

SELECT BOARD MEETING MINUTES

MONDAY, FEBRUARY 28, 2022, 7:00PM

ZOOM LINK

Chair Jurmain called the meeting to order at 7:00pm. The following persons were present via Zoom: Sel. Pete Jurmain, Sel. Erin Underhill, Sel. Schultze, Town Administrator-Michael Guzinski and Department Assistant, Maureen Canesi.

Announcements

Chair Jurmain made the following announcements:

- Millis Schools Grant – Chair Jurmain noted that the Schools received a grant for \$120K for help with literacy education.
- Millis Schools Study – Chair Jurmain - The MSBA has selected Millis MS/HS for the next phase of the study process regarding receiving a grant for renovation or rebuilding the MS/HS.
- Camille Standley nomination. Ms. Standley has been awarded the MACC's Conservation Administrator of the Year.
- PFAS funding – Chair Jurmain noted that several letters have been sent to our reps, to try to get additional ARPA funding for our PFAS mitigation facility. Recently a letter to Rep. Linsky, was a request in the amount of \$15M. Chair Jurmain suggested that residents should also send requests for financial assistance regarding PFAS to our reps.
- Book Sale – Friends of the Millis Public Library to hold a Book Sale March 25-27th.
- Millis Lions Club - Porketta & Chicken Dinner to be held Friday, April 1 from 6:00pm – 9:00pm at ST. Thomas Large Hall
- Lisa Hardin - available positions for May 9, 2022 Local Election are: Moderator, Select Board, School Committee, Board of Health, Library Trustee, Planning Board and Housing Authority. Nominations papers can be obtained at the Clerk's office and are due by 5:00pm, March 21, 2022.

22-034 Appointment – Board of Health Department Assistant III

Sel. Underhill made a motion to appoint Heather Graham the position of Department Assistant III.

Sel. Schultze seconded the motion and it passed unanimously.

22-035 Review Proposed Amendment to Property for Cobble Knoll Estates LIP Project – 1336 Main Street

Sel. Underhill made a motion to approve the amendment to the Cobble Knoll Estates Development to 28 homeowner units, 7 of which would be affordable.

Sel. Schultze seconded the motion and it passed unanimously.

22-036 Approval of Housing Choice Initiative Plan

Sel. Underhill made a motion to approve the towns allocation to the Massachusetts Housing Choice Initiative Program and to authorize the Town Administrator to sign the application on behalf of the Select Board.

Sel. Schultze seconded the motion and it passed unanimously.

22-037 Approve RFP for Town Owned Land Inventory and Management Plan

Sel. Schultze made a motion to recommend the approval of the RFP pending the final approval of Town Council.

Sel. Underhill seconded the motion and it passed unanimously.

22-038 Approve Contract with Kleinfelder for Engineering and Construction Oversight for the D'Angelis Water Treatment Plant PFAS Upgrades

22-039 Approve Contract with Winston Builders Corporation for Construction of the D'Angelis Water Treatment Plant PFAS Upgrades

DPW Director, Jim McKay noted that both Contracts have been reviewed and approved by Town Council. Kirsten Ryan, Kleinfelder, reviewed the Project Update with the Select Board stating that the work would provide water purification for Wells 1 & 2 by upgrading the facility.

Sel. Underhill made a motion authorize the Town Administrator to sign the Contract with Winston Builders Corporation in the amount of \$5,175,889 for the construction of the D'Angelis Water Treatment Plant PFAS Upgrades.

Sel. Schultze seconded the motion and It passed unanimously.

Sel. Underhill made a motion to authorize the Town Administrator to sign the Contract with Kleinfelder for a fee not to exceed \$438,938 recognizing that the total project cost exceeds the Town's current appropriation, and that the Town will need to appropriate supplemental funding at Spring Town meeting, the Town and Kleinfelder agree that the current Not To Exceed Limit is \$150,000 and the remainder of the budget is intended to be appropriated at Spring 2022 Town Meeting in May 2022.

Sel. Schultze seconded the motion and it passed unanimously.

22-040 Permanent Building Committee – COA Cost Estimates

Wayne Klocko, Chair of the Permanent Building Committee, reviewed the Project Overview Status and a recap of desired programming.

David Pollak, Abacus Architects & Planners, reviewed the Conceptual Designs and Preliminary Project Cost Estimates.

Chair Klocko looking for understanding of what has been done and to further develop focus groups.

Sel. Schultze made a motion to encourage and support the PBC to move forward with the next phase of the study including obtaining focus groups and refining/gathering information for the project study with the goal of getting it to Fall Town Meeting.

Sel. Underhill seconded the motion and it passed unanimously.

OUT OF ORDER

22-046 Approval of One Day Alcohol License Millis Lions Dinner Fundraiser 4/1

Sel. Schultze made a motion to approve the One Day Alcohol License for the Millis Lions Club Dinner Fundraiser.

Sel. Underhill seconded the motion and it passed unanimously.

22-043 Close Annual Town Meeting Warrant

Mr. Guzinski, Town Administrator, reviewed the DRAFT SPRING 2022 TOWN MEETING ARTICLE LIST. And further discussion on the next two items.

22-041 Discuss Proposed Sewer Bylaw Article for Spring Annual Town Meeting

The Select Board, Town Administrator and Town Council reviewed and commented on the Draft Article "to see if the Town will vote to Amend its General Bylaws by adding the new section" as listed in the Article.

Sel. Underhill made a motion to approve the language for the Proposed Sewer Bylaw Article for Spring Annual Town Meeting.

Sel. Schultze seconded the motion and it passed unanimously.

22-042 Discuss Proposed Charter/Bylaw Articles for Spring Annual Town Meeting

The Select Board, Town Administrator and Town Council discussed the five articles related to potential charter/bylaw changes.

- Change Town Clerk from Elected to Appointed
- Change Name of Finance Committee to Warrant/Finance Committee
- Change Name of Board of Selectmen to Select Board

Sel. Schultze made a motion to close the Annual Town Warrant.

Sel. Underhill seconded the motion and it pass unanimously.

22-044 Discuss Proposed Stormwater Credit Manual Amendments

Town Council will be reviewing the amendments and it was deferred to the next Select Board meeting.

22-045 Discuss Status/Charge/Potential Disbandment of Enterprise Funds Advisory Committee

The Select Board discussed the issue and offered their opinions on the matter.

Sel. Underhill made a motion to dissolve the Enterprise Funds Advisory Committee.

Sel. Schultz opposed.

The motion was carried with a 2/3 vote.

22-047 Discuss Select Board Attendance at Committee Meetings

The Select Board discussed the issue and offered their opinions on the matter.

Chair Jurmain suggested that the Select Board send a Memo to the Committee Chairs of the Economic Development Committee, Permanent Building Committee and Capital Planning Committee for their thoughts and comments.

Chair Jurmain made a motion to enter into Executive Session at 10:30pm and to return to open session solely to adjourn.

To conduct strategy sessions in preparation for negotiations with union personnel. (Massachusetts Coalition of Police Local 171 and Millis Police Association Dispatcher) & SEIU 888

Respectively submitted: Maureen Canesi