

**SELECT BOARD
MEETING MINUTES
Thursday September 14th, 2023
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Principal Assistant Victoria Schindler.

Announcements

The MBTA 3A Community survey will be available shortly online for the public to voice their opinions on proposed 3A zoning.

FEMA has proposed new Flood Insurance maps and are posted on the Town website. If you have any grievances about the maps please contact Robert Weiss, Town Planner.

The Board will have Tri-County School Project do a community outreach, more detail to come.

23-177 Vote to Open Fall Town Meeting Warrant

Sel. Rosenfeld made a motion that the Board vote to open the Fall Town Meeting Warrant for the meeting scheduled on November 6th, 2023, for a period of two weeks ending on September 28th, 2023, at 4:00pm. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-178 Library Proclamation & Anniversary Celebration Event Announcement

Sel. Rosenfeld made a motion to adopt the library proclamation as written and to declare Saturday October 14th, 2023, as "Friends of the Millis Public Library Day". Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-179 Appointments

- *Member of the Board of Assessors*
Sel. Rosenfeld made a motion to appoint Joy Ricciuto to the board of Assessor for a term ending June 30th, 2026. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Sealer of Measures and Weights*
Sel. Rosenfeld made a motion to appoint Erika Robertson as the Sealer of Weights and Measures for the Town of Millis for a term ending June 30th, 2024. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-180 Acceptance of Gift Check – Softball Scoreboard

Sel. Rosenfeld made a motion to accept the donation from Beth Smith in the amount of \$6,500.00 to be used towards the purchase and installation of a softball/sports scoreboard at Town Park. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-181 Approval of Equipment purchases for PFAS Treatment Plant

DPW Director Jim McKay gives a brief update regarding paving, Village Street and Plain Street will hopefully be done next week, Line painting will be done by the end of the year.

He then gave a brief update regarding the new PFAS Building. He stated the Conservation Commission would like stabilization of a slope between the two buildings on site. He is waiting for final word from the Conservation Commission.

Sel. Rosenfeld made a motion to approve the purchase of a Skyjack Electric Scissor Lift from Starlift Equipment Company in an amount not to exceed \$19,879.00 and two (2) Heavy Duty Shelving Units from Algonquin Products Company in an amount not to exceed \$4,430.00 to be funded with contingency funds from the PFAS treatment plant project and used at the PFAS treatment facility and to authorize the Town Administrator to sign on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-182 Acceptance of Community Compact Grants

Sel. Rosenfeld made a motion to approve two Community Compact grants as follows: Human Resources Centralization \$45,000.00 and Climate Action Plan Consulting \$60,000.00 and to authorize the Town Administrator to sign both agreements on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-183 Vote to Add Debt Exclusion Ballot Question for Tri-County School Building Project

Sel. Schultze discusses the upcoming Vote for the Tri-County School Building Project, he stated voters should know how they plan on paying for the new School building by having a separate ballot question of a debt exclusion vote.

Sel. Rosenfeld made a motion to place the debt exclusion ballot question for the Tri-County School Building Project, as provided by bond counsel, on an election ballot for an election to be held on October 24th, 2023. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-184 Discuss Community Outreach for Tri-County School Building Project

The Board would like Tri-County to do a presentation on the school project for the residents of Millis. Chair Schultze proposed to draft a letter to send out to residents to have them attend the Meeting on the 25th.

23-185 Approve Intermunicipal Agreement for Sealer of Weights & Measures

Sel. Rosenfeld made a motion to approve the Intermunicipal Agreement for the Sealer of Weights and Measures with the Towns of Medway and Medfield as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-186 Approve Contract with Community Impact, Inc. for Services from 7/1/23-12/31/23

Sel. Rosenfeld made a motion to approve a contract with Community Impact, Inc., for a period ending 12/31/223 as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-187 Board/Committee Liaison updates

Sel. Rosenfeld attended the Energy Committee where they discussed other Town's Net Zero goals and started putting together their own Net Zero goals document.

Sel. Schultze attended the Capital Planning Committee where they received capital requests and plan on sending the master list back to departments to see if anything and what could come off. He also attended the MBTA 3a Advisory Committee where they discussed the upcoming community survey.

23-172 Approval of DRAFT Minutes

No DRAFT minutes to approve.

23-173 Approval of Water/Sewer Commitments

Sel Rosenfeld made a motion to approve the water and sewer commitment to the collector for August 2023 in the amount of \$2,179.40 and the commitment from 1st quarter FY24 in the amount of \$1,002,568.33. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Underhill made a motion to adjourn at 7:57. Sel. Rosenfeld seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler