

Select Board Meeting Minutes 05/17/21

Sel. Jurmain called the meeting to order at 6:30pm.

In attendance: Sel. Peter Jurmain, Sel. Erin Underhill, Sel. Craig Schultze, Town Admin. Mike Guzinski, Operations Support Manager Karen Bouret

Announcements

Sel. Jurmain announced that there will be a Fairy House Exhibit on the Town Hall lawn in June.

Sel. Jurmain announced the opening of the Veterans Memorial Building (Town Hall) effective May 11th.

21-133 Reorganization of the Board

Sel. Underhill made a motion to make Pete Jurmain the Chair of the Select Board. The motion was seconded by Sel. Schultze. Sel. Jurmain polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to make Erin Underhill the Vice Chair of the Select Board. The motion was seconded by Sel. Jurmain. Sel. Jurmain polled the Board and the motion passed unanimously.

Sel. Jurmain made a motion to make Craig Schultze the Clerk of the Select Board. The motion was seconded by Sel. Underhill. Sel. Jurmain polled the Board and the motion passed unanimously.

21-134 Memorial Day Proclamation

Sel. Schultze read the Memorial Day Proclamation as follows:

Whereas, Memorial Day, originally called Decoration Day, is a day of remembrance for those who have died in service of the United States of America. Over two dozen cities and towns claim to be the birthplace of Memorial Day. While Waterloo N.Y. was officially declared the birthplace of Memorial Day by President Lyndon Johnson in May 1966, it's difficult to prove conclusively the origins of the day.

Whereas, regardless of the exact date or location of its origins, one thing is clear – Memorial Day was borne out of the Civil War and a desire to honor our dead. It was officially proclaimed on 5 May 1868 by General John Logan, national commander of the Grand Army of the Republic, in his General Order No. 11. "The 30th of May 1868 is designated for the purpose of strewing with flowers, or otherwise decorating the graves of comrades who died in defense of their country during the late rebellion, and whose bodies now lie in almost every city, village and hamlet churchyard in the land," he proclaimed. The date of Decoration Day, as he called it was chosen because it wasn't the anniversary of any particular battle.

Now, Therefore, Be It Resolved that the Millis Select Board do hereby proclaim Monday, the 31st day of May 2021 as Memorial Day in the Town of Millis and urge all citizens of this community to join us in support of Memorial Day.

Sel. Underhill made a motion that the Board approves the proclamation as read by the Clerk and will sign said document. Sel. Schultze seconded the motion. Sel. Jurmain polled the Board and the motion passed unanimously.

21-135 Appointment of Recruit On Call Firefighters

Fire Chief Barrett said in an effort to restore our Call Department personnel, he is asking the Board to ratify the Town Administrator's appointment of five Recruit Call Firefighters.

Sel. Underhill made a motion to ratify the Town Administrator's appointment of Sean Marrier, Nick Cutone, Jake Munger, Brandon Greene, and Kyle Mee as Recruit Call Firefighters pending a successful physical. The motion was seconded by Sel. Schultze. Sel. Jurmain polled the Board and the motion passed unanimously.

21-136 Appointment of IT Specialist

Sel. Jurmain said IT Specialist position is currently 35 hours split as 20 hours in Millis and 15 hours in Norfolk. Mr. Guzinski recommended the appointment of James Donovan pending a successful physical.

Sel. Underhill made a motion to approve the Town Administrator's appointment of James Donovan as IT Specialist pending a successful physical. Sel. Schultze seconded the motion. Sel. Jurmain polled the Board and the motion passed unanimously.

Unanticipated Item:

Mr. Guzinski took a moment to acknowledge Mr. Samuel Hockenbury's first day of his internship, and to reintroduce in case anyone had not seen the meeting in April when the board ratified his appointment.

21-141 Rockin' Rolling 50's Event

Ms. Bouret asked the Board to approve closing the rear parking lot at the Veterans Memorial Building on Wednesday, June 30th from 11:30am-2:00pm to allow for a Council on Aging event. The event is the Rockin' Rolling 50's and will have live music and a hot dog cart.

Sel. Schultze made a motion to close the rear parking lot of the town hall for from 11:30am-2:00pm on Wednesday June 30th. Sel. Underhill seconded the motion. Sel. Jurmain polled the Board and the motion passed unanimously.

21-142 Review/Approval of Innovex Contract - Copiers

Ms. Bouret informed the board that a new lease for the copiers in the town hall was sought and that after reviewing several options she along with Mr. Guzinski and Mr. Jurmain agreed that Innovex offered the best deal for what they wanted.

Sel. Schultze motion to allow for Mr. Guzinski to sign the contract with Innovex on behalf of the Board. Sel. Underhill seconded the motion. Sel. Jurmain polled the Board, and the motion was passed unanimously.

21-137 Hearing Continuance

Sel. Underhill motion to reopen the Stormwater and Land Disturbance Hearing for 326 Orchard Street at 7:00pm. Sel. Schultze seconded the motion. Sel. Jurmain polled the Board and the motion passed unanimously.

Dan Merrikin of Legacy Engineering presented updated stormwater drainage charts to comply with Massachusetts Storm water draining regulations and the proposed design changes to the one dwelling parcel at 326 Orchard St.

Sel. Jurmain made a motion to close the hearing for 326 Orchard Street at 7:10 pm. Sel. Underhill seconded the motion. Sel. Jurmain polled the Board and the motion passed unanimously.

On a motion by Sel. Underhill, seconded by Sel. Schultze, to grant the following to The Mill Brook School Foundation, Inc. for the proposed Sparhawk Academy building:

1. Pursuant to Section 6.F.2 of Article I, subject to the conditions enumerated below, the Board hereby grants a Stormwater Management Permit,
2. Pursuant to Section 6.F.2 of Article I, subject to the conditions enumerated below, the Board hereby grants a Land Disturbance Permit,

All permits and approvals granted above are subject to the following conditions:

1. The Applicant shall construct the project substantially in accordance with the 8-sheet plan set entitled “Sparhawk Academy 376 Orchard Street Site Plan” prepared by Legacy Engineering LLC, dated July 9, 2021, with a latest revision date of January 21, 2021.
2. All construction activities shall proceed in accordance with the provisions of the documents prepared by Legacy Engineering LLC entitled “Stormwater Pollution Prevention Plan (SWPPP) for a Construction Activity for Sparhawk Academy, 376 Orchard Street, Millis, MA” with a latest revision date of January 5, 2021.
 - a. Prior to construction, the Applicant shall update the SWPPP document with the final names of the site contractor, the EPA Notice of Intent and any other incomplete information and shall submit a copy to the Select Board for review and comment.
 - b. The Owner shall identify the name, address and phone number of the contact person for construction management of the project. Said contact person shall be available 24 hours per day, seven days per week throughout construction. Such information shall be provided to the Select Board, DPW and Police Department.
3. Observation and approval of subsoil prior to installation of all infiltration basins shall be performed by a designee of the Town.
4. “As-built” plans of all stormwater management facilities shall be provided to the Planning Board for its review and approval.
5. The Long-Term O&M Plan with signature of the owner/operator shall be provided to the Board prior to occupancy and future responsible parties must be notified of their continuing legal responsibility to operate and maintain the stormwater management system. The Board shall be provided with an updated O&M with new signatures upon any change in site owner/operator.
6. This decision shall be recorded by the Applicant with proof of recording provided to the Select Board prior to issuance of the first occupancy permit within the development.
7. Wherever plans and conditions differ, conditions of the permit shall govern.

- 8. All bills for town consultants used during the permit review process must be paid by the Applicant before the permit is issued.**
- 9. Construction shall commence within two years of obtaining all necessary permits or from the resolution of appeals action, whichever occurs later.**
- 10. A Roof recharge system will be added.**

Sel. Jurmain polled the Board and the motion passed unanimously.

21-138 Appointment of Heavy Equipment Operator for the DPW

Mr. Guzinski said the candidate has all the qualifications for this position and will obtain a hoisting license within 6-months of employment. He asked the Board to ratify his appointment of Brandon Gorgone.

Mr. McKay said the position was posted for six months as feels confident Mr. Gorgone will be a great addition to the DPW team.

Sel. Underhill made a motion to appoint Brandon Gorgone as a Heavy Equipment Operator for the Department of Public Works pending a satisfactory CORI result, physical result and his obtaining of a MA 2v License within his first 6 months of employment. Sel. Schultze seconded the motion. Sel. Jurmain polled the Board, and the motion was passed unanimously.

21-139 Discuss Next Steps for the Town's Purchase of the Braun Property on Village Street

Mr. Guzinski said the Board received both a copy of the Purchase and Sale and Notice of Exercise of Right of First Refusal for the Braun property purchase which was approved by a vote of Town Meeting. Mr. Guzinski said Town Counsel prepared both documents.

Sel. Underhill made a motion to authorize the Town Administrator to sign the acting for the Town to exercise the right of refusal and forward the document to the property owners for negotiation of the sale. The motion was seconded by Sel. Schultze. Sel. Jurmain polled the Board, and the motion was passed unanimously.

21-143 Discuss FY22 Select Board Goals

Sel. Jurmain noted that the Board all received a combined draft list of FY22 goals put together from individual emails to the Town Administrator and noted the list can be reviewed and refined at an upcoming meeting.

Sel. Jurmain asked that the Charter Review Committee join the Select Board's meeting on 6/7 to discuss their recommendations in detail. The Board concurred.

Sel. Jurmain asked the Board to think about the PFAS issue and that they should keep it on the front burner so the town stays on the leading edge of the issue and protect the resident's drinking water.

Sel. Jurmain concluded the discussion urging the other board members to be willing to put forward issues and priorities as they see them.

21-144 Board/Committee Liaison Update

Sel. Jurmain recommended that Jim McCaffrey be appointed to replace Craig Schultze on both the PBC and ESBC as an official member.

Sel. Schultze made a motion to appoint James McCaffrey as a member of the Permanent Building Committee until June 30th and Elementary School Building Committee to the completion of the project. Sel. Underhill seconded the motion. Sel. Jurmain polled the Board and the motion passed unanimously.

Sel. Underhill made a motion to appoint Sel. Schultze as the Select Board liaison to the Permanent Building Committee and Elementary School Building Committee through June 30th. Sel. Jurmain seconded the motion. Sel. Jurmain polled the Board and the motion passed unanimously.

21-145. Approval of Water/Sewer Commitments

Mr. Guzinski asked the Board to approve the water and sewer commitment for a total \$663,060.29

Sel. Underhill made a motion to approve the water/sewer commitment for the fourth quarter of FY2021 in the order of \$663,060.29. Sel. Schultze seconded the motion. Sel. Jurmain polled the Board, and the motion was passed unanimously.

21-146 Discuss Upcoming Board Meeting Schedule

The Board approved of the proposed upcoming Select Board meeting schedule, but Sel. Schultze requested meetings start at 7 pm instead of 6:30 to accommodate his new job and work schedule.

Sel. Underhill made a motion to move at 8:00pm to Executive session to discuss the consideration of the purchase, exchange, lease or value of real property (61A Parcel Village Street & Acorn Street Parcel). Also, to conduct strategy session in preparation for negotiations with union personnel (Fire Contract). Sel. Schutze seconded this motion. Sel. Jurmain polled the Board, and the motion passed unanimously.

Respectfully submitted by Victoria Schindler

ES

Braun Property

Mr. Guzinski said this is just a placeholder - nothing more to add that wasn't discussed in open session.

Fire Contract

Mr. Guzinski said Sel. Underhill is the Board's representative at these negotiations. This will be a one-year agreement.

Motion to end executive session at 8:20pm. Sel. Underhill, 2nd CS. PU

Motion to adjourn CS at 8:21 pm, 2nd EU. PU