

**SELECT BOARD
MEETING MINUTES
Monday, October 23, 2023
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

The Tri County School Building Project Special Election will be held Tuesday October 24th, 2023, at the gym in the VMB building. There will be 2 ballots – one for the school building project and one for the debt exclusion to pay for the project. Polls will be open from 12:00pm – 8:00pm.

The Fall Annual Town Meeting will be held on Monday November 6th, 2023, at the Millis Middle/High School Auditorium beginning at 7:30pm. Your attendance is strongly encouraged.

The Millis Recreation is holding a Touch-A Truck Halloween Party on Saturday 10/28 from 1pm-3pm at the VMB building. The entry fee is an unopened bag of Halloween candy.

The Board announces a special thank you to Nick Maxwell who has been working behind the camera at Millis Community Media for the last year, he is moving on to further his career in media and they wish him the best.

23-207 Sign Veterans Proclamation

Sel. Underhill read a Veterans Day Proclamation.

Sel. Rosenfeld made a motion to approve and sign the Veterans Day Proclamation as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Schultze announced there will be a Free Veterans Breakfast for all Veterans at the American Legion Post 208 in Millis from 8:30am – 10:30am. Followed by a Veterans Day formal Ceremony to be held at the World War I Memorial located across the street from the Legion at 11:00am.

23-208 Appointments

- *Seasonal Snow Removal Contractors*
Sel. Rosenfeld made a motion to ratify the Town Administrator's appointment of Michael Cafro, Jackson Borst, Joseph Bouret, and Mark Robbins as seasonal snow removal contractors subject to successful physical examination and CORi results. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *EPA Grant Administrator*
Sel. Rosenfeld made a motion to ratify the Town Administrator's appointment of James McKay as the EPA Grant Administrator for the PFAS Treatment Facility for Well #3 for the duration of the project. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Senior Services/Outreach Coordinator*

Sel. Rosenfeld made a motion to ratify the Town Administrator's appointment of Lisa Kirby as the Senior Services/Outreach Coordinator for the Council on Aging subject to a successful physical exam. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

- *Council on Aging Board Member*

Sel. Rosenfeld made a motion to appoint Carol Malouf to the Council on Aging Board. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-209 Presentation: PFAS Treatment Facility at Well #3

Tyler Bernier, Project Manager, Kleinfelder, reviews the Well #3 project. The project will include demolition of the existing chemical feed building and restoring the area as a wetland buffer. Building a new 3,000sf water treatment plant, which will contain a new chemical feed system, equipment for disinfection, corrosion control, fluoride. The new building will be designed similar to the recently completed D'Angelis PFAS Building and will include space for future expansion to incorporate additional treatment if needed.

The design is currently 75% complete, it is estimated to be 100% complete in December. The Federal Permitting has been completed, Conservation Commission permitting will be discussed at the ConCom meeting on 11/13/23, and the MassDEP Permitting will be completed in December. The estimated construction cost is between \$6.8M-\$7.1M, the EPA Community Grant is \$3,452,972, and a 20% Town Match of \$690,594, SRF PEF Submitted is for \$3M, and the PFAS Grant Program details will be released in May 2024 and the Town will be applying for it. The estimated construction completion is in the Fall of 2025.

23-210 Continuation of Millis housing Discussion

Candance Avery from the Millis Housing Authority reviews the status of Millis' Affordable housing index which is currently at 5.1% (83 units) with the suggested safe zone being 10% (adding 168 units), and the current waitlist is 9,000. Some units are currently being built in Town, but they are very different than the units that the Housing Authority is looking to work with the Town to build. The units looking to be built will be priced using a favorable formula to help maintain a truly affordable rent based on the renter's income and will be modernized to be helpful towards disabled individuals.

The Board and Ms. Avery discuss the logistics of gifting Town land, etc. The only contribution from the Town would be the land and the Millis Housing Authority would fund the development.

23-211 Approval of Rock Salt Bid

This item was moved to a future SB Meeting.

23-212 Discuss and Assign 11/6/23 Fall Annual Town Meeting Warrant Articles

The Board assigned the 11/6/23 Fall Annual Town Meeting Warrant Articles as the following:

Sel. Underhill – Articles 7, 9, 10, and 12

Sel. Rosenfeld – Articles 1, 4, 8, and 11

Sel. Schultze – Articles 3, 5, 6, and 2

23-213 Board/Committee Liaison Updates

Sel. Underhill missed the PBC but will get an update.

Sel. Rosenfeld missed the Charles River Pollution Control District meeting.

Sel. Schultze met with surrounding Town Select Board Chairs and State Reps where they discussed Tri-County.

23-214 Approval of DRAFT Minutes

Sel. Rosenfeld made a motion to approve the draft minutes of March 8th, 2021, March 22nd, 2021, and October 12th, 2023, as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-215 Approval of Water/Sewer Commitments

Sel. Rosenfeld made a motion to approve the water/sewer commitment for September 2023 in the amount of \$3,335.84. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to adjourn at 8:10pm. Sel. Rosenfeld seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler