

03/25/22 Select Board Working Meeting - VMB Room 229

In attendance: Chair Peter Jurmain, Vice Chair Erin Underhill, Clerk Craig Schultze, Town Administrator Mike Guzinski, Finance Director Carol Johnston and Department Assistant Maureen Canesi

Chair Jurmain called the meeting to order at 9:10 am.

OPEN SESSION AGENDA ITEMS

Discuss FY23 Budget and Annual Town Meeting Warrant Articles

Mr. Guzinski began the meeting by stating that he would be reviewing his memo dated March 23, 2022, Fiscal Year 2023 Preliminary Budget Proposals. Attached to the memo were documents (listed below) related to the budget proposal. This proposal encompasses all FY23 General Fund budgets including funding for Articles in the Annual Town Meeting Warrant. He recommended that the Select Board review the documents for comments and considerations.

He hopes to have an updated draft for the Select Board meeting on Monday, March 28, 2022.

- "FY2023 Budget Request Above 4%" outlined items which historically have been funded on an annual basis through town meeting articles. Mr. Guzinski is recommending these be added within the FY23 operational budgets, and be outside of the 4% cap.
- "FY2023 Budget Request Above Level Service" outlined the budget items within the 4% budget cap which are considered an increase in services/staff.
*Mr. Guzinski was asked by the Board to have the COA Director explain needs of the work in the COA with regards to adding hours, at the Select Board meeting scheduled for April 4th.
- "Town of Millis – Host Community Agreement Marijuana Impact Funds Request – FY2023" outlines all of the requests for HCA impact funding in FY23.
*Mr. Guzinski was asked by the Board to draft a letter to the House and Senate Committees with regards to the companion bills for the Board to sign.
- "FY2023 Budget Department SB" is the General Operating Budget and contains the budget requests of all departments as well as preliminary recommendations.
*Mr. Guzinski and Finance Director Carol Johnston reviewed the reports and took questions and comments from the Board.
- "Town of Millis Fall Town Meeting Nov. 8, 2021 & Spring Town Meeting – May 2, 2022 Fiscal Year 2022.

Mr. Guzinski asked that the Committee go through the budget sheets and give direction or suggested warrant changes to him by April 4th so that he can go to the Finance Committee with his recommendations. There was much discussion/adjustments/suggestions regarding changes to the Warrant/Budget and it was decided that the budget be restated for review at next Select Board meeting. Mr. Guzinski reviewed and recommended changes and additions to the Articles as well.

Sel. Schultze made a motion that the Select Board intends to formally remove the Sewer Bylaw at their next Select Board meeting of March 28, 2022.

The motion was seconded by Sel. Underhill.

Sel. Jurmain polled the Board and the motion passed unanimously.

Sel. Underhill made a motion to adjourn at 12:40pm. The motion was seconded by Sel. Schultze.

Sel. Jurmain polled the Board and the motion passed unanimously.

Respectively submitted by: Maureen Canesi