

**SELECT BOARD
MEETING MINUTES
Monday, July 15, 2024
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

I. CALL TO ORDER

Chair Rosenfeld called the meeting to order at 7:00 pm.

The following persons were present Chair Ellen Rosenfeld, Vice Chair Erin Underhill, Clerk Craig Schultze, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

II. ANNOUNCEMENTS

Livestreaming for Select Board Meetings on YouTube will be coming soon!

III. OPEN SESSION ITEMS

24-132 Appointment of:

- *Cultural Council Member*

Sel. Underhill motioned to appoint Jaime Staraitis as a member of the Cultural Council for a term of three years.

Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-133 Review/Approval of E-Permitting – Full Circle Technologies

Sel. Underhill moved that the Board approves the three-year contract with PermitEyes 20/20 E-Permitting Software Solution for a not to exceed amount of \$72,560 for year one of the contract and for a not to exceed amount of \$21,730 for year two and year three of the contract and authorize the Town Administrator to sign for the Town on the Board's behalf. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-134 Review/Approval of:

- *FY25 Paving Contract*

Sel. Underhill moved that the Board approve the contract with Daniels Asphalt Services, Inc. for a not to exceed amount of \$1,200,752.500 including paving, police details, and line painting for FY25. Sel. Schultze seconded the motion. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

Sel. Underhill moved that the Board approve the expenditure of \$22,000 in Police details in relation to the FY25 paving contract. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

- *FY25 Tree Trimming Contract*

Sel. Underhill moved that the Board approve extending the contract with Stumpy's Tree Service dated 10/28/22 for a period of two years at a not to exceed amount of \$25,000 per year. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-135 Discuss/Vote FY25 Select Board Goals

The Board reviewed the final list of goals for FY25.

Sel. Underhill moved that the Board approve the FY25 Goals as presented and discussed. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-136 Discuss Proposed MBTA Communities Multi-Family Overlay District (MOD) Zoning Bylaw Article

The Board reviewed the consequences of not complying with this mandated law including being ineligible for grants. Sel. Schultze stated the MBTA 3A advisory committee worked hard on creating this proposed bylaw. Sel. Rosenfeld stressed the likelihood of all these units being made is slim, but we still need to comply with this mandated law.

Sel. Underhill moved that the Board refer the Proposed MBTA Communities Multi-family Overlay District Zoning Bylaw Article to the Planning Board for a public hearing at an upcoming meeting. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-137 Vote on FY25 Select Board Liaison Appointments

Sel. Underhill moved that the Board approve the following FY25 liaison appointments as follows – Sel. Underhill will be the liaison for the Cemetery Committee, Local Emergency Planning Committee, and Community Preservation Committee. Sel. Rosenfeld will be the liaison for the Energy Committee, Permanent Building Committee, Cable TV Advisory Committee, and the Charles River Pollution Control District. Sel. Schultze will be the liaison for Capital Planning Committee, Economic Development Committee, Norfolk County Advisory Board Designee, and the School Committee. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-138 Review/Approval of FY25 Select Board Goals

Duplicate agenda item.

24-139 Approve & Sign Fully Integrated Millis Police Association Public Safety Dispatcher Contract

Sel. Underhill moved that the Board approve and sign the fully integrated employment agreement between the Town and Millis Police Association Public Safety Dispatchers as presented. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-140 Board/Committee Liaison Updates

Sel. Schultze did not attend any meetings.

Sel. Underhill attended the carnival.

Sel. Rosenfeld attended the carnival.

24-141 Approval of DRAFT Minutes – 6/24/24

Sel. Underhill moved that the Board approve the draft minutes from 6/24/24 as written. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

24-142 Approval of Water/Sewer Commitment

Sel. Underhill moved that the Board approve the water/sewer commitment for June 2024 for a total commitment amount of \$2,765.41. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board. The motion passed unanimously.

IV. EXECUTIVE SESSION/ VI. ADJOURNMENT

Sel. Underhill moved that the Board enter executive session at 8:30pm to meeting *to discuss strategy with respect to collective bargaining and to conduct strategy sessions in preparation with non-union personnel: (Police Union MOA, SEIU MOA, Finance Director Contract)* and emerging only to adjourn. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, Schultze – yay, Underhill – yay, Rosenfeld – yay. The motion passed unanimously.

Respectfully Submitted by Victoria Schindler