fire for twenty hours per week for each department. The motion was seconded by Sel. Jurmain and passed unanimously.

19-177 Approval of Common Victualler/Entertainment Licenses Stack'd

Sel. McCaffrey made a motion that the Board approves the Common Victualler and Entertainment licenses for Stacked Enterprises LLC d/b/a Stack'd Sandwich and Slice Co. through December 31, 2019. The motion was seconded by Sel. Jurmain and passed unanimously.

19-179 Water/Sewer Department Commitment to Collector (2)

Sel. Barnes made a motion that the Board approves the 1st Quarter FY20 Bill Run Commitment for Water/Sewer in the amount of \$722,859.87. The motion was seconded by Sel. Jurmain and passed unanimously.

The Board had a question on one of the totals on the monthly commitment and deferred approval until the next Board meeting.

19-162 School/Town New Revenue Split

Sel. Barnes said there has been a 65/35 split in new revenue for almost twenty years and is now being reviewed to see if it is still the correct percentage split. Sel. Barnes as a representative for the Select Board, along with Marc Conroy from the School Committee and Craig Schultze from the Finance Committee. Further updates will follow.

19-180 Approval of Early Opening at Fin Fur Feather 9/29/19

Sel. McCaffrey made a motion to approve the opening of the Fin Fur Feather Club located on Larch Road at 11:00am on Sunday, September 29 as requested. The motion was seconded by Sel. McCaffrey and passed unanimously.

CONSENT ITEMS

Sel. McCaffrey made a motion to approve the minutes of 08/12/19 regular session. The motion was seconded by Sel. Barnes and passed. Sel. Jurmain abstained, he was not present.

ADJOURNMENT

Sel. Jurmain made a motion to adjourn at 10:15 pm. The motion was seconded by Sel. Barnes and passed unanimously.

Respectfully submitted: Karen M. Bouret