

**SELECT BOARD
MEETING MINUTES
Thursday, September 12, 2024
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

I. CALL TO ORDER

Chair Rosenfeld called the meeting to order at 7:00 pm.

The following persons were present Chair Ellen Rosenfeld, Vice Chair Erin Underhill, Clerk Craig Schultze, Town Administrator Mike Guzinski.

II. ANNOUNCEMENTS

Vice Chair Erin Underhill thanked all the election workers and the interim Town Clerk for their success in running the election.

Chair Ellen Rosenfeld stated this is the second live streamed meeting on YouTube!

III. SCHEDULED APPOINTMENTS/HEARINGS

24-163 Appointment of:

- *Election Workers*
Sel. Underhill moved to ratify the appointment of Rosa Connolly, Stephen Smith, and Madelyn Good as Election Workers. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.
- *At-Large Capital Planning Committee Member*
Sel. Underhill moved to appoint Wayne Klocko as an At-Large Capital Planning Committee Member. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-164 Vote to Open the Fall Annual Town Meeting Warrant

Sel. Underhill moved to open the 11/19/24 Fall Annual Town Meeting warrant. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-165 Request to Display Artifacts at Veterans Memorial Building – Millis Lions

This was deferred to their next meeting.

24-166 Review Proposed Signage at Conservation Properties

John Steadman from the Conservation Commission reviewed the proposed signage for the Conservation properties. He stated he will be showing this same presentation to the Community Preservation Fund and be requesting \$15,000 from them.

Sel. Underhill made a motion to authorize the Chair send a letter in support for the signage to the Community Preservation Committee (CPC). Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

IV. OPEN SESSION ITEMS

24-167 Town Sewer Capacity Update

Jim McKay DPW Director reviewed the Town's current sewer capacity, which has decreased from the last report from GCG. The town has plenty of sewer capacity even with the "pending" projects list.

24-168 Review/Approval of Proposal for FY25 Stormwater Services

Jim McKay DPW Director reviewed the proposal for FY25 Stormwater Services.

Sel. Underhill made a motion to approve the scope of work for stormwater services with Klinefelter's dated September 3rd, 2024, for tasks 1-9 for an amount not to exceed \$99,714.00. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-169 Discuss Repairs at 64 Exchange Street – Lansing Millis Building

Sel. Rosenfeld discussed potential repairs at 64 Exchange Street, the Lansing Millis Building. Town Administrator Mike Guzinski states the Town has been trying for the last few years to secure money through the state's bond bill for renovations and they have not been successful. Sel. Rosenfeld got a few quotes to do the minimum to the building to protect it from any further damage and make it usable. The bottom line is roughly \$215,000 to bring to usable conditions. Sel. Schultze suggested to go to the Community Preservation Committee and ask for a match and then approach the Capital Planning Committee to add to their prioritization list and use money from free cash to appropriate the money. Meanwhile wait for the Permanent Building Committee to apply for the one stop grant in January and if they don't get approved, we will have already appropriated the money for construction to begin next summer.

24-170 Discuss Process for Purchasing Town-owned Property

Sel. Rosenfeld stated there is a lot of small lots owned by the Town and if residents are interested in purchasing property next to their land they can approach the land. Town Administrator Mike Guzinski gave a brief explanation of the process. Including contacting the Town Administrators office, discussing with the Select Board, and bringing it before Town Meeting.

24-171 Ratification of:

- *Police Union MOU*

Sel. Underhill made a motion to ratify the memorandum of agreement with the Massachusetts Coalition of Police Local 171 for items related to Article 5 of the collective bargaining agreement. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-172 Board/Committee Liaison Updates

Sel. Underhill did not attend any meetings.

Sel. Schultze attended the capital planning committee where they voted to add Wayne Klocko as a new member, they also discussed a couple requests for the November Town Meeting.

Sel. Rosenfeld attended two Charles River pollution control district meetings where they stated only two residents from Glen Ellen have hooked up to sewer. She also attended an energy committee where they went over the responses for the Net Zero plan RFP.

24-173 Approval of DRAFT Minutes

Sel. Underhill made a motion to approve the draft minutes from 8/12/24 Select Board meeting as written. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously.

24-174 Approval of Water/Sewer Commitment (2)

Sel. Underhill motioned to approve the water/sewer department commitment to the collector for August 2024 for a total commitment amount of \$2,288.67. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously

Sel. Underhill motioned to approve the water/sewer department commitment to the collector for the first quarter of FY25 for a total commitment amount of \$997,205.51. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, and the motion passed unanimously

V. ADJOURNMENT

Sel. Underhill motioned to enter executive session at 8:00pm to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position

(AFFF Litigation/SEIU) emerging only to adjourn. Sel. Schultze seconded the motion. Sel. Rosenfeld polled the Board, Schultze – yay, Underhill – yay, Rosenfeld – yay. The motion passed unanimously.

Respectfully Submitted by Victoria Schindler