

Select Board Meeting Minutes 10/17/22

In attendance: Chair Erin Underhill, Vice Chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Assistant Town Administrator/Human Resources Director Karen Bouret DeMarzo.

Announcements:

Town Meeting will be Thursday, November 10th, 2022, at the Millis Middle High School at 7:30pm.

Th State Elections are on Tuesday, November 8th, 2022, at the Town Hall. Polls are open from 7am-8pm.

Early voting is currently open.

The library will be having a book sale from October 21st-23rd.

The Rec Department is having a few events, The "Touch a Truck Halloween Party" on Saturday October 29th from 1-3 pm. The Thanksgiving Feast Challenge will be collecting certain types of food for the food pantry. A Halloween House Decoration contest the winner will be announced on October 29th.

22-217: Appointment of MBTA 3A Advisory Committee.

Sel. Schultze made a motion to appoint the following to the MBTA 3A Advisory Committee: Nicole Riley, Dan Merrikin, Wayne Carlson, Jodie Garzon, Richard Barrett, Jeffery Germagian, Owen Salerno, Madeline Yusna, and Craig Schultze.

Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-218: Hearing: Eversource Pole Relocation.

Sel. Schultze made a motion to open a hearing. Sel. Rosenfeld seconded this motion, and the hearing is open.

Eversource is requesting permission to relocate and existing pole to clear the new roadway and provide electrical service in new development.

Sel. Schultze made a motion to close the hearing. Sel. Rosenfeld seconded this motion, and the hearing is closed.

Sel. Underhill made a motion to approve the order for joint or identical location for pole in the town of Millis, Work order #6784970 as written. Sel Schultze Seconded this motion, and the motion passed unanimously.

22-219: Review Cemetery Committee Rules/Regulation and update on Section G.

The Cemetery Committee reordered the current Rules and Regulations to a better order. They are requesting for the Board to approve the updated rules and regulations.

Sel. Schultze made a motion to approve the Cemetery Committee Rules and Regulations as written. (see attached) Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

The Cemetery Committee is asking the board to approve the sale of Section G plots once they are ready.

Sel. Schultze made a motion to approve the sale of section G plots. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-220: Proposed Feasibility study for Middle/High school presentation.

The School Committee informed the Board of the significant repairs needed at the Middle/High School. The School Committee presented a funding opportunity from MSBA. MSBA is the Massachusetts School Building Authority is a government authority created to assist in the building and renovating of School buildings. The current needs of the Middle/High School amount to a minimum of \$8.5 million. The last time the school was updated in 1998, and the school does not meet any current MSBA guidelines. The Feasibility study is approximately \$1,300,000, and the MSBA reimbursement is 45%-50%. The Feasibility study would last around 2 years, if the town decided to move forward the building would take 4 years.

There is a due date of March 23rd, 2023, for the MSBA opportunity. The money will come out of the Towns operational budget, there will be no additional taxation. The Board agrees with the need of the feasibility study to determine overcrowding and other important issues.

22-221: Capital Planning committee updates.

There are 6 Capital Planning Committee Priorities are categorized into priorities. Highest priorities include a Chevy Silverado for DPW, Compressor for DPW, MHS Feasibility Study, Air Conditioning Equipment for the VMB, and PFAS Engineering Study. Medium Priorities include a Keyless Entry system for the VMB building.

The Committee reviewed the proposal for a new senior center that will appear on the FATM Warrant. It has been placed on a list of highest priorities. Since the building proposal requires a debt exclusion vote, the Committee decided that prioritizing this over other capital needs should be a decision left to the people.

22-222: Discuss Wells 3-6 PFAS Alternatives & Action Plan Results and Next steps.

Kristen Ryan from Kleinfelder explained the results from the Assessment of Wells 3-6 in town. Wells 3-6 all have PFAS detected in them. Kleinfelder proposed an Action plan for the Wells 3-6 that includes adding an additional well (Well #4) with treatment due to Maximum daily demand.

22-223: Review of Asset Management Phase 3 Grant Program.

Kristen Ryan explained the Phase 3 grant goal as focusing on Sewer and Storm. Project tasks include field inspections for 50 sewer manholes, 1 mile of sewer, and 16 watersheds. It would also include digitizing Town records and expand CityWorks software across Town platforms.

Jim McKay of the DPW asks the Board to vote to approve the \$250,000 Project cost pending the vote from the town meeting.

Sel. Schultze made a motion to vote to approve the \$250,000 project cost for Phase 3 pending the Town meeting Vote. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

Sel. Schultze made a motion to authorize the Town Administrator or his designee to file the CWSRF-7193 Asset Management Grant Application on the Town's behalf. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-224: Consideration of KENO to go installation at One Stop Liquors

The Board approves the KENO to go installation at One Stop liquors.

22-225: Request for road opening- Route 109/McDonalds.

Sel. Rosenfeld recused herself due to her direct involvement.

The general rule is there is a 5-year moratorium on newly paved roads from reopening the road. McDonalds requested the Board to Approve the exception to access the gas line in the road.

Sel. Schultze made a motion to allow the road to be open be connected. Sel. Underhill seconded this motion, and the motion passed unanimously.

22-226: Discuss Proposed Sewer Policy

Sel. Rosenfeld explains the proposed Sewer Policy. Which is to regulate the connections and extensions of the Town's Sewer System. The policy has not yet been reviewed by town counsel. A discussion ensued regarding some of the points on the proposed policy. The Board decided to discuss this again at a future date and invite Town Consuel to answer any questions. Chair Underhill proposed a future public hearing once the policy has been finalized.

22-227: Discuss/Vote to Amend Sewer Moratorium

Since the proposed Sewer Policy has not been finalized. The Board decided to extend the existing moratorium until 02/01/2023

Sel. Schultze made a motion to extend the existing Sewer moratorium until 02/01/2023. Sel. Underhill seconded this motion, and the motion passed unanimously.

22-228: Open Fall Annual Town Meeting Warrant

Sel. Schulze made a motion to open the FATM Warrant. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-229: Discuss, Add and/or Remove FATM Warrant Articles

The Town Administrator proposed to increase funding to Article 5 to \$45,000 for the Millis Girls Softball League.

Sel. Underhill made a motion to change the Article 5 to \$45,000 to cover both Baseball and Softball fields. Sel. Underhill took a roll call vote, and the motion passed unanimously.

The Town Administrator asks the board for consideration of adding an article requesting \$500,000 for Sidewalk and Road Repairs.

Sel. Schultze made a motion to add an article to the FATM to appropriate \$500,000 of free cash for road and sidewalk repair. Sel. Rosenfeld seconded this motion, and the motion was passed unanimously.

22-230: Close, Vote to approve, and Sign Final FATM Warrant

Sel. Schulze made a motion to close the FATM Warrant. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

Sel. Schultze made a motion to vote to approve the warrant as amended and sign the Final FATM Warrant. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-231: Approve/Sign 11/8/2022 State Election Warrant

Sel. Schultze made a motion to vote to approve and sign the State Election Warrant as written. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-233: Review/Approval of Water/Sewer Commitment

The Town Administrator Mike Guzinski requested the Board vote to approve the Water and Sewer commitment to the collector for September 2022 in the amount of \$3,677.25.

Sel. Schultze made a motion to vote to approve the Water and Sewer commitment to the collector for September 2022 in the amount of \$3,677.25. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

Sel. Underhill made a motion to enter Executive Session at 10:20pm to conduct strategy in preparation for negotiations with union personnel (SEIU/AFSCME/Police). Sel. Schultze seconded this motion. Chair Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to adjourn at 10:55pm. Seconded by Sel. Rosenfeld.

Respectively submitted: Victoria Schindler