

SELECT BOARD MEETING MINUTES

MONDAY, JANUARY 24, 2022; 7:10 PM

ZOOM LINK [HTTPS://US02WEB.ZOOM.US/J/8526387223](https://us02web.zoom.us/j/8526387223)

Chair Jurmain called the meeting to order at 7:10pm. The following persons were present via Zoom: Sel. Pete Jurmain, Sel. Erin Underhill, Sel. Schultze, Town Administrator-Michael Guzinski and Department Assistant, Maureen Canesi.

Announcements

Chair Jurmain made the following announcements:

- A Novel Occasion will be held January 29, 2022 from 12:00 – 2:30pm. This is a virtual LIVE Experience.
- Available positions for May 9, 2022 Local Election are: Moderator, Select Board, School Committee, Board of Health, Library Trustee, Planning Board and Housing Authority. Nominations papers can be obtained at the Clerk's office and are due by 5:00pm, March 21, 2022.

21-017 Recognition of Brenda Hamelin's Retirement as Regional Animal Control Officer

Sel. Schultze read the recognition thanking Brenda for her service and declaring February 1, 2022 as Brenda Hamelin Day.

22-018 Recognition of Merit Scholars and National Honor Society Inductees

Chair Jurmain recognized the Inductees.

Mark Awdycki, Principal at the high school, introduced and recognized Jonah Staples and Cole Blumenthal for outstanding achievement and both given Honorable Mention from National Merit as commended scholars from taking the PSAT's last year. Mr. Awdycki also recognized all the students (33 in total) as inductees to the National Honor Society.

22-019 DPW Building Project Update – Recognition of Dave Rachmaciej

Wayne Klocko, Millis Permanent Building Committee, read a Letter of Commendation recognizing Dave Rachmaciej, Project Manager to the DPW project.

22-020 Appointment of Council on Aging Dispatcher

Sel. Schultze made a motion to ratify the Town Administrator's appointment of Rochelle Bunt as COA Dispatch/Receptionist position subject to a physical. The motion was seconded by Sel. Underhill.

Chair Jurmain took a roll call vote and the motion passed unanimously.

22-021 Appointment of Building Department Assistant

Sel. Underhill made a motion to ratify the Town Administrator's appointment of Jennifer Kiggen as Department Assistant II in the Building Department. The motion was seconded by Sel. Schultze.

Chair Jurmain took a roll call vote and the motion passed unanimously.

22-022 Appointment of Capital Planning Committee

Sel. Schultze made a motion to ratify the Town Administrator's appointment of Marc Conroy as Capital Planning Committee Member (School Committee) for the remainder of this fiscal year. The motion was seconded by Sel. Underhill. Chair Jurmain took a roll call vote and the motion passed unanimously.

22-023 Appointment of Cultural Council Member

Sel. Underhill made a motion to ratify the Town Administrator's appointment of Edward Ginn as Cultural Council Member. The motion was seconded by Sel. Schultze. Chair Jurmain took a roll call vote and the motion passed unanimously.

22-024 Review/Referral of Proposed Zoning Bylaw Amendments: Associate Member to Planning Board Tables 2&3/Add I-P-2 District

Chair of the Planning Board, Richard Nichols reviewed, with the Select Board for approval, a Memo dated January 14, 2022 regarding two Zoning Bylaw Amendments: Associate Member to Planning Board, Tables 2&3/Add I-P-2 District.

Sel. Schultze made a motion to send the two Articles back to the Planning Board for an open meeting/hearing with the Select Boards endorsement. The motion was seconded by Sel. Underhill. Chair Jurmain took a roll call vote and the motion passed unanimously.

22-025 Review/Approval of Letter of Intent for Hazard Mitigation Plan Grant

Bob Weiss, Energy Manager, Economic Development & Planning Director reviewed his Memo dated October 25, 2021 regarding the Millis Hazardous Mitigation Plan Update for 2023.

Sel. Schultze made a motion to authorize the Economic Planning Director and the DPW to update to the Hazard Mitigation Plan Grant within the state guidelines. The motion was seconded by Sel. Underhill. Chair Jurmain took a roll call vote and the motion passed unanimously.

22-026 Approval of Contract for New Filing System at Building Department

Sel. Underhill made a motion to approve the quote from W.B. Mason for the shelving/filing system for the Building Department in the amount of \$17,975.20. The motion was seconded by Sel. Schultze. Chair Jurmain took a roll call vote and the motion passed unanimously.

22-027 Establish Meeting Date to Discuss Proposed Sewer Bylaw & Proposed Moratorium

Working session for the Select Board scheduled for February 7, 2022 @ 7:00pm.

22-028 Approval of Millis Beautification Day

Town Administrator, Mr. Guzinski, reviewed a memo from the Lions Club and Millis Garden Club asking for approval to have Millis Beautification Day on April 30, 2022 9am – noon.

Sel. Underhill made a motion to approve the request to hold Millis Beautification Day on April 30, 2022 from 9:00am – noon. The motion was seconded by Sel. Schultze. Chair Jurmain took a roll call vote and the motion passed unanimously.

OUT OF ORDER

Town Administrator, Mr. Guzinski, asked the Select Board to authorize him to sign the Fire Engine and Ambulance Contract prior to January 31, 2022. Chair Jurmain stated the Contracts will be discussed in detail at the next Select Board meeting.

Sel. Underhill made a motion to authorize the Town Administrators request to sign the Contracts: Fire Engine- \$648,000 and Ambulance - \$339,561. The motion was seconded by Sel. Schultze. Chair Jurmain took a roll call vote and the motion passed unanimously.

Chair Jurmain made a motion to enter into Executive Session:

To conduct strategy sessions in preparation for negotiations with union personnel.

(Massachusetts Coalition of Police Local 171 and Millis Police Association Dispatcher)

To discuss strategy with respect to litigation.

(Site Investigation) .

Sel. Underhill made a motion to adjourn at 8:25pm. Sel. Schultze seconded the motion. Chair Jurmain took a roll call vote and the motion passed unanimously.

Respectively submitted: Maureen Canesi