



# TOWN OF MILLIS

Erin T. Underhill, *Chair*  
Craig W. Schultze, *Vice Chair*  
Ellen Rosenfeld, *Clerk*

## OFFICE OF THE SELECT BOARD

Veterans Memorial Building (VMB)  
900 Main Street • Millis, MA 02054  
Phone: 508-376-7041

Michael J. Guzinski  
Town Administrator  
[mguzinski@millisma.gov](mailto:mguzinski@millisma.gov)

Karen Bouret DeMarzo  
Assistant Town Administrator  
[kbouret@millisma.gov](mailto:kbouret@millisma.gov)

### SELECT BOARD MEETING AGENDA MONDAY, JUNE 9, 2025; 7:00 PM VETERANS MEMORIAL BUILDING ROOM 229

Select Board meetings are broadcast on YouTube at:

<https://www.youtube.com/@MillisTownGovernmentMeetings>

and through Millis Community Media on Comcast channel 6 and Verizon channel 38 whenever possible.

|        | Topic                                                                                                                                                                                                                                                                                                      | Time    | Speaker                  |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------|
| I.     | Call to Order                                                                                                                                                                                                                                                                                              | 7:00 PM | Chair Underhill          |
| II.    | Announcements <ul style="list-style-type: none"><li>Pride Month</li><li>Middle/High School Project Update</li><li>Finance Committee Vacancies</li><li>Cultural Council Annual Art Festival</li><li>Summer Social – Town Center</li></ul>                                                                   |         |                          |
| III.   | Scheduled Appointments/Hearings                                                                                                                                                                                                                                                                            |         |                          |
| 25-119 | Municipal Moment – Recreation Department Mission and Upcoming Events                                                                                                                                                                                                                                       | 7:05 PM | K. Fogarty<br>E. LeBlanc |
| 25-120 | Appointments: <ul style="list-style-type: none"><li>Police Traffic Officers</li><li>DPW HEO Laborer(s)</li><li>Deputy Plumbing/Gas Inspector</li><li>Alternate Building Commissioner</li><li>On-Call Library Assistant (2)</li><li>Recreation Camp Counselors</li><li>On Call Firefighter Intern</li></ul> | 7:10 PM | M. Guzinski              |
| 25-121 | Approval of Proposal for Engineering Services – Lead & Copper Rule Revisions/Improvements Compliance                                                                                                                                                                                                       | 7:20 PM | J. McKay                 |
| 25-122 | Approval of Contract <ul style="list-style-type: none"><li>Chevrolet Silverado DPW</li></ul>                                                                                                                                                                                                               | 7:25PM  | J. McKay<br>M. Guzinski  |

|               |                                                                                                                                                                      |         |                             |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------------------------|
|               | <ul style="list-style-type: none"> <li>• UTV Trailer Fire</li> <li>• Fire Alarm Upgrade</li> </ul>                                                                   |         |                             |
| <b>25-123</b> | Approve Bid Award – Granular Activated Carbon Replacement Services                                                                                                   | 7:30 PM | J. McKay                    |
| <b>25-124</b> | Review/Approve: <ul style="list-style-type: none"> <li>• Run Back to School Race Event</li> <li>• Millis Girls Softball Family Day Event</li> </ul>                  | 7:40 PM | Allison Maher<br>L. O'Neill |
| <b>25-125</b> | Hearing: All Alcohol License 36 B & C Milliston Road                                                                                                                 | 7:45 PM | K. B. DeMarzo               |
| <b>25-126</b> | Review/Approve Application for Amendment to All Alcohol License – Change of Business Entity at 1170 Main Street                                                      | 7:55 PM | K. B. DeMarzo               |
| <b>25-127</b> | Discuss School Crossing Guards                                                                                                                                       | 8:00 PM | Chief Soffayer              |
| <b>IV.</b>    | <b>Open Session Items</b>                                                                                                                                            |         |                             |
| <b>25-128</b> | Review/Approval of CivicPlus Contract - website                                                                                                                      |         | M. Guzinski                 |
| <b>25-129</b> | Approval of Host Community Agreement for 617 Therapeutic Health Center, Inc.                                                                                         |         | M. Guzinski                 |
| <b>25-130</b> | Review/Approval of Social Equity Policy Marijuana                                                                                                                    |         | M. Guzinski                 |
| <b>25-131</b> | Review/Approval of Intermunicipal Agreement with Medway for Animal Control Services                                                                                  |         | M. Guzinski                 |
| <b>25-132</b> | Approve and Sign Purchase & Sale for: Morris Street & Designate Select Board Member as Authorized Signatory for Closing(s)                                           |         | M. Guzinski                 |
| <b>25-133</b> | Board/Committee Liaison Updates                                                                                                                                      |         | Chair Underhill             |
| <b>25-134</b> | Review/Approval of Water/Sewer Commitment                                                                                                                            |         | M. Guzinski                 |
| <b>V.</b>     | <b>Executive Session</b><br>To conduct strategy sessions in preparation for contract negotiations with non-union personnel.<br>(Finance Director/Town Administrator) |         |                             |
| <b>VI.</b>    | <b>Adjournment</b>                                                                                                                                                   |         |                             |

### Proposed Upcoming Meeting Schedule

| Date                       | Time           | Location     |
|----------------------------|----------------|--------------|
| Monday, June 30, 2025      | <b>7:00 PM</b> | Room 229 VMB |
| Monday, July 21, 2025      | <b>7:00 PM</b> | Room 229 VMB |
| Monday, August 18, 2025    | <b>7:00 PM</b> | Room 229 VMB |
| Monday, September 8, 2025  | <b>7:00 PM</b> | Room 229 VMB |
| Monday, September 22, 2025 | <b>7:00 PM</b> | Room 229 VMB |