

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, April 8, 2019
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. MacInnes called the meeting to order at 6:30 pm. The following persons were present: Sel. Cathy MacInnes, Sel. James McCaffrey, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret. Sel. Barnes was unavailable.

EXECUTIVE SESSION

To conduct strategy sessions in preparation for litigation if an open meeting may have a detrimental effect on the litigating position of the public body. (Coviello/Tanko) and (Pernice)

Sel. MacInnes – aye, Sel. McCaffrey, aye

Return to regular session at 7:00pm.

ANNOUNCEMENTS

Mr. Michael Guzinski announced that the Town has been awarded a grant for Town/School Financial Management System Consolidation from the Community Compact with the Baker-Polito Administration.

Ms. Bouret announced that there will be a presentation of the movie “Bag It” which ties in with a citizens’ initiative to ban plastic bags as well as an upcoming Friends of the Library Book Sale. Please visit the Town website under News and Notices for details.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

19-057 Appointment of (5) Part-Time Dispatchers and (2) Reserve Officers

Police Chief Soffayer said they’ve obtained a grant for training for new part-time dispatchers. The Chief said out of 15 candidates, he is asking the Board to appoint five this evening.

Mr. Guzinski asked for the Board to ratify his appointment of the following as part time dispatchers: Charlotte Di Clemente, Alyssa Girardo, Jason Bolduc, Tyler Angel, and Ashleigh Wosny.

Sel. McCaffrey made a motion to ratify the Town Administrator’s appointment of the following as part time dispatchers: Charlotte Di Clemente, Alyssa Girardo, Jason Bolduc, Tyler Angel, and Ashleigh Wosny effective immediately. The motion was seconded by Sel. MacInnes and passed unanimously.

19-058 Appt. of (2) Reserve Police Officers

Chief Soffayer asked that the Board approve the Town Administrator’s appointment of two current Public Safety Dispatchers as Reserve Police Officers, both Kevin Conley and John McLaughlin.

Sel. McCaffrey made a motion to ratify the Town Administrator’s appointment of both Kevin Conley and John McLaughlin as Reserve Police officers pending a successful physical/drug screen, psychological exam and CORI. The motion was seconded by Sel. MacInnes and passed unanimously.

19-059 Appointment of (2) Seasonal Employees for the DPW

Mr. Jim McKay, DPW Director, asked the Board to ratify the Town Administrator's appointment of Daniel Geraci and Dennis Puopolo as Full Time Seasonal Summer Employees from May 12, 2019 – September 30, 2019.

Sel. McCaffrey made a motion to ratify the Town Administrator's appointment of Daniel Geraci and Dennis Puopolo as Full Time Seasonal Summer Employees from May 12, 2019 – September 30, 2019, pending a successful physical, CORI and drug screen. The motion was seconded by Sel. MacInnes and passed unanimously.

19-060 Sewer Abatement Hearing: AMVETS

Sel. McCaffrey made a motion to open the public hearing for sewer abatement for the AMVETS located on Village Street. The motion was seconded by Sel. MacInnes and passed unanimously.

Mr. McKay and Ms. Jennifer Scannell, Treasurer/Collector, said the leak that occurred was at an outside spigot at the building and once noticed was repaired. No water went into the sewer since this was an outdoor leak. Ms. Scannell presented an abatement option to for the Board to consider.

Sel. McCaffrey made a motion to close the public hearing for sewer abatement for the AMVETS located on Village Street. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion to approve a sewer abatement of in the amount of \$344.08 for a total updated bill amount for the fourth quarter of \$589.28. The motion was seconded by Sel. MacInnes and passed unanimously.

19-060 Discuss Approval of Employee Funded Dental Insurance Plan

Sel. McCaffrey made a motion to authorize the Town Administrator to organize the Public Employees to propose an employee-funded Dental Plan. The motion was seconded by Sel. MacInnes

19-061 Review/Approval of Common Victualler/Entertainment Licenses Country Kitchen Donuts & Muffins, Inc.

SCHEDULED BUSINESS

19-063 Approve LIP Refinance at Heritage Path

Sel. McCaffrey made a motion to approve the Local Initiative Program Refinancing Approval

19-064 Review/Approval of Change Orders for Main Street & Dover Road Water Main Improvement Project

Mr. McKay said this is not being reviewed tonight. This will be addressed on the annual street paving bid.

19-071 Approval of Youth Baseball Parade

19-070 Approval of Sandwich Board Signs

Sel. MacInnes made a motion to approve the

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

19-062 Review & Approval of Host Community Agreement 617 Therapeutic

Attorney Kate Federoff, Town Counsel, reviewed the highlights of the draft Host Community Agreement between 617 Therapeutic Health Center, Inc. and the Town of Millis regarding the proposed marijuana cultivation and product manufacturing facility to be located at 1073 Main Street. Sel. McCaffrey said there has been a lot of dialog between Town representatives including members of the Board of Selectmen, Town Counsel, and representatives from 617 Therapeutic getting to this point. Ms. Federoff noted that this agreement has been fully vetted by both parties and is fully compliant with the current laws and the Cannabis Control Commission's (CCC) regulations.

Peter D'Agostino representing 617 Therapeutic said they are pleased with the agreement and said there was a lot of communication back and forth with the Town for the past year. Mr. D'Agostino noted that the difference from a year ago said there will no longer be any involvement with end users; it will be for cultivation and manufacturing only. Mr. D'Agostino laid out the plans for next steps with the Town and State and said it will be about a year before they are able to actually start growing.

Sel. McCaffrey made a motion to approve the Host Community Agreement between 617 And authorize the Chair to execute a letter to the CCC that the Town has entered into an agreement between

19-065 Vote to Allow Middlesex Street to be Closed During Construction

Mr. McKay said there was a public meeting last week to discuss signage during construction both for the existing work at Orchard Street and work that will begin tomorrow on Middlesex Street at the sewer lift station to increase capacity at that area. Mr. McKay presented two maps and asked for the Board to approve the road closure for five to six weeks in that area.

Sel. McCaffrey made a motion to approve the road closure model presented for the Middlesex Street and Orchard Street construction by the DPW Director. The motion was seconded by Sel. MacInnes and passed unanimously.

19-066 Town Meeting Warrant

Sel. McCaffrey made a motion to reopen the Town Meeting warrant for 5/13/19. The motion was seconded and passed unanimously.

Mr. Guzinski read through each article and noted any changes that have occurred since the last Board meeting.

Sel. McCaffrey made a motion to approve the amendments to the Town Meeting warrant of 5/13/19 as presented by the Town Administrator. The motion was seconded by Sel. McCaffrey and passed unanimously.

Sel. McCaffrey made a motion to close the Town Meeting warrant. The motion was seconded by Sel. McCaffrey and passed unanimously.

Sel. McCaffrey made a motion to sign and execute the 5/13/19 Town Meeting Warrant. The motion was seconded by Sel. MacInnes and passed unanimously.

19-068 Approval and Signature of the 5/6/19 Town Election Warrant

Sel. McCaffrey made a motion to approve and sign the 5/6/19 Town Meeting Warrant. The motion was seconded by Sel. MacInnes and passed unanimously.

19-069 Review/Discuss Town Administrator's FY20 Budget Recommendations

Mr. Guzinski said the draft budget that he is presenting tonight is a balanced budget, but does not include all above level service requests due to funding. The Finance Director and Town Administrator put together a list of important points and noted that they are still working to present a final proposal. Sel. MacInnes voiced concern about not funding an assistant to the Fire Chief, asked for more details including a job description for a Town Accountant and said she would prefer to see a part time IT Director over an Economic Development Director/Planner. A discussion ensued about IT costs and where the funding should be placed. Mr. Guzinski said he and Ms. Johnston will look at the items of concern. Sel. McCaffrey asked for a clarifying note to be made in the DPW section of the budget to note why it looks like there was a big bump in their budget which is for stormwater fees ...

19-072 Review/Approval of Water/Sewer Commitments

Sel. McCaffrey made a motion to approve....

ADJOURNMENT

Sel. McCaffrey a motion to adjourn at 9:40 pm. The motion was seconded by Sel. Macinnes and passed unanimously.

Respectfully submitted: Karen M. Bouret