



# TOWN OF MILLIS

Ellen Rosenfeld, *Chair*  
Erin T. Underhill, *Vice Chair*  
Craig W. Schultze, *Clerk*

## OFFICE OF THE SELECT BOARD

Veterans Memorial Building (VMB)  
900 Main Street • Millis, MA 02054  
Phone: 508-376-7041

Michael J. Guzinski  
Town Administrator  
[mguzinski@millisma.gov](mailto:mguzinski@millisma.gov)

Karen Bouret DeMarzo  
Assistant Town Administrator/  
Human Resources Manager  
[kbouret@millisma.gov](mailto:kbouret@millisma.gov)

### SELECT BOARD MEETING AGENDA MONDAY, AUGUST 12, 2024; 7:00 PM VETERANS MEMORIAL BUILDING ROOM 229

Select Board meetings are broadcast on YouTube at:

<https://www.youtube.com/@MillisTownGovernmentMeetings>

and through Millis Community Media on Comcast channel 6 and Verizon channel 38 whenever possible.

|        | Topic                                                     | Time    | Speaker                                    |
|--------|-----------------------------------------------------------|---------|--------------------------------------------|
| I.     | Call to Order                                             | 7:00 PM | Chair Rosenfeld                            |
| II.    | Announcements<br>Committee Vacancies<br>MCPPO Designation |         |                                            |
| III.   | Scheduled Appointments/Hearings                           |         |                                            |
| 24-144 | Appointment of:<br>• Tri-County School Representative     | 7:00 PM | E. Rosenfeld<br>R. Briggs<br>R. Cantoreggi |
| 24-145 | Appointment of Temporary Town Clerk                       | 7:05 PM | M. Guzinski                                |
| 24-146 | Approval of General Obligation Bond<br>Anticipation Notes | 7:10 PM | J. Scannell                                |
| 24-147 | Hearing: FY25 Water/Sewer/Stormwater Rates                | 7:15 PM | J. McKay<br>J. Scannell                    |
| 24-148 | Approval of Gasoline/Diesel Pricing                       | 7:30 PM | R. Weiss                                   |
| 24-149 | Approve IT Workstations Conversion                        | 7:35 PM | J. Donovan                                 |
| 24-150 | Presentation by Enterprise Funds Committee                | 7:40 PM | J. Duffy<br>J. McKay                       |
| IV.    | Open Session Items                                        |         |                                            |
| 24-151 | Approval of Purchase of DPW Lawnmower                     |         | J. McKay                                   |
| 24-152 | Approval of Emergency Cleaning Contract for<br>Well #6    |         | J. McKay                                   |

|               |                                                                                                                                                |                 |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>24-153</b> | Vote to Approve/Sign 2024 State Primary Election Warrant                                                                                       | Chair Rosenfeld |
| <b>24-154</b> | Discuss Date and Logistics of Fall Annual Town Meeting                                                                                         | M. Guzinski     |
| <b>24-155</b> | Discuss Repairs to 64 Exchange Street Lansing Millis Building                                                                                  | Chair Rosenfeld |
| <b>24-156</b> | Approval of Amendment to Alcohol License – Change of Manager for Avalenas                                                                      | K. B. DeMarzo   |
| <b>24-157</b> | Approval of Request for Flags – SAFE Coalition                                                                                                 | K. B. DeMarzo   |
| <b>24-158</b> | Approval of One-Day Special Alcohol Licenses <ul style="list-style-type: none"> <li>• 8/18/24 Clambake</li> <li>• 9/21/24 Boggstock</li> </ul> | K. B. DeMarzo   |
| <b>24-159</b> | Ratification of: <ul style="list-style-type: none"> <li>• Finance Director Contract</li> <li>• Police Union MOU</li> </ul>                     | K. B. DeMarzo   |
| <b>24-160</b> | Board/Committee Liaison Updates                                                                                                                | Chair Rosenfeld |
| <b>24-161</b> | Approval of DRAFT Minutes <ul style="list-style-type: none"> <li>• </li> </ul>                                                                 | Chair Rosenfeld |
| <b>24-162</b> | Approval of Water/Sewer Commitment                                                                                                             | M. Guzinski     |

V.

#### **Executive Session**

To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position.  
(SEIU, Dangerous Dog Litigation)

#### **VI. Adjournment**

#### **Proposed Upcoming Meeting Schedule**

| Date                         | Time           | Location     |
|------------------------------|----------------|--------------|
| Thursday, September 12, 2024 | <b>7:00 PM</b> | Room 229 VMB |
| Monday, September 30, 2024   | <b>7:00 PM</b> | Room 229 VMB |
| Monday, October 7, 2024      | <b>7:00 PM</b> | Room 229 VMB |
| Monday, October 21, 2024     | <b>7:00 PM</b> | Room 229 VMB |
| Monday, October 28, 2024     | <b>7:00 PM</b> | Room 229 VMB |
| Monday, November 4, 2024     | <b>7:00 PM</b> | Room 229 VMB |
| Monday, November 18, 2024    | <b>7:00 PM</b> | Room 229 VMB |