

Select Board Meeting Minutes 04/03/23

Chair Underhill called the meeting to order at 7:00pm.

The following persons were present Chair Erin Underhill, Vice Chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Assistant Town Administrator Karen Bouret DeMarzo.

Announcements

The Millis Easter Egg Hunt has been postponed until 4/8.

The Millis Recreation Department has won the 2023 Regional Community Impact of the year Award.

Millis Beautification Day is on April 29th.

The senior project Millis Town-Wide Yard Sale will be on April 30th.

Spring Town Meeting is on May 3rd.

Annual Town Election is on May 8th.

23-079 Approval of Event: Town Carnival

Moved to 4/10 Meeting

23-080 Appointment of Alternate Building Commissioner/Appointment of Members of Council on Aging

- *Appointment of Alternate Building Commissioner*
Moved to future meeting pending needed document.
- *Appointment of Member to Council of Aging*
Sel. Schultze made a motion to appoint Loring Barnes to the Council on Aging. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-081 Review/Approval of Sewer Extension Application Winter Street

DPW Director and Mr. Faria discuss the Sewer Extension Application with the Board.

Sel. Schultze made a motion to approve the Sewer Extension Application for 38 Winter Street pending necessary permits including 2 additional stubs. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-082 Discuss Future Plans for Lansing Millis Building/64 Exchange Street

The Board discussed future plans for the Lansing Millis Building. They all agreed it should be fixed up and rented out to a suitable tenant.

Sel. Underhill made a motion authorize the Permanent Building Committee to use the grant money to stabilize the building and redo the roof. Sel. Schultze seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-083 Discuss and Vote to Finalize FY24 Budget Recommendation

Jonathan Barry, Chair of the Capital Planning Committee presented the Capital Planning Committee's Priority Ranking List.

The Board discussed the New Growth number.

Sel. Schultze made a motion to budget New Growth at \$950,000.00. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to increase the School and Municipal funding by 6% this year exclusive of the HCA funds. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to use \$538,697.00 of Free Cash and \$400,000.00 of Stabilization Funds to fund the School deficit through a Spring Annual Town Meeting Warrant Article, with the understanding any additional state funding will pay back the stabilization fund first. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

The Board discussed the COA budget requests.

Sel. Schultze made a motion to increase COA salary budget line item by \$15,000.00. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to reduce \$15,000.00 from the DPW budget line item. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-084 Vote to Open Annual Town Meeting Warrant

Sel. Schultze made a motion to open the Annual Town Meeting Warrant. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-085 Discuss, Add &/or Remove Warrant Articles

The Board discussed the Annual Town Meeting Warrant.

Sel. Schultze made a motion to include Article 10 with the addition of \$30,000.00 for Library Repairs. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to remove Article 16. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to add a new Article 4 to make available \$538,697.00 of Free Cash and \$400,000.00 of Stabilization Funds to fund the School deficit. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-086 Vote to Close ATM Warrant

Sel. Schultze made a motion to close the Annual Town Meeting Warrant. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-087 Discuss & Assign Enterprise Advisory Committee Topics

Sel. Schultze made a motion to forward the list of Discussion Topics List to the Enterprise Advisory Committee for their first meeting. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-088 Board/Committee Liaison Updates

Sel. Rosenfeld attended the School Committee meeting where she stated she was surprised how little people were in attendance and was disappointed because the school deficit is a major issue, and no one was there when they made time available for questions.

Sel. Schultze attended the Capital Planning Committee where they finalized the Capital Requests prioritization list. He also attended the Finance Committee meeting.

23-089 Approval of DRAFT Minutes

Sel. Schultze made a motion to approve the DRAFT Minutes for 3/22/23 and 3/27/23 as written. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to adjourn at 8:07pm. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler