

Select Board Meeting Minutes 1/23/23.

Chair Underhill called the Meeting to order at 7:00pm.

The following persons were present Chair Erin Underhill, Vice Chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Assistant Town Administrator Karen Bouret DeMarzo.

Announcements

On January 31st there will be a public forum with the Millis Conservation Commission at the Millis Public Library at 7:00pm.

23-011 Acceptance of Gift from Millis Soccer Club-AED

Sel. Schultze made a motion to accept the donation of an AED, outdoor cabinet, and stand from the Millis Soccer Club on behalf of the Town and to task Millis Fire and Rescue with all monitoring and maintenance of the device after it is installed at a location determined in coordination with the Oak Grove Farm Commission and Fire Chief. The motion was seconded by Sel. Rosenfeld and passed unanimously.

The estimated value of this gift is approximately \$3,000.00.

Thank you, Millis Soccer, on behalf of the Town for this amazing and lifesaving gift.

23-012 Appointment of Temporary Payroll Administrator

Sel. Schultze made a motion to ratify the Town Administrators appointment of Lisa Morin as the Temporary Payroll Administrator. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-013 Approval of Millis Beautification Day

Sel. Schultze made a motion to approve Millis Beautification Day on Saturday April 29th, 2023. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-014 Hearing Continuation: 1178 Main Street Stormwater & Land Disturbance

Dan Merrikin from Legacy Engineering asked the Board to continue this hearing until February 27th.

Sel. Schultze made a motion to continue this hearing on 1178 Main Street to February 27th, 2023, at 7:15pm. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-015 Hickory Hills Street Acceptance

Sel. Schultze made a motion to accept and execute the deed for the Hickory Hills roadways consistent with the Town Meeting's acceptance of such streets as public ways. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-016 Discuss/Approve Sewer Policy

The Board discusses the proposed Sewer Policy. They stated the only thing not included in this final draft is the addendum.

Sel. Schultze asked to remove the last line from page 3 section 1.

Town Administrator, Mike Guzinski, will ask Town Counsel about the language regarding the Sewer Extension specifically regarding the Subdivision Control Law.

The Board decided to add “may set a date in coordination with Planning Board”. Also “may be extended in certain circumstances”, referring to a time limit for projects.

They will rewrite the policy and revisit it at their next meeting.

23-017 Establish Enterprise Advisory Committee Charter

The Board made a few grammars and spelling edits to the charter.

Sel. Schultze made a motion to post the Enterprise Advisory Committee for applicants and approve the Charter pending the edits. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-018 Review/Approve Integrated Security Contract for DPW Camera System

Sel. Schultze made a motion to approve and authorize the Town Administrator to sign on the Towns behalf a contract with Integrated Security Inc. not to exceed \$59,000.00. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-019 Review/Approve Geosphere Environmental Contract

Sel. Schultze made a motion to approve and authorize the Town Administrator to sign on the Towns behalf a contract with Geosphere Environmental not to exceed \$14,490.00. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-020 Approval of Kennel License Application and Fee

Sel. Schultze made a motion to authorize the approval of the Kennel License application and fee of \$40.00 for residential, \$75.00 for commercial. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-021 Board/Committee Liaison Updates

Sel. Rosenfeld stated she attended the Charles River Pollution Control District Meeting where they discussed raising their rates, which we have been notified but we do not have hard numbers from them. She also attended the School Committee where they discussed their budget.

23-022 Approval of Water/Sewer Commitment

Sel. Schultze made a motion to approve the Water/Sewer Commitment to the Collector for December 2022 in the amount of \$1,344.67. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-023 Discuss Date for Spring Annual Town Meeting

Mr. Guzinski stated Town Counsel is unable to attend the Town Meeting, he is asking the Board to consider changing the date.

A discussion ensued regarding dates of availability for the Board members, they tentatively decided on May 3rd, 2023.

23-024 Approval of DRAFT Minutes

Sel. Schultze made a motion to approve the DRAFT minutes as written for 5/16/22, 12/19/22, 1/4/23. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Underhill made a motion to enter Executive Session to conduct strategy sessions in preparation for negotiations with union and non-union personnel (SEIU/Fire Union) and to consider the purchase or lease of real property if such discussion may have a detrimental effect n the negotiating position of the governmental body.

Respectfully Submitted by Victoria Schindler