

BOARD OF SELECTMEN REGULAR SESSION MEETING MINUTES

Monday, May 20, 2019

Veterans Memorial Building Room 229

900 Main Street, Millis, MA 02054

CALL TO ORDER: Sel. Barnes called the meeting to order at 6:30 pm. The following persons were present: Sel. Loring Barnes, Sel. James McCaffrey, Sel. Peter Jurmain, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

EXECUTIVE SESSION

To conduct strategy sessions in preparation for litigation if an open meeting may have a detrimental effect on the litigating position of the public body. (Coviello/Tanko) and (Pernice) Sel. Barnes - aye, Sel. Jurmain - aye, Sel. McCaffrey, aye.

Return to regular session at 7:00pm.

ANNOUNCEMENTS

Sel. McCaffrey made a motion to read the Memorial Day Proclamation. The motion was seconded by Sel. Jurmain and passed unanimously.

Robert Yeager, former Veterans' Officer for Millis, spoke about the process of becoming a Purple Heart Community and shared the new signs. Mr. Yeager said Millis is one of 110 towns that has received the designation and presented the official proclamation to the Town. A resident purple Heart recipient was in attendance as well as current Veterans Service Officer Cynthia Harris.

Sel. Barnes said Millis High School commencement will occur on June 6, 2019, at 6:30pm and congratulated the Class of 2019 in advance of the upcoming festivities.

Sel. Barnes reminded citizens to return the annual census they received in the mail to the Town Clerk's office.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

19-097 Transfer Station Hearing

Sel. McCaffrey made a motion to open the hearing for Transfer Station rates for FY20. The motion was seconded by Sel. Jurmain, and passed unanimously,

James McKay, DPW Director, asked the Board to increase the price of blue transfer station trash bags in FY20 from \$1.75 to \$2.00 per bag to offset the rising costs for commingle processing fees, tipping fees, and residential fiber revenue offset fees which have increased due to the changing market for recycling. Mr. McKay reviewed current and past budget numbers for the transfer station. Mr. McKay said the public is also looking for more hours for the Transfer Station to be open, which could increase the user base. The Board discussed the implications of increasing the fees as well as the impact of the declining use of

the transfer station. Mr. Guzinski said the DPW budget overall is tight and if the increase is not approved it is likely that funds will be looked for at the fall town meeting to cover expenses. Further discussion ensued about alternative options for addressing the potential future deficit.

Sel. Jurmain made a motion to close the hearing for the Transfer Station rates for FY20. The motion was seconded by Sel. McCaffrey and passed unanimously.

Sel. McCaffrey made a motion to approve the hours and days of operation as follows: Wednesdays 8:00am-11:00am and 12:00pm-6:45pm (June 1 - August 28) and Saturdays 8:00am-11:00am and 12:00pm-3:30pm. The motion was seconded by Sel. Barnes and passed unanimously.

Sel. Barnes made a motion to postpone the decision on a bag fee change and to continue the discussion with Mr. McKay, DPW Director, on June 17. The motion was seconded by Sel. Jurmain and passed unanimously.

ANNOUNCEMENTS

Chair of the Millis Historical Commission, Nate Maltinsky, said there will be a Grand Opening for the Niagara Fire House from 12:00-1:00pm this coming Saturday, May 25th and invited all to attend to celebrate after two decades of renovation.

Sel. Jurmain made a motion to read a proclamation to declare Saturday, May 25th 2019, as Niagara Hall Millis Fire Station #1 Rededication Day. The motion was seconded by Sel. McCaffrey and passed unanimously.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

19-098 National Police Night Out Event Request

Mr. Guzinski read Chief Soffayer's memo to the Board to request use of the town Park, Town Hall Parking Lot, and Gym for National Night Out which will occur on August 6, 2019, from 2:30pm-8:00pm.

Sel. Jurmain made a motion that the Board supports the use of the Town Park, Town Hall parking and Gym for the National Night out on August 6, 2019. The motion was seconded by Sel. Barnes and passed unanimously.

19-099 Appointment of 2 Cultural Council Members

Sel. McCaffrey made a motion to appoint Carol Melanson and Amy Cohen to the Millis Cultural Council effective immediately through June 30, 2020. The motion was seconded by Sel. Barnes and passed unanimously.

19-100 Appointment of Associate Planning Board Member

Sel. McCaffrey made a motion to appoint Joshua Guerrero as an Associate Planning Board Member for a term ending June 30, 2020. The motion was seconded and passed unanimously.

19-101 Approval of Board of Selectmen Meeting Agenda Request Policy

Sel. Barnes said the policy was developed to permit the Board to have adequate time to review agenda request materials prior to a Board meeting. Sel. McCaffrey asked that the Town Administrator's agenda policy be reviewed by Town Counsel to make sure all open meeting laws are being considered. The Board agreed with the concept but asked that some of the language be reworked.

Sel. Barnes asked that the policy discussion come back before the Board at their next meeting.

19-102 Approval of Employee Funded Dental Plan

Sel. McCaffrey made a motion to approve offering benefit eligible Town Employees a voluntary Employee Funded Dental Plan effective 7/1/2019. The motion was seconded by Sel. Barnes and passed unanimously.

19-103 Appoint BOS Liaisons for FY20

Sel. Barnes made a motion for her to serve on the Economic Development Committee, Local Emergency Planning Committee, Mater Plan Implementation Committee, Website & Communications, Cemetery Committee, and Community Preservation Committee. Sel. McCaffrey seconded. Sel. Barnes polled the Board and the motion passes unanimously.

Sel. Barnes made a motion for Mr. McCaffrey to serve on the Cable TV Advisory Committee, Capital Planning Committee, Town Meeting review committee, Elementary School Building Committee, Permanent building committee, Norfolk County Advisory Board Designee. Sel. McCaffrey seconded. Sel. Barnes polled the Board and the motion passes unanimously.

Sel. Barnes made a motion for Mr. Jurmain to serve on the Sewer study Committee, Is/Communications committee, Drinking Water Committee, and Energy Committee. Sel. McCaffrey seconded. Sel. Barnes polled the Board and the motion passes unanimously.

19-104 Review & Approval of Inter-Function Transfer

Sel. McCaffrey made a motion to approve the inter-function transfer from Planning Board Expenses to Planning Board Salaries in the amount of \$2,656.00 to cover a deficit. The motion was seconded by Sel. Barnes and passed unanimously.

19-105 Discuss Board and Town Administrator Goals

The Board discussed possible options for setting goals for the Board for FY20. It was decided that individual Board members send requests to Karen Bouret to organize and present to the Board by Wednesday, May 29th for a comprehensive discussion.

19-106 Confirm Ratification of Police and Dispatcher Union Contracts

Mr. Guzinski announced that the Board of Selectmen voted to approve the Police and Dispatcher Union Contracts.

19-107 Water/Sewer Commitment to Collector

Sel. McCaffery made a motion to approve the water/sewer commitment to the collector for April 2019 in the amount of \$660.33. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board and the motion passed unanimously.

19-108 Approve & Sign Host Community Agreement Certification Form from 617 Therapeutics

Sel. McCaffery made a motion for the chair to approve and sign the host community agreement certification form from 617 Therapeutic Health Center, inc. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board and the motion passed unanimously.

19-109 Discuss July 4th Holiday Weekend Hours for Town Hall & DPW

Mr. Guzinski recommended the Board to close all non-essential offices on Friday July 5th.

Sel. McCaffery made a motion to close all non-essential offices on Friday July 5th, 2019. Sel. Jurmain seconded the motion. Sel. Barnes polled the Board and the motion passed unanimously.

19-110 Schedule Summer BOS Meetings

The Board decided on June 3rd, June 4th, June 17th, July 22nd and then will figure out the August and September dates in June.

ADJOURNMENT

Sel. McCaffrey motioned to adjourn at 9:30pm. The motion was seconded by Sel. Jurmain and passed unanimously.

Respectfully submitted: Karen M. Bouret