

Select Board Meeting Minutes 2/13/23.

Chair Underhill called the Meeting to order at 7:00pm.

The following persons were present Chair Erin Underhill, Vice Chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Assistant Town Administrator Karen Bouret DeMarzo.

Announcements

Sel. Underhill stated the following Jobs are available through the Town: On Call Library Assistant, Temporary Library Assistant, On Call Seasonal Snow Contractor, Council on aging Department Assistant, and a Full-Time Payroll Administrator.

There are multiple Open Positions for the Town Election this year.

On February 21st there will be a Public Forum at the Millis High School regarding the MBTA 3A Housing Zoning.

The Millis Memory Café will be held the 4th Monday of each month from 10:30am – 12 noon at the Roche Brothers Community Room.

23-025 Open May 3rd, 2023 Annual Town Meeting Warrant

Sel. Schultze made a motion to open the May 3rd Annual Town Meeting Warrant. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-026 Appointment of Cultural Council Member & On Call Library Assistant

Sel. Schultze made a motion to appoint Judy O’Gara to the Millis Cultural Council. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to ratify the Town Administrators appoint of Patricia Divver as On Call Library Assistant. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-027 FY24 Library Budget Presentation

Library Director, Kim Tolson, presented her FY24 Budget Presentation.

23-028 Review of Water Connection Appeal – 210 Pleasant Street

Sel. Underhill made a motion to approve the appeal to allow 210 Pleasant street to use PVC piping. Sel. Schultze seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-029 Review/Approve D’Angelis Water Treatment Plant Change Order Request

Sel. Schultze made a motion to authorize the Town Administrator to sign the Change Order Request from Winston Builders in the amount of \$16,986.00. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-030 Review/Approve Sewer Policy

Sel. Schultze made a motion to approve the Sewer Policy as written. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-031 Vote to Approve Statement of Interest to MSBA for Millis MS

Select Board Vice Chair Craig Schultze made a motion as follows: Resolved: Having convened in an open meeting on February 13, 2023 prior to the SOI submission closing date, the Millis School Committee of Town of Millis, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated January 24, 2023 for the Millis Middle School located at 245 Plain Street, Millis, Massachusetts, 02054 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future which include 2. Elimination of existing severe overcrowding.; 4. Prevention of severe overcrowding expected to result from increased enrollments; 5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility and; 7. Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Millis School District to filing an application for funding with the Massachusetts School Building Authority. The motion was seconded by Clerk Ellen Rosenfeld and passed unanimously. Chair Erin Underhill polled the Board and the motion passed unanimously.

23-032 Board/Committee Liaison Updates

Sel. Schultze attended the Capital Planning Committee where they discussed potential changes to the charter regarding the amounts of items being presented and if the number should increase from \$10,000.

Sel. Underhill couldn't attend the Permanent Building Committee, but she did have a small update where they discussed the Lansing Millis Building and the building inspector determining the building should be demolished.

23-033 Approval of Water/Sewer Commitment

Sel. Schultze made a motion to approve the water/sewer commitment to the collector for January 2023 in the amount of \$1,867.71. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-034 Approval of DRAFT Minutes

Sel. Schultze made a motion to approve the minutes from 1/23/23, 4/11/22, and 4/25/22 as written. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Underhill made a motion to enter Executive Session to conduct strategy sessions in preparation for negotiations with union and non-union personnel (SEIU/Fire Union/Fire Chief) and to consider the purchase or lease of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body only emerging to adjourn. Sel. Schultze seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler