

**SELECT BOARD  
MEETING MINUTES  
Monday, January 22, 2024  
Veterans Memorial Building Room 229  
900 Main Street, Millis, MA 02054**

**Chair Schultze called the meeting to order at 7:00pm.**

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

Niagara Hall has the following event:

Comedy night on Saturday 1/27 at 7:30pm.

Book launch for Paul Rooney on Saturday 2/17 at 2:30pm.

24-008 Approval of Conservation Commission Members Disclosure Letters

**Sel. Rosenfeld made a motion that the Board, acting as appointing authority for the Conservation Commission, has determined that the financial interest of members David Larsen and John Steadman, both residents of Regency at Glen Ellen, is not substantial as to be deemed likely to affect the integrity of the services which the municipality may expect in matters that come before the commission regarding Regency at Glen Ellen and authorize the Chair to sign the disclosure forms as required by G. L. c. 268A, §19. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.**

24-009 Hearing: Continued: Special Permit for 1480-86 Main Street

**Sel. Rosenfeld made a motion that the special permit hearing for 1480-1486 Main Street be continued to February 12, 2024, at 7:30 pm. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.**

24-010 Millis Hazard Mitigation Plan – Public Hearing #1

Fire Chief Rick Barrett representing the Local Emergency Planning Committee introduces Martin Pillsbury from MAPC who is going to review the Town's Hazard mitigation plan. Funding for this plan was obtained through grants by Bob Weiss the Town Planner.

Martin Pillsbury from MAPC gives a brief overview of hazard mitigation. He reviewed examples of potential hazards including extreme winter weather, flooding, brush fires, high wind events, etc.

Next steps include the LEPC continuing to work on the plan and in a few months Martin will be back to present again.

24-011 Review/Approve Energy Cost Savings Proposal for Lighting Efficiency Upgrade at Library

**Sel. Rosenfeld made a motion that the Board approve the agreement with Prism Energy Services for installation of a new lighting system at the Library for an amount not to exceed \$95,059.00 and authorize the Town Administrator to sign on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.**

24-012 Board/Committee Liaison Updates

Sel. Rosenfeld attended the Chales River Pollution Control meeting where they just review the new add-ons, Millis did not have any. She also attended the Energy Committee where they work on the Net zero plan.

Sel. Schultze attended the Finance Committee meeting where they elected a new Chair, Jon Loer. He also attended the Economic Development Committee where they discussed the business improvement district.

Sel. Underhill did not attend any meetings.

24-013 Approval of DRAFT Minutes

**Sel. Rosenfeld moved that the Board vote to approve the draft minutes of 12/18/23 and 1/8/24 as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.**

**Sel. Rosenfeld made a motion to enter Executive Session at 8:15pm to discuss strategy with respect to collective bargaining and strategy in preparation for negotiations with non-union personnel if an open meeting may have a detrimental effect on the governments bargaining position (SEIU, Library Director). Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.**

Respectfully Submitted by Victoria Schindler