

Select Board Meeting 3/22/21

I. Call to Order

Sel. McCaffrey called the meeting to order at 6:30pm. The following persons were present via Zoom: Sel. Pete Jurmain, Sel. Erin Underhill, Town Administrator-Michael Guzinski and Department Assistant, Maureen Canesi.

II. Announcements

Sel. McCaffrey announced that there is a tentative date set for Millis Beautification Day, April 24th 9:00am – noon. Residents can check back at the next Select Board meeting for confirmation and approval.

III. Open Session Scheduled Appointments & Hearings

21-058 COVID Vaccine Update

John McVeigh, Board of Health Director, updated the Board and stated that the Town's and the State Department of Public Health has information with regards to the COVID. The Millis Board of Health is currently in the process of vaccinating the Housing Authority and will also soon be able to go house to house for residents who cannot make it to vaccination location sites.

21-059 Charter Review Committee Update

Charter Review Committee Chair, Christopher Soffayer updated and reviewed: Introduction, Process, Recommendations and Table Issues with the Board.

Sel. McCaffrey proposed that the conversation continue at the next meeting so as to ask more questions and how the process of changes will be implemented.

21-060 Veterans Budget Above Level Service Request

Director of Veterans Services, John Moore, presented to the Board the Budget Above Level Service Request including: Accomplishments, Future Initiatives, Increased Capabilities and VSO Salary Comparison and Staff Size.

Sel. McCaffrey asked that the Town Administrator fold this request into the Budget preparation for consideration.

21-061 1344 Main Street – Cobble Knoll LIP Application

The Board reviewed the request from the owners to support a project exception which would enable them to waive the need for an appraisal on the property, 1344 Main Street.

Sel. McCaffrey made a motion to assign a letter of waiver for 1344 for the acquisition of the property at a valuation of \$400,000.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-062 Capital Planning Committee – Update by Chair

CPC Chair, Jonathan Barry, updated and reviewed with the Board the CPC Report – May 2021, CPC Priorities for June 2020 Town Warrant and Summary of Capital Needs for FY 2022-2031. Mr. Barry also addressed questions from the Board with regards to the above referenced reports.

21-063 Approval of Waiver of Water/Sewer Connection Fees for DPW Building Project

Sel. Underhill made a motion to waive the fees for Water and Sewer Entrance/Connection for construction at 7 Water Street (Staff Wing) in the amount of \$6,765.

Sel. Jurmain seconded the motion and it passed unanimously.

Sel. Underhill made a motion to waive the fees for Water and Sewer Entrance/Connection for construction at 7 Water Street (Vehicle Wash Bay) in the amount of \$6,765.

Sel. Jurmain seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-064 Review/Approval of Lansing Millis Stabilization Proposal

Permanent Building Committee Chair, Wayne Klocko updated the project description and the estimate to stabilize the Lansing Millis building.

Sel. McCaffrey suggested that a project application for funding be submitted to the Community Preservation Committee for their recommendation and review by May Town Meeting.

Sel. Underhill stated that she would draft the proposal application for submission to the Town Administrator.

Sel. McCaffrey made a motion to submit a proposal to the Community Preservation Committee to execute stabilization project, Lansing Millis Building, outlined by the Permanent Building Committee.

Sel. Jurmain seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-065 Review Proposed Language for Solar ByLaw

Planning Board Director, Richard Nichols and Doug Pope, Pope Clean Energy reviewed: Proposed Zoning ByLaw Amendments/Article: Section XXI. Large Scale Ground-Mounted Solar and are looking to get it on the Town Meeting agenda.

Sel. Underhill made a motion to direct the Town Administrator to place Proposal on Town Meeting Warrant with the amendment to send back to the Planning Board for review/hearing

Sel. Jurmain seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-066 Review Proposed Language for Cannabis Delivery – Zoning By Law – and Refer to Planning Board

Sel. McCaffrey made a motion to place on the warrant and send back to planning board for review/hearing.

Sel. Jurmain seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-067 Review/Approval of Gasoline and Diesel Pricing

Energy Manager, Robert Weiss, asked the Board to sign the Contract to purchase gasoline through the Norfolk County consortium at the price of \$2.56 per gallon with a window to allow for an increase of no more than \$0.05; and to purchase diesel fuel at the price of \$2.58 per gallon with a window to allow for an increase of no more than \$0.05. The Contract would be in effect from 9/1/2021-8/31/2022.

Sel. Underhill made a motion to approve the Contract.

Sel. Jurmain seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-068 Review & Approval of Special Legal Counsel for PFAS

Town Administrator, Michael Guzinski, and Town Counsel, recommended that the Town appoint the firm Giarrusso Norton Cooley & McGlone, PC as special Town Counsel to investigate and identify parties that may be liable in relation to PFAS contamination of the Town Wells.

Sel. McCaffrey made a motion that the Board appoint Giarrusso Norton Cooley & McGlone, PC as special counsel to the Town of Millis relating to PFAS Cost Recovery issues; working with Millis Town Counsel and the Town Administrator.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-069 Acceptance of CEP PFAS Design Grant & Approval of Contract with Kleinfelder

Sel. McCaffrey suggested that the Board ask the Town Administrator to draft and letter and coordinate a meeting with the DEP to help find additional solutions in terms of what the Town is being required to do.

Sel. Jurmain made a motion that the Board accept the Grant from the DEP in the amount of \$197,990 and direct the Town Administrator to sign the Contract with Kleinfelder in the same amount for the phase of the project identified on the Water PFAS Treatment Grant-Round 2 from the Mass DEP.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-070 Discuss 61A Property at Village Street

Discussion with the Board for the potential acquisition of the property at Village Street and how to include and article in the Warrant for the Town to consider buying the property.

The Board spoke about residents who have offered the opinion on the subject; for and against. Robert Fox, the Developer, addressed the Board and offered to sit down with representatives from the Town, at no cost, to advise on what the Town could do with the property. Sel.

McCaffrey stated that they would like to meet with Mr. Fox for more discussion on the matter.

A few residents spoke to the Board on their opinions, thoughts and ideas.

Sel. McCaffrey suggested that there be another open forum for more education and to create a more specific plan.

IV. Open Session Agenda Items

21-071 Open Annual Town Meeting Warrant & Discuss Articles

Town Administrator, Michael Guzinski reviewed each of the (draft) Articles and also made recommendations.

- Sel. McCaffrey stated that there should be an additional Article added: the Lansing Millis Building
- Sel. McCaffrey recommended that Articles 20 (Street Acceptance-Hickory Hills) and 26 (Town Bylaw Amendment Sewer) should be removed

Sel. McCaffrey made a motion to open Town Meeting Warrant.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

Sel. McCaffrey made a motion to direct the Town Administrator to add a warrant article Comm Preservation for the Lansing Memorial Building and to delete Articles 20 and 26.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-072 Close Town Meeting Warrant

Sel. Underhill made a motion to close the Warrant.

Sel. McCaffrey seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-073 Approval Annual Town Meeting Date/Location

Town Administrator reviewed the letter from the MA Department of Revenue stating that the Governor had signed H.73, "An Act Further Providing for Early Voting by Mail".

The Board discussed the Town Administrator's recommendations and details for approval of the date and location for Annual Town Meeting and Town Elections.

Sel. McCaffrey made a motion that the Annual Spring Town Meeting be held Saturday, May 1st at noon in the High School parking lot with a rain date of May 2.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-074 Approve Town Election Dates

Sel. McCaffrey made a motion to designate May 10th as the Town Election date.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

21-075 Update on FY22 Budget Process

Town Administrator, Mr. Guzinski, reviewed his memo to the Board informing them that he and the Finance Director are updating the revenue estimates as additional information becomes available. He also advised that he expected to be able to discuss the FY22 budget (expenses and revenues) in detail at the next Select Board Meeting (March 29th).

21-076 Discuss Legislative Earmark Requests

Town Administrator, Mr. Guzinski, informed the Board that the Town was contacted to advise that they would like a list of submit 3 items for funding as part of the FY22 State budget.

It was decided by the Board and the Town Administrator that they would submit to the State Delegation 3 Capital Items: COA Van, School Special Education Van and VMB Fire Alarm for consideration.

21-077 Review/Approval of Sign Permit Application – Wu Xing Kung Fu

Sel. McCaffrey made a motion to approve the Sign Permit Application for Wu Xing Kung Fu at 903 Main Street subject to the dates of 4/1/21–11/1/21 and to bring the sign in during inclement weather.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

V. Approval of Consent Items

Sel. Jurmain made a motion to adopt the 2/22/21 draft minutes as written.

Sel. Underhill seconded the motion. Sel. McCaffrey polled the Board and it passed unanimously.

10:05 PM

Sel. McCaffrey made a motion to enter executive session to consider the purchase, exchange, lease or value of real estate for the 61A parcel located at Village Street and to conduct a strategy session in preparation for negotiations with union and non-union

personnel for the SEIU contract and Finance Director's contract. The motion was seconded by Sel. Underhill.

Sel. McCaffrey polled the Board and the motion passed unanimously.

VI. Adjournment

Sel. McCaffrey made a motion to Adjourn the Open Public Meeting at 11:30 p.m. Sel. McCaffrey polled the Board and it passed unanimously.

Respectively submitted by: Maureen Canesi