

**SELECT BOARD
REGULAR SESSION MEETING MINUTES
Wednesday, April 22, 2020
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. Barnes called the meeting to order at 2:05 pm. The following persons were present: Sel. Loring Barnes, Sel. James McCaffrey, Sel. Pete Jurmain, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

ANNOUNCEMENTS

Sel. Barnes reminded everyone that the Town Election was moved to June 1, 2020. The Clerk's office is encouraging people to use absentee ballots. Mr. Guzinski said residents can call the Clerk's office at

SCHEDULED BUSINESS

Mr. Guzinski – a lot of unknowns with state aid due to COVID

Carol Johnston, Finance Director, reviewed the FY21 Budget Proposal spreadsheet by line.

A discussion ensued about whether dipping into stabilization should or will need to happen to maintain current service levels.

Mr. Guzinski said they are Still looking to cut about \$114,000.00 and are looking to do that by Monday's meeting

Discussion ensued about the 65/35% revenue split between school and town and whether now is the time to make big decisions

Sel. Barnes asked that the budget schedule/document be updated so the public is aware of all budget-related meetings

Discussion ensued about methods of cutting the budget...how to evaluate various scenarios in an uncertain economic time...Sel. McCaffrey said a thoughtful and selective review of each item by the administration, Town Administrator and Finance Director, would be better than an across-the-board percentage cut. Sel. Jurmain agreed and said the Board's job is to look at their thoughtful recommendations

Mr. Guzinski said he'd like to work with the Fin Director again and come back to the Board at the upcoming meeting on Monday. The Treasurer will provide an update on bonding of the school project Goal of having two different budgets to present to the SB Mon – one using stabilization funds, one without. Will have a follow-up budget meeting on 5/11

Dept requests and adopted budget – next column variance bet requests and actual budget (budget doc)

Will be meeting with Dept heads to review them before presenting Monday.

The Board thanked the Public Safety departments as well as the Board of Health for all of their hard work and trying to keep the community safe and included all of the staff at town hall.

Sel. Jurmain made a motion to adjourn at 4:05 pm. The motion was seconded by Sel. McCaffrey. Sel. Barnes polled the Board, Barnes – yay, McCaffery – yay, Jurmain – yay. The motion passed unanimously.

Respectfully submitted: Karen M. Bouret