

**SELECT BOARD
MEETING MINUTES
Monday, April 22, 2024
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

Millis Beautification Day will be on Saturday April 27th from 9am-12noon.

The Annual Town Meeting will be held on 5/7/24 in the Middle High School Gym.

The Annual Town Election 5/13/24 from 7am-8pm at the VMB building.

24-078 Read/Sign Older Americans Month Proclamation

Sel. Rosenfeld made a motion for the Board to adopt and sign the May 2024 Older Americans Month Proclamation as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-079 Appointments

- *Firefighter/EMT*

Sel. Rosenfeld moved for the Board to ratify the Town Administrators appointment of Andrew O'Reilly as a full-time firefighter/EMT. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

- *Project Manager*

Sel. Rosenfeld moved for the Board to ratify the Town Administrators appointment of James McKay as Project Manager until completion of the PFAS Filtration Plant Project. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-080 FY25 Transfer Station Rate Hearing

Sel. Rosenfeld motioned to open the transfer station rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

DPW Director Jim McKay states the rates have not been raised in many years, he is requesting to raise the rates to offset some of the costs. He is requesting it rates be raised to under 62 years of age \$90.00 and 62 years of age and older \$35.00. The electronics and large items would be \$25.00. This would be effective June 1st, 2024.

Sel. Rosenfeld motioned to close the transfer station rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld motioned for the Board to the annual FY25 transfer station rates effective June 1st, 2024, as outlined by the DPW Director: \$90 for residents under the age of 62, \$35 for residents 62 years and older. Additional permits at the same residence \$10 each, lost/replacement permits \$10 each, electronics disposal \$25 per item, large item disposal \$25 per item. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-081 Prospect Hill Cemetery Rate Hearing, Cemetery Rules/Regulations Approval

Sel. Rosenfeld motioned to open the cemetery rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

DPW Director Jim McKay reviews the proposed changes to the Cemetery rates and rules and regulations as debated and decided by the cemetery committee. This includes going from \$700 to \$900 for a plot. To review the full changes please refer to the packet.

Sel. Rosenfeld motioned to close the cemetery rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld motioned for the Board to adopt the rules and regulations for Prospect Hill Cemetery as presented including the updated fee schedule. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-082 Review/Approval of Catch Basin Cleaning Contract

Sel. Rosenfeld motioned for the Board to approve the extension of the catch basin cleaning contract with Truax Corporation, for an amount of \$17.94 per catch basin not to exceed \$25,000 through December 31, 2023. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-083 Discuss & Assign Annual Town Meeting Warrant Articles

The Board discussed and assigned the following Town Meeting Warrant Articles which they will speak to at Town Meeting:

Sel. Schultze – Articles 2,3,4,5,6,7,13,22

Sel. Rosenfeld – Articles 8,9,10,18,19,20

Sel. Underhill – Articles 1,11,14,15,16,17

The Board reviewed an informational document regarding the facts of the Operational Override put together by the Town Administrator.

Sel. Rosenfeld motioned for the Board to authorize the Town Administrator to post the informational packet regarding the operational override on the Town website and Town Facebook. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-084 Approval of 3-day Softball Tournament

Sel. Rosenfeld motioned for the Board to approve the request by Millis Softball to hold a three-day tournament on Friday June 7th from 4pm-9pm, Saturday June 8th from 9am-4pm, and Sunday June 9th from 9am-12pm at the Town field pending receipt of a certificate of liability by Millis Recreation and approval of food permits by Millis Board of Health. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-085 Board/Committee Liaison Updates

Sel. Rosenfeld attended the Energy Committee where they finalized the RFP for their net zero road map.

Sel. Schultze attended the Finance Committee meeting where they voted to recommend the override (7 to 1 in favor of the override).

Sel. Underhill attended the school building committee where they prepared for the upcoming school building public forum being held on Wednesday 4/24/24.

24-086 Approval of DRAFT Minutes

Sel. Rosenfeld moved that the Board vote to approve the draft minutes of 4/8/24 as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion to adjourn at 8:15pm. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler