

Select Board Minutes 6/23/22

Chairperson Erin Underhill called the meeting to order at 7pm. The following persons were present: Vice Chair Craig Schultze, Town Administrator Mike Guzinski, and Assistant Town Administrator/HR Manager Karen Bouret DeMarzo. Sel. Rosenfeld was absent.

22-135 Appointment of Assistant Town Administrator / Human Resource Director, Interim Firefighter, and Deputy of Plumbing / Gas Inspector.

Mr. Guzinski spoke about the new position of Assistant Town Administrator and Human Resources Manager and asked the Board to ratify his appointment of Karen Bouret DeMarzo to this full-time position.

Sel. Schultze made a motion to ratify the appointment of Karen Bouret DeMarzo as Assistant Town Administrator and Human Resource Manager effective July 1, 2022. Chair Underhill seconded this motion. The motion passed unanimously.

Mr. Guzinski spoke about the position of Interim Full Time Firefighter to cover and said that Chief Barrett requests the appointment of Brandon Greene, a current on-call member of the Fire Department. Mr. Guzinski asked the Board to confirm this appointment.

Sel. Schultze made a motion to ratify the appointment of Brandon Greene as an Interim Full Time Firefighter for the town of Millis effective June 24, 2022. Chair Underhill seconded this motion. The motion passed unanimously.

Building Commissioner Michael Giampietro requested the addition of a Deputy of Plumbing and Gas Inspector. He recommended the appointment of Joseph Zachilli to the position. Mr. Guzinski asked the Board to confirm this appointment.

Sel. Schultze made a motion to ratify the Town Administrator's appointment of Joseph Zachilli as part-time Deputy of Plumbing and Gas Inspector. Chair Underhill seconded this motion. The motion passed unanimously.

22-136 Appointment of Council on Aging Member, Energy Committee Member, and At-Large Capital Planning Advisory Committee Member

Chair Underhill spoke about the appointment of a new Council on Aging member, Meredith St. Sauveur, a frequent volunteer.

Sel. Schultze made a motion to ratify the appointment of Meredith St. Sauveur to the Council on Aging. Chair Underhill seconded this motion. The motion passed unanimously.

The Board discussed the request for the appointment of Peter Jurmain onto the Energy Committee made by Robert Weiss, the Energy Manager on behalf of the Energy Committee.

Chair Underhill made a motion to appoint Peter Jurmain to the Energy Committee. Sel. Schultze seconded this motion. The motion passed unanimously.

The Board discussed the request for the appointment of Peter Jurmain onto the Capital Planning Advisory Committee, per the recommendation of said committee.

Chair Underhill made a motion to appoint Peter Jurmain as an at-large member of the Capital Planning Advisory Committee. Sel. Schultze seconded this motion. The motion passed unanimously.

22-137 FY23 Water/Sewer/Stormwater Rate Hearing

Mr. Guzinski recommended that the hearing be postponed to July 18 in anticipation of critical information to be provided by an outside consultant.

Chair Underhill made a motion to continue the Water/Sewer/Stormwater hearing at the next Select Board Meeting on July 18, 2022, at 7:30pm. Sel. Schultze seconded this motion. The motion passed unanimously.

22-140 Establishing Gift Account for Millis Recreation Department

Millis Recreation Director Kris Fogarty requested that the Board implement an account to deposit donations and sponsorships from local banks and vendors.

Sel. Craig Schultze made a motion to approve the request for a Gift Fund Accounts for the Summer Concert Series, Splash Day, and the Father's Day Fishing Derby for the Recreation Department in accordance with Mass General Law Chapter 44 Section 53A. Chair Erin Underhill seconded the motion and it passed unanimously.

22-138 Cemetery Committee Presentation - New Plan for Section G

Director of Dept. of Public Works James McKay and Cemetery Committee member Wayne Simpson discussed the plans and layout of a new section, Section G, of the local cemetery. This plan was developed at no cost to the taxpayer. The Board was in favor of the proposed layout.

22-139 Initial Informational Presentation on MBTA Communities Rezoning Initiative

Economic Development Director Robert Weiss discussed a new state initiative that would force the Town to make zoning changes to create a sizable multi-family district by right and promote the redevelopment of Millis Town Center. This Zoning law is mandatory for any MBTA community or adjacent community. Mr. Weiss said this is not about affordable (40B) housing, it's about greater density through multi-family housing for working families. This initiative will be reviewed and discussed in the upcoming months.

22-141 Review and Approval of Road Paving Contracts

Mr. McKay asked the Board to approve several contracts for the DPW, regarding the paving of roads around town.

Sel. Schultze made a motion to authorize an expenditure not to exceed the total amount of \$731,434.84 for paving, and to authorize the town administrator to sign the contracts with D&R General Contracting Inc. and Markings Inc. as specified. Chair Underhill seconded this motion. The motion passed unanimously.

22-142 Reappointment of Boards and Committees for FY23

Ms. Bouret DeMarzo discussed Select Board's annual duty of appointing several Boards and committees at the end of June for the following fiscal year. This includes the reappointment of members spanning 20 different Boards or committees.

Chair Underhill made a motion to approve all the reappointments as listed on the document provided (see attached). Sel. Guzinski seconded this motion. The motion passed unanimously.

22-143 Review and Approval of Community Impact Agreement for Town Social Worker

Ms. Bouret DeMarzo discussed the new contract for a Town Social Worker, through Community Impact. This was a joint effort between the School, Police, and Fire Departments, as well as the Board of Health, and the Council on Aging to assist residents with any relevant issues they may have. This will be at no cost to the taxpayer as it will be funded by Community Impact fees.

Sel. Schultze made a motion to approve the contract with Community Impact for a new Town Social Worker at an amount not to exceed \$70,000, and to authorize the Town Administrator to sign said contract on the town's behalf. Chair Underhill seconded this motion. The motion passed unanimously.

22-144 Review and Approval of Phone Contract with TPX

Ms. Bouret DeMarzo discussed the renegotiation of the TPX phone contracts for the town. The new contract will update location information for 911 calls at all town buildings and provide a cost savings.

Sel. Schultze made a motion to authorize the Town Administrator to execute the contract with TPX Phone Services. Chair Underhill seconded this motion. The motion passed unanimously.

22-145 Review and Approval of Water/Sewer Commitment

Mr. Guzinski asked the Board to approve the Water and Sewer Commitment from May 2022 in the total amount of \$2301.64.

Chair Underhill made a motion to approve the Water and Sewer Commitment from May 2022 in the total amount of \$2301.64. Sel. Schultze seconded this motion. The motion passed unanimously.

Enter Executive Session at 8:10pm

Chair Underhill made a motion to enter an executive session with the purpose of conducting strategy sessions in preparation of negotiations with union personnel (SEIU and AFSCME), to discuss Strategy with respect to litigation (12-14 Exchange St), and to consider the purchase, exchange, lease, or value of real property if the chair declares that an open meeting may have a detrimental effect in the negotiating position of the public body. Sel. Schultze seconded this motion. Chair Underhill polled the Board to enter executive session.

By Role Call Vote: Sel. Schultze, yes Chair Underhill, yes

The motion passed unanimously.

The Board Returned to regular session at 9:00pm.

Sel. Schultze made a motion to adjourn, seconded by Sel. Underhill. The motion passed unanimously.

Respectfully submitted:
Katherine Farrar