

Select Board Meeting Minutes 12/21/20

Sel. McCaffrey called the meeting to order at 6:35 PM

Present via Zoom: Chair James McCaffrey, Vice Chair Peter Jurmain, Clerk Erin Underhill, Town Administrator Michael Guzinski, Operations Support Manager Karen Bouret

Announcements

Sel. McCaffrey introduced Denise Gibbons from the Elementary School Building Committee. Also in attendance were Superintendent Bob Mullaney and Clyde Brown Principal, Tanna Jango, who said the Clyde Brown School won a citation award from the American Architecture University.

The Town hall and Library will be closed 12/24-12/25 and 12/31-1/1 for the Holidays.

Reminder from the board of Health that there is still appointments available for the Flu shot.

The Santa in a Bubble even was a success, we had 130 cars and over 300 people participate in the event.

20-285 COVID-19 Update from Board of Health

Millis is in the "Red" due to having more than 25 active cases of COVID-19 currently per John McVeigh, Board of Health Director. Not unexpected after the holiday. Kathy Lannon, BOH member, encouraged people to get the flu vaccine as they still have them available since you can get COVID and the flu at the same time. Millis is currently following all the State guidelines.

20-286 Appointment of (2) Firefighter/Paramedics

Chief Barrett said one of the hires is through the SAFER grant and the other will replace an existing staff member who will be retiring in the spring. The Chief said both individuals come highly recommended.

Mr. Guzinski said he shares the Chief's excitement about bringing both individuals on as new staff members and asked the Board to ratify his appointments.

Sel. Jurmain made a motion to approve the Town Administrator's recommendation to hire Jason Wilson as the fourth full time firefighter paramedic under the SAFER Grant Program and Christopher Emswiler as a Temporary Full Time Firefighter with a permanent appointment in the spring following completion of the Fire Academy. Sel. Underhill seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-287 Appointment of Conservation Committee Member

Sel. Underhill made a motion to appoint Mr. Scott McPhee as a member of the Conservation Commission to fulfill a term which expires the last day of June 2023. Sel. Jurmain Seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-288 Discuss Enterprise Funds Advisory Committee Charter Update

Sel. McCaffrey made a motion to amend the Advisory Committee Charter to read that it be made up of six voting members to include one member of the Board of Health, one member of the Select Board, and one member of the Finance Committee to be designated. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-289 PFAS Litigation

Postponed until a January meeting.

20-291 Review/Approval of 2021 Select Board Licenses

Sel. Jurmain made a motion to approve the Alcohol on premises- Wine and Malt licenses for Jiu Xing, Inc. and Ryan Family Amusements, Inc. Sel. Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Underhill made a motion to approve the Alcohol Pkg sore- Wine and Malt licenses for Main Street Mobile, Inc, Namaste Convenience, Inc, and 132 Exchange Street, Inc. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to approve the All Alcohol-Package Store licenses for Millis Pkg Store Corp DBA Harkey's, Swami Ne Sang Corp. DBA Liquor World, and Kiara, LLC DBA One Stop Liquors. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain made a motion to approve the All Alcohol- Veterans Club licenses for AM Vets. Sel. Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Underhill made a motion to approve the All Alcohol- Restaurant licenses for Jalapa Mexican Grill LLC DBA Jalapa Mexican Grill, Napper Tandys Millis, Inc. DBA Napper Tandys. Primavera, Inc. DBA Primavera Ristorante, Stacked Enterprises LLC DBA Stack'd Sandwich & Slice Co., Barrett & Johnson Enterprises, Inc. DBA Victory Lane Bar and Grill. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to approve the Automatic Amusement licenses for AM Vets Post 495 Millis, MA, Inc DBA AM Vets, Barrett & Johnson Enterprises, Inc. DBA Victory Lane Bar and Grill, Rayn Family Amusements, Inc. DBA Ryan Family Amusement. Sel. Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain made a motion to approve the Bowling Alley licenses for Ryan Family Amusements, Inc. DBA. Sel. Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Underhill made a motion to approve the Class II licenses for Robert & Ellen Santos DBA Bob's Auto Body, Export Quo of Millis DBA Export Auto of Millis, Foreign Car Repair DBA Foreign Car Repair, R & R Auto Repair, Inc. DBA Millia Collision, NEAS, LLC DBA New England Auto Salvage. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to approve the Class III licenses for Farm Street Auto Sales DBA Farm Street Auto Sales, Millis Used Auto Parts, Inc. DBA Millis Used Auto Parts, NEAS, LLC DBA New England Auto Salvage, and W.T. Holmes Transportation Co., Inc. DBA W.T. Holmes Transportation Co., Inc. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain made a motion to approve the Common Victualler licenses for Big Beef, Inc. DBA Big Beef, Black Cow Ice Cream DBA Black Cow Ice Cream, Country Kitchen Donuts & Muffins, Inc DBA Country Kitch Donuts & Muffins, Millis Donuts, Inc. DBA Dunkin Donuts, Millis Fitness, Inc. DBA Encompass Fitness, Parafa, LLC DBA Italian Groceria & Deli, Jalapa Mexican Grill, LLC DBA Jalapa Mexican Grill, Thes Pizza, Inc. DBA Kravings Pizza & Ice Cream, Jiu Xing, Inc. DBA Lilac House Restaurant, St. George & St. Mary, Inc. DBA Louie's Pizzeria, Elkarma, Inc. DBA Marinho's Pizza, Sellia Group, LLC DBA Mcdonalds, AJRK, Inc. DBA Millis House of Pizza, Napper Tandys Millis, Inc DBA Napper Tandys, Primavera, Inc. DBA Primavera Ristorante, Roche Brothers Supermarket DBA Roche Brother Supermarket, Rock'N Coal Millis, LLC DBA Rock'N Coal, Saigon Restaurant DBA Saigon Restaurant, Stacked Enterprises, LLC DBA Stack'd Sandwich & Slice Co., Tangerini's Spring Street Farm, Inc. DBA Tangerini's Spring Street Farm, Twist Bakery & Café, Inc DBA Twist Bakey & Café, Barrett & Johnson Enterprises, Inc. DBA Victory Lane Bar and Grill. Sel. Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Underhill made a motion to approve the Entertainment licenses for AM Vets Post 95 Millis, MA, Inc DBA AM Vets, Big Beef, Inc DBA Big Beef, Country Kitchen Donuts & Muffins, Inc DBA Country Kitch Donuts & Muffins, Millis Donuts, Inc. DBA Dunkin Donuts, Millis Fitness, Inc. DBA Encompass Fitness, Thes Pizza, Inc. DBA Kravings Pizza & Ice Cream, Napper Tandys Millis, Inc DBA Napper Tandys, Primavera, Inc. DBA Primavera Ristorante, Rayn Family Amusements, Inc. DBA Ryan Family Amusement, Stacked Enterprises, LLC DBA Stack'd Sandwich & Slice Co., Tangerini's Spring Street Farm, Inc. DBA Tangerini's Spring Street Farm, Barrett & Johnson Enterprises, Inc. DBA Victory Lane Bar and Grill. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to approve the Junk/Metals Dealer for Bethany House Ministries, Inc BDA Bethany House Hope Chest, Millis Used Auto Parts, Inc. DBA Millis Used Auto Parts. Sel. Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Jurmain made a motion to approve the Pool Table License for AM Vets Post 95 Millis, MA, Inc DBA AM Vets. Sel. Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Underhill made a motion to approve the Retail Marijuana License for Commcan, Inc. DBA Commcan. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. McCaffery made a motion to approve the Skeet & Trap Shooting License for Fin fur & Fether Club DBA Fin Fur & Feather Club. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-292 Social m=Media Policy

Mr. Guzinski explained a draft social media Policy was crafted by Sel. Underhill and reviewed by the town administrator and Kate Feodoroff of town counsel. Sel. Underhill said after looking at several policies from surrounding towns, she used Acton's as her base. The policy will serve as guidelines for anybody maintaining a social media policy on behalf of the Town in order to deliver accurate and timely information to the public. The Board asked the Town Administrator to provide an inventory of existing

accounts and who manages them. The Board asked that Department Heads review the policy and provide comment. Sel. McCaffrey asked that the policy include a reference to the personnel plan policy that discusses social media. Sel. Jurmain said this will be a Town policy and should override any individual departmental or committee policies to provide consistency.

20-290 Review/Approval of Woodlands Subdivision Water/Sewer Extension Applications

Dan Merrikin of Legacy Engineering reviewed the proposed Woodlands Subdivision noting that this will have a conventional water system and rebuilding of the Dover Road pump station. Mr. Merrikin noted that there will be 26 acres of open space which is almost half of the development. Mr. Merrikin said they still need to go through the definitive subdivision process with the Planning Boards. Sel. Jurmain asked if some of the housing could be 40B and Mr. Merrikin said the density of the homes would have to be increased significantly to make it profitable. Jim McKay, DPW Director, said he would recommend that the pump station be designed to include the new development in that part of Town. A discussion ensued about the possibility of adding a time limit on permits where construction has not begun in a certain amount of time. A bigger discussion on Town policy for potential sewer connections verses average and potential daily flow rates, and capacity issues according to the CRPCD.

Sel. Underhill made a motion to approve the water and sewer extensions Subject to technical approval by the Town's peer review consultant and subject to the developer's agreement for reconstruction of the Dover Road pump station. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-293 FY20 Stormwater Credit Policy

Sel. McCaffrey reviewed a list of existing stormwater credit policies for the Board to decide whether to retroactively alter and noted the intent of the discussion tonight is not to decide on any one specific appeal case. The Board discussed what is equitable, looked at things in a prospective basis and would like to confirm that these are the rules for 2020 but commit to reviewing the manual in the upcoming year.

Sel. McCaffrey made a motion to confirm these statements as commit to these rules as listed by Sel. McCaffrey on memo with a (watch video). The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-294 Approval of Water/Sewer Commitments (2)

Sel. Underhill Made a motion to approve the Water/Sewer commitment for the collector November 2020 in the amount of \$4,618.71. This motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Sel. Underhill made a motion to approve the Water/Sewer commitment for the 2nd quarter in the amount of \$805,484.86. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-295 Select Board Committee & Board Liaison updates

Sel. Jurmain said he met with the Energy Committee last week, the committee is working on getting information in a timely manner out to the citizens.

Sel. Underhill met with the Community preservation committee they talked about clean up at the Pleasant Street property because of damaged due to the storm.

Sel. Underhill listened in to the School Committee meeting where they discussed a mascot change.

Sel. McCaffrey polled the Board to go into executive session at 9:15pm to conduct a strategy session in preparation for negotiations with non-union and union personnel only emerging to adjourn. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Respectfully submitted by Victoria Schindler