

**SELECT BOARD
MEETING MINUTES
Monday, August 12, 2024
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

I. CALL TO ORDER

Chair Rosenfeld called the meeting to order at 7:00 pm.

The following persons were present Chair Ellen Rosenfeld, Vice Chair Erin Underhill, Clerk Craig Schultze, Assistant Town Administrator/ HR Manager Karen Bouret DeMarzo, and Benefits Coordinator Victoria Schindler, Town Moderator Robert “Brutus” Cantoreggi.

Attending via Zoom Town Administrator Mike Guzinski and School Committee Chair Robin Briggs.

II. ANNOUNCEMENTS

This meeting is the first meeting being Live Streamed on YouTube!

There will be hydrant flushing starting today at Glen Ellen.

There are 3 vacancies on Town committees including Enterprise Advisory Committee, Permanent Building Committee, and Capital Planning Committee. If you are interested in volunteering for your community, please reach out to the Town Administrators Office for an application.

Assistant Town Administrator/HR Manager Karen Bouret DeMarzo had earned a MCPPO Designation from the state!

III. SCHEDULED APPOINTMENTS/HEARINGS

24-144 Appointment of:

- *Tri-County School Representative*

Sel. Schultze questioned Jane Hardin, the current Tri-County School Representative, on what will be the plan moving forward on keeping the Town better informed, he suggested she come in quarterly to give an update to the Select Board. Ms. Hardin stated she is there to represent the students of Millis that attend Tri-County and then the Town.

Sel. Rosenfeld moved to appoint Jane Hardin as the Town of Millis’ Tri-County School Representative through June 30, 2027. Town Moderator Cantoreggi seconded the motion. Sel. Rosenfeld polled the appointees, Cantoreggi – yay, Briggs – yay, Rosenfeld – yay. The motion passed unanimously.

24-145 Appointment of Temporary Town Clerk

Town Administrator Mike Guzinski stated he received a letter of retirement from the Town Clerk Lisa Hardin. The Board thanked Lisa for her years of hard work and dedication to the Town.

Sel. Underhill made a motion to appoint Kathi Smith as Temporary Town Clerk until the May 2025 Annual Town Election. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-146 Approval of General Obligation Bond Anticipation Notes

Sel. Underhill moved for the Board approve and sign the renewal note relating to the Town’s \$875,000.00 General Obligation Bond Anticipation Notes dated August 15th, 2024. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-147 Hearing: FY25 Water/Sewer/Stormwater Rates

Sel. Underhill moved to open the FY25 Water/Sewer/Stormwater rate hearing. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

Tighe & Bond reviewed the proposed FY25 rates for water, sewer, and stormwater.

Sel. Underhill moved to close the FY25 Water/Sewer/Stormwater rate hearing. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

Sel. Underhill moved to approve a 10% increase for FY25 water rates. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

Sel. Underhill moved to approve a 5% increase for FY25 sewer rates. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

Sel. Underhill moved to approve a 0% increase for FY25 stormwater rates. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-148 Approval of Gasoline/Diesel Pricing

Energy Manager Bob Weiss asked the Board to approve a contract with Norfolk County Consortium for gas and diesel pricing for one year.

Sel. Underhill moved to authorize the Town Administrator, or his designee, to approve a one-year contract to purchase gasoline with pricing in effect from September 2024 through August 2025 through the Norfolk County consortium. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-149 Approve Conversion of IT Workstations

Jim Donovan IT Director asked the Board to approve his request to move the Town Hall from the Azure Virtual Desktops to personal desktops.

Sel. Underhill moved to approve the conversion from Azure Virtual Desktops to physical desktops for municipal offices at the Veterans Memorial Building as presented. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-150 Presentation by Enterprise Committee

Jim Duffy, Chair of the Enterprise Advisory Committee gave a presentation reviewing their first year of meetings. Mr. Duffy started reviewing their charter which explains the goals and role of the committee. He discussed their goals for the next year. (Please refer to the packet attached with the minutes on the website).

IV. OPEN SESSION ITEMS

24-151 Approval of Purchase of DPW Lawnmower

Sel. Underhill moved to approve, and authorize the Town Administrator to sign, a contract with Bobcat of Boston for a Zero Turn Riding Mower for a not to exceed amount of \$13,100.00. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-152 Approval of Emergency Cleaning Contract for Well #6

Sel. Underhill moved to approve, and authorize the Town Administrator to sign, a contract with F. G. Sullivan for emergency cleaning and redevelopment of Well #6 for a not to exceed amount of \$14,100.00. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-153 Vote to Approve/Sign 2024 State Primary Election Warrant

Sel. Underhill moved to approve and sign the warrant for the 2024 State Primary as presented. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-154 Discuss Date and Logistics of Fall Annual Town Meeting

A discussion ensued regarding the time and date of the Annual Town Meeting.

Sel. Underhill moved that the time and date of the Fall Annual Town Meeting be set as Tuesday, November 19, 2024, at 7:30 pm. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-155 Discuss Repairs to 64 Exchange Street Lansing Millis building

Sel. Rosenfeld started a discussion regarding the Lansing Millis Building. Town Administrator Mike Guzinski stated there is no Bond money coming from the state, he is hopeful they will come eventually but we should not rely on it. He and the board discuss the potential of replacing the roof and the siding to protect the building before it gets any worse than it currently is.

24-156 Approval of Amendment to Alcohol License – Change of Manager for Avalenas

Sel. Rosenfeld recused herself from this agenda item.

Sel. Underhill moved to approve and sign the Alcoholic Beverages Control Commission Licensing Authority Certification for a change of manager for S & S Enterprises, LLC d/b/a Avalena's naming Stephen Scioli as manager. Sel. Schultze seconded the motion. Sel. Underhill polled the Board, Underhill – yay. Schultze – yay. The motion passed unanimously.

24-157 Approval of Request for Flags – Safe Coalition

Sel. Underhill moved to approve the request by SAFE Coalition to place approximately 1000 purple flags to be placed on the front lawn at the Veterans Memorial Building from Wednesday, August 28th through Monday, September 2, 2024, in memory of those lost to opioid use as part of International Overdose Awareness Day. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-158 Approval of One-Day Special Alcohol License

- *8/18/24 Clambake*

Sel. Underhill moved to approve a One-Day Special All Alcohol License for Nathan Maltinsky for August 18th, 2024, from 12:00-5:00pm for the annual clambake at Boggestowe Fish & Game Club located at 247 Ridge Street. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

- *9/21/24 Boggestock*

Sel. Underhill moved to approve a One-Day Special All Alcohol License for Nathan Maltinsky for September 21st, 2024, from 12:00-9:00pm for the annual Boggestock Music Festival at Boggestowe Fish & Game Club located at 247 Ridge Street. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-159 Ratification of:

- *Finance Director Contract*

Sel. Underhill moved to ratify the employment agreement between the Town of Millis and Jody Kurczy, effective September 3rd, 2024, through September 2nd, 2027, as written. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

- *Police Union MOU*

Deferred to the next SB Meeting

24-160 Board Committee Liaison Updates

Sel. Underhill did not attend any meetings.

Sel. Rosenfeld attended the energy committee where they put the RPF out for their net zero climate action plan; she also attached the Charles River Pollution control meeting where the stated Millis has zero sewer connections. She also met with Bob Weiss and confirmed he will be updating the Towns affordable hosing number on the state website.

Sel. Schultze did not attend any meetings.

24-161 Approval of DRAFT Minutes

Sel. Underhill moved to approve the draft minutes from the following Select Board meetings as written: Tuesday, July 9, 2024, Monday, July 15, 2024, Monday, July 29, 2024. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-162 Approval of Water/Sewer Commitment

Sel. Underhill moved to approve the water/sewer department commitment to the collector for July 2024 for a total commitment amount of \$2,578.80. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

V. EXECUTIVE SESSION/ VI. AD JOURNMENT

Sel. Underhill moved that the Board enter executive session at 8:53pm to meeting to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. (SEIU, Dangerous Dog Litigation) and emerging only to adjourn. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, Schultze – yay, Underhill – yay, Rosenfeld – yay. The motion passed unanimously.

Respectfully Submitted by Victoria Schindler