

**SELECT BOARD
MEETING MINUTES
Monday, July 10, 2023
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

The Millis Recreation Department is hosting the Summer Concert Series on Wednesdays in August.

23-143 Appointments

- *Seasonal Camp Counselors*
Sel. Rosenfeld made a motion to ratify the Town Administrator's seasonal appointments to the Recreation Department – Get out and Play program as follows: Meredith Young, Erin LeBlanc, Caroline O'Shaughnessy, Meredith Gatz, Kevin Sullivan, Delia Leblanc, Courtney O'Shaughnessy, Lily Avakian, Jack Borst, Nora Scannell, Tommy O'Shaughnessy, Maddie Adams, Danny Pasquantonio, and Nora Malloy. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Temporary FT Firefighter*
Sel. Rosenfeld made a motion to ratify the Town Administrators appointment of Andrew O'Reilly as a Temporary Full-Time Firefighter, effective immediately. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Interim Council on Aging Director*
Sel. Rosenfeld made a motion to ratify the Town Administrators appointment of Patty Kayo as the Interim COA Director, effective July 3rd. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Council on Aging Director*
Sel. Rosenfeld made a motion to ratify the Town Administrators appointment of Anne-Marie Gagnon as the COA Director, effective August 1st, contingent upon a successful physical and CORI check. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *School Building Committee Representative*
Sel. Rosenfeld made a motion to appoint Marc Conroy as a member of the School Building Committee. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-144 Water/Sewer/Stormwater Rate Hearing

Sel. Schultze made a motion to open a water/sewer/stormwater rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

DPW Director Jim McKay and Michael Shrader discussed the Water and Sewer Enterprise FY24 Projections.

Sel. Schultze made a motion to close a water/sewer/stormwater rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion to approve the new Water and Sewer Rates as written and to leave the stormwater rates unchanged. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-145 Kleinfelder Updates

Kristen Ryan from Kleinfelder gave a brief update on the D'Angelis PFAS Treatment Plant.

Sel. Schultze made a motion to authorize the Town Administrator, Kleinfelder, and the DPW Director to continue to seek funding through the (SRF) for design, construction, and start-up. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion to approve the agreement with Kleinfelder for the Final Design of Well #3, not to exceed 272,900.00, and to authorize the Town Administrator to sign on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion to approve the MA DEP Water Permit as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Adria Fitcher from Kleinfelder gave a brief update on the Millis Stormwater Program and MS4 Compliance.

23-146 Approval of DPW Contracts/Funded by Town Meeting

Sel. Rosenfeld made a motion to approve the following purchases and authorize the Town Administrator to execute all agreements related thereto: 2023/24 Chevy Silverado 3500 dump truck from Liberty Chevrolet, not to exceed \$95,527.00, CAM superline heavy duty 10-wheel trailer from yard trailers, not to exceed \$23,000.00, Chlorine/PH analyzers from Carl Lueders & Co., not to exceed \$31,200.00, FY24 I/I Investigation by GCG Associates, not to exceed \$137,630.00, Stump's Tree service not to exceed \$82,793.50. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-147 Review & Approve Interdepartmental FY23 Transfers

Sel. Rosenfeld made a motion, in accordance with MGL Ch.44, Section 33B(b), approve the Interdepartmental Transfers and presented in the agenda packet. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-148 Review & Approve Natural Gas Contract for 8/1/25-7/31/27

Sel. Rosenfeld made a motion to authorize the Town Administrator to sign a three-year natural gas fuel supply contract with Direct Energy at a price of \$0.0891 per dekatherm (+/- 5.5%) for municipal and school accounts for calendar years 2025, 2026, and 2027. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-149 Award Lease of Ground Space for Installation and Operation of Communications Equipment

Sel. Rosenfeld made a motion to accept the June 8th, 2023, proposal from Wireless Edge for an annual base rent of \$29,412, with an annual escalation of 2.5%, co-location revenue share of 50%, and other terms as outlined by the agreement for a period of 30 years. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-150 Review/Approval of Letter to Legislative Delegation – RE: Millis Housing Authority

This item was moved to the August 14th, 2023 Select Board meeting.

23-151 Approval of FY24 Select Board Goals

Sel. Rosenfeld made a motion to adopt the FY24 Select Board goals as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-152 Ratification of MOA for Dispatcher Union

Sel. Rosenfeld made a motion to approve the consolidated Millis Police Association Dispatcher Contract as presented in the agenda packet. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-153 Select Board Liaison Updates

Sel. Schultze attended the Economic Development Committee where they discussed the Complete Street Program, and they planned to discuss the parking spots and signs on Exchange Street at their next meeting.

23-154 Approval of DRAFT Minutes

Sel. Rosenfeld made a motion to approve the Draft Minutes for the following meetings: 10/25/21, 6/6/23, 6/20/23. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to enter Executive Session at 9:45pm to consider the purchase or lease or real property if such discussion may have a detrimental effect on the negotiation position of the governmental body and to discuss strategy with respect to potential litigation (Dangerous Dog Decision Appeal), only emerging to adjourn. Sel. Rosenfeld seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler