

**SELECT BOARD
MEETING MINUTES
Wednesday December 20, 2023
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 2:15pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

12/31 Millis Comedy Show will be held at Niagara Coffee House at 7:30pm. Tickets are sold on Eventbrite or at the door.

The Board thanked the Fire Department, Police Department, Department of Public Works, Town Administration, and our State Representatives for all their hard work during the Storm on 12/18/23.

Fire Chief Barrett reviewed the damage from the storm on 12/18. He stated there was an unprecedented 94% power outages throughout the Town, and 86 emergency calls. He expressed concern and frustration with communication with Eversource, and noted specific changes he will suggest to the L.E.P.C. (Local Emergency Planning Council).

Town Administrator Mike Guzinski reviewed a letter from Governor Healy's office which states that as part of the "Fari Share Amendment" the Town has been award \$152,428.00 for road improvements.

23-244 Appointments

- *Part-Time Public Safety Dispatchers*
Sel. Rosenfeld made a motion that the Board ratifies the Town Administrators appointment of Steven Smith, Nicholas Alizio, and Emma Slade as part-time public safety dispatchers pending successful physical and drug screening. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Temporary Public Health Nurse*
Sel. Rosenfeld made a motion that the Board ratifies the Town Administrators appointment of Anne McManus as a temporary public health nurse for up to 10 hours per week through March 15, 2024, to cover a temporary leave of absence. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-245 Discuss Potential Locations for Millis Housing Authority Expansion

The Board continues the discussion about a request made by the Millis Housing Authority for the town to provide land and then the housing authority will build and maintain the development. The Board questioned the process of how to get land transferred, Town Administrator Mike Guzinski answered this will have to be approved at a Town Meeting and the timeline will be based on the state. Sel. Rosenfeld reviewed the current Town owned land and the Board agreed the two best potential lands are the Braun property and Cassidy Fam. Cassidy Farm is a large piece of land with a lot of wetlands, and the Braun property is a large property with a potential river bifurcating it. The Board would like to figure out the cost to have preliminary delineation for both properties to take the next steps of getting community input. The Board agrees to bring Candace Avery from the Millis Housing Authority back to further explain the need for more affordable units.

23-246 Review & Approval of 2024 Select Board Licenses

Sel. Rosenfeld made a motion to approve the renewal of an all-alcohol license for calendar year 2024 for Tangerini's Farm subject to, final inspection of the premises to include the temporary tent structure by the building official and fire chief, and subject to the execution of an annual memorandum of understanding with the Town which demonstrates compliance with an agricultural exemption as specified in said MOU, Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion that the Board, acting as the Local Licensing Authority approves all 2024 Common Victualler, Alcohol, Entertainment, Bowling Alley, Junk/Metals Dealer, Pool Table, Retail Marijuana, Skeet and Trap Shooting, Class II and Class III license renewals listed on the document presented at this meeting. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously. (see list below)

LICENSE TYPE	NAME	DBA
Alcohol on Premises - Wine & Malt	Jiu Xing, Inc.	Lilac House Restaurant
Alcohol on Premises -Wine & Malt	Ryan Family Amusements, Inc.	Ryan Family Amusements
Alcohol Pkg Store - Wine and Malt	132 Exchange Street, Inc.	Richdale Food Shop
Alcohol Pkg Store - Wine and Malt	Main Street Mobil, Inc.	Main Street Mobil
Alcohol Pkg Store - Wine and Malt	Namaste Convenience, Inc.	Namaste
All Alcohol -Package Store	Kiara, LLC	One Stop Liquors
All Alcohol -Package Store	Millis Pkg Store Corp	Harkeys
All Alcohol -Package Store	Swami Ne Sang Corp.	Liquor World
All Alcohol -Veterans Club	AM Vets Post 495 Millis, MA, Inc.	AM Vets
All Alcohol-Restaurant	AvaLena's	AvaLena's
All Alcohol-Restaurant	Barrett & Johnson Enterprises, Inc.	Victory Lane Bar and Grill
All Alcohol-Restaurant	Napper Tandys Millis, Inc	Napper Tandys
All Alcohol-Restaurant	Primavera, Inc.	Primavera Ristorante
All Alcohol-Restaurant	Tangerini's Spring Street Farm, Inc.	Tangerini's Spring Street Farm
Automatic Amusement	AM Vets Post 495 Millis, MA, Inc.	AM Vets
Automatic Amusement	Barrett & Johnson Enterprises, Inc.	Victory Lane Bar and Grill
Automatic Amusement (37)	Ryan Family Amusements, Inc.	Ryan Family Amusements
Bowling Alley (22)	Ryan Family Amusements, Inc.	Ryan Family Amusements
Class II	Export Auto of Millis	Export Auto of Millis
Class II	Foreign Car Repair	Foreign Car Repair
Class II	NEAS, LLC	New England Auto Salvage
Class II	R & R Auto Repair, Inc.	R & R Auto Repair
Class II	Robert & Ellen Santos	Bob's Auto Body
Class III	Farm Street Auto Sales	Farm Street Auto Sales
Class III	Millis Used Auto Parts, Inc.	Millis Used Auto Parts, Inc
Class III	NEAS, LLC	New England Auto Salvage
Class III	W.T. Holmes Transportation Co., Inc.	W.T. Holmes Transportation Co., Inc.
Common Victualler	AJRK, Inc.	Millis House of Pizza
Common Victualler	AvaLena's	AvaLena's
Common Victualler	Barrett & Johnson Enterprises, Inc.	Victory Lane Bar and Grill
Common Victualler	Big Beef, Inc.	Big Beef
Common Victualler	Black Cow Ice Cream	Black Cow Ice Cream
Common Victualler	Country Kitchen Donuts & Muffins, Inc.	Country Kitchen Donuts & Muffins
Common Victualler	Elkarma, Inc.	Marinho's Pizza
Common Victualler	Jiu Xing, Inc.	Lilac House Restaurant
Common Victualler	Millis Donuts, Inc.	Dunkin Donuts

Common Victualler	Millis Fitness, Inc.	Encompass Fitness
Common Victualler	Napper Tandys Millis, Inc	Napper Tandys
Common Victualler	Pathways Center, Inc.	Nirvana Tea House & Café
Common Victualler	Primavera, Inc.	Primavera Ristorante
Common Victualler	Roche Brothers Supermarket	Roche Brothers Supermarket
Common Victualler	Romaya, LLC	Luca's Italian Deli
Common Victualler	Saigon Restaurant	Saigon Restaurant
Common Victualler	Sellia Group, LLC	McDonald's
Common Victualler	St. George & St. Mary, Inc.	Louie's Pizzeria
Common Victualler	Stacked Enterprises, LLC	Stack'd Sandwich & Slice Co.
Common Victualler	Tangerini's Spring Street Farm, Inc.	Tangerini's Spring Street Farm
Common Victualler	Thes Pizza, Inc.	Kravings Pizza & Ice Cream
Common Victualler	Twist Bakery & Café, Inc.	Twist Bakery & Café
Entertainment	AM Vets Post 495 Millis, MA, Inc.	AM Vets
Entertainment	AvaLena's	AvaLena's
Entertainment	Barrett & Johnson Enterprises, Inc.	Victory Lane Bar and Grill
Entertainment	Big Beef, Inc.	Big Beef
Entertainment	Country Kitchen Donuts & Muffins, Inc.	Country Kitchen Donuts & Muffins
Entertainment	Millis Donuts, Inc.	Dunkin Donuts
Entertainment	Millis Fitness, Inc.	Encompass Fitness
Entertainment	Napper Tandys Millis, Inc	Napper Tandys
Entertainment	Primavera, Inc.	Primavera Ristorante
Entertainment	Ryan Family Amusements, Inc.	Ryan Family Amusements
Entertainment	Stacked Enterprises, LLC	Stack'd Sandwich & Slice Co.
Entertainment	Tangerini's Spring Street Farm, Inc.	Tangerini's Spring Street Farm
Entertainment	Thes Pizza, Inc.	Kravings Pizza & Ice Cream
Junk/Metals Dealer	Bethany House Ministries, Inc.	Bethany House Hope Chest
Junk/Metals Dealer	Millis Used Auto Parts, Inc.	Millis Used Auto Parts, Inc
Pool Table	AM Vets Post 495 Millis, MA, Inc.	AM Vets
Retail Marijuana	Commcan, Inc	CommCan
Skeet & Trap Shooting	Fin Fur & Feather Club	Fin Fur & Feather Club

23-247 Review & Approval of Common Victualler License – Calirito's Burrito Grill

Sel. Rosenfeld made motion that the Board acting as the Local Licensing authority approve a Common Victualler License effective January 1st, 2024, for Cali-rito's Mexican Grill, LLC DBA Cali-rito's Burritos Grill located at 929 Main Street pending sign permit from the building permit. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-248 Approve Contract for Comprehensive HR Review to Collins Center/UMass Boston

Sel. Rosenfeld made a motion to approve the professional service agreement between the Town of Millis and the Edward J. Collins Jr. Center for Public Management of UMass Boston for a comprehensive human resources review including shared services with the school for an all-inclusive fee of \$45,000 to be paid through a community compact grant and authorize the Town Administrator to sign on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-249 Vote to Approve Extended Hours at Victory Lane for New Year's Eve

Sel. Rosenfeld made a motion to approve the request from Kerri Barrett, owner of Victory Lane, to extend the closing time on New Year's Eve to 1:00am. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-250 Vote to Support Study of Regional Services with the Town of Medway

Sel. Rosenfeld made a motion to approve the Board vote to authorize the Town Administrator to work with the Town of Medway to research potential regional services. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-251 Ratification of MA Coalition of Police Local 171 Integrated Contract

Sel. Rosenfeld made a motion to approve the signing of the fully integrated agreement between the Town of Millis and the MA Coalition of Police Local 71 from July 1, 2022, through June 30, 2025. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-252 Board/Committee Liaison Updates

Sel. Rosenfeld attended the cemetery committee meeting where they discussed raising rates for certain things and potential rule changes. She also attended the School Committee Meeting where they raised their rates 3% for preschool, full day kindergarten, and extended day. She attended the Enterprise Advisory committee where they discussed two hookups at the Glen. She attends the Community Preservation Committee where they discussed different maintenance that is done by some volunteers, and she thanks them for their hard work.

Sel. Underhill did not attend any meetings.

Sel. Schultze attended the Economic Development Committee where they discussed creating a chamber of commerce type of group to advocate for businesses.

23-253 Approval of DRAFT Minutes – 12/04/23

Sel. Rosenfeld made a motion to approve the Draft Meeting Minutes for 12/04/2023 as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-254 Approval of Water/Sewer Commitment

Sel. Rosenfeld made a motion to approve the water/sewer commitment for November 2023 in the amount of \$1,306.62. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to enter Executive Session at 3:50pm to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the government's bargaining position (Police Union & Dispatchers Union), only emerging to adjourn. Sel. Rosenfeld seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler