

Select Board Meeting Minutes 04/11/22

Chair Jurmain called the meeting to order at 7:00pm

The following persons were present Chair Peter Jurmain, Vice Chair Erin Underhill, Clerk Craig Schultze, Town Administrator Mike Guzinski, Operations Support Manager Karen Bouret DeMarzo.

Announcements

No Announcements

22-806 Approval of 'The Murph Challenge' Fundraiser

Sel. Underhill made a motion to approve 'The Murph Challenge' Fundraise for May 22. Sel. Schultze seconded this motion. The motion passed unanimously.

22-807 Approval of Self-Contained Compactor Contract

Sel. Schultze made a motion to authorize the Town Administrator to approve the contract with McGuire Equipment Inc to not exceed the amount of \$29,944.00. Sel. Underhill seconded this motion. The motion passed unanimously.

22-808 Enterprise Funds Study Presentation

Carl Valente from the Community Paradigm Associates presents his findings of the DPW Analysis of Enterprise Funds. He stated in FY22 analysis that budgeted indirect costs exceed actual indirect costs by 12%, gap was closed due to work of staff. Indirect Cost Analysis shows enterprise funds should pay their fair share. Direct Costs stays with retained earnings, indirect costs come from the general fund.

Suggested next steps include the finance department communing to improve employee self-service and tracking of license stipend data. Undertake a FY23 analysis to provide a third FY Data point.

Sel. Schultze and Sel. Underhill agreed the 3- or 5-year plan to closing the gap.

Sel. Jurmain does not know if the Towns Budget will allow for the aggressive 3-year plan. He stated a meeting with the finance officer will give us more information.

22-809 Open Town Meeting Warrant

Sel. Underhill made a motion to open the Town Meeting Warrant. Sel. Schultze seconded this motion. The motion passed unanimously.

22-810 Discuss Warrant Articles

Town Administrator Mike Guzinski proposes adding the following language to Article 13 "And to authorize the Select Board to dispose of old vehicles or equipment by outright sale, trade, auction, or otherwise and the proceeds from such disposal be applied to the purchase price of the vehicle or equipment."

Sel. Schultze made a motion to allow this clause to be added to Article 13. Sel. Underhill seconded this motion. The motion passed unanimously.

Sel. Underhill made a motion to remove Article 20 from the ATM Warrant. Sel. Schultze seconded this motion.

Sel. Jurmain stated that there was a constituted commission to review the charter and make recommendations. The commission came up with a few recommendations that they would like the town to vote on at town meeting. Sel. Jurmain stated in his opinion if residents came together to form this commission and make the recommendation it should remain on the Article list so that the Town has an opportunity to discuss this.

Sel. Schultze stated he would support this if it were to go to the Town. He would not support this if it was not assured to go to a Vote through the legislature.

Sel. Underhill stated that this has already been voted against at Town Meeting and she does not think it is worth pursuing.

Sel. Jurmain deferred final discussion until Town Counsel arrives.

Jay Talerma from Town Counsel explained Most town usually go the special acts route and not the charter amendment route. He stated that adding language of “upon approval by the legislature this be ratified by the Town of Millis” to replicate the process charter amendment process.

Sel. Underhill made a motion to remove Article 20 from the ATM Warrant. Sel. Schultze seconded this motion. Sel. Jurmain polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to remove Article 21 from the ATM Warrant. Sel. Underhill seconded this motion.

Town Administrator Mike Guzinski states the amendment removes the appointment power of the Town Administrator from a few positions Police Chief, Fire Chief, and the DPW Director. The Select Board would become the appointers.

Sel. Schultze would like to keep the appointing to the Town Administrator.

Sel. Underhill states the Charter language does not include Police Chief, Fire Chief, and the DPW Director.

Sel. Jurmain polled the board and the motion passed unanimously.

22-811 Close Town Meeting Warrant

Sel. Underhill made a motion to close the Town Meeting Warrant. Sel. Schultze seconded this motion. The motion passed unanimously.

22-812 Approve and Sign 5/2/22 Annual Town Meeting Warrant

Sel. Underhill made a motion to sign the 5/2/22 Annual Town Meeting Warrant. Sel. Schultze seconded this motion. The motion passed unanimously.

22-813 Approve and Sign 5/9/22 Annual Town Election Warrant

Sel. Underhill made a motion to sign the 5/9/22 Annual Town Election Warrant. Sel. Schultze seconded this motion. The motion passed unanimously.

22-814 Board/Committee Liaison updates

Sel. Underhill went to the School Committee Meeting where they talked about potentially need more special education help and were going to further discuss at another meeting.

22-815 Approval of Water/Sewer Commitment

Sel. Underhill made a motion to approve to the water/Sewer commitment to the collector for March 2022 in the amount of \$2,256.30. Sel. Schultze seconded this motion. The motion passed unanimously.

Sel. Jurmain made a motion to enter Executive Session at 8:40pm to Conduct strategy sessions in preparation for negotiations with union personnel. (SEIU Local 888) and to discuss strategy with respect to litigation (Site Investigation). Sel. Jurmain polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler