

Select Board Meeting Minutes 1/4/23

Chair Underhill called the Meeting to order at 7:00pm.

The following persons were present Chair Erin Underhill, Vice Chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Assistant Town Administrator Karen Bouret DeMarzo.

Announcements

There are no Announcements

23-001 Ratification of Appointment of Seasonal on-call Snow Contractor

Sel. Schultze made a motion to ratify the Town Administrators appointment of Joseph Majkut as a seasonal on-call snow removal contractor through April 30, 2023. Sel. Rosenfeld seconded this motion. The motion passed unanimously.

23-002 Approval of Installation Agreement for Library Lighting Replacement- Prism

Sel. Schultze made a motion to approve the lighting installation agreement and apply the earmark funding toward the payment of the work, and to delegate the balance of payments to the discretion of the Library Director and authorize the Town Administrator to sign the agreement on behalf of the Town. Sel. Rosenfeld seconded this motion. The motion passed unanimously.

23-003 Complete Streets Presentation

Town Planner and Energy Director, Bob Weiss, presents Millis's Complete Streets Prioritization Plan. He explains this plan is designed to create a more mobile Town, safer, and more convenient for residents using all modes of transportation. He stated that upon approval from the Board the plan will be submitted to MassDOT for approval for its next funding round. They will be able to contribute up to \$500,000 of hard costs for the installation.

Sel. Schultze made a motion to approve the Millis Complete Streets Prioritization Plan as presented. Sel. Rosenfeld seconded this motion. The motion passed unanimously.

23-004 Approval of Engineering Services for Pleasant, Plain, and Spring Sidewalk Design – GCG

Sel. Schultze made a motion to authorize the Town Administrator to sign on behalf of the Town the GCG contract for Engineering services for Pleasant Street not to exceed \$39,390.00 and for Engineering services for Plain Street and Spring Street not to exceed \$32,740.00.00. Sel. Rosenfeld seconded this motion. The motion passed unanimously.

23-005 DPW Director's General Update

Sewer Work Notice

DPW Director, Jim McKay stated that the Town and GCG Associates are conducting a sewer evaluation system to identify sources of extraneous groundwater and stormwater in the sewer system. The inspections will commence in December 2022 to February 2023.

Water Issues

Jim McKay stated that he is aware of the rusty water, it is due to distance between tunnels because of the offline wells. He explained the PFAS situation had impacted the Town Wells, well 6 is offline due to PFAS detected and well 3 is offline due to repairs. He said to call DPW about the rusty water and hydrant flushing will help.

PFAS Grant Announcement

Jim McKay stated, Congressman, Jake Auchincloss secured \$3,452,972 for the Millis PFAS treatment.

23-006 Approval of Contract for Asset Management Grant Program Phase 3

Sel. Schultze made a motion to authorize the Town Administrator to sign on behalf of the Town the contract with Kleinfelder Northeast, Inc. not to exceed \$260,000. Sel. Rosenfeld seconded this motion. The motion passed unanimously.

23-007 Discuss Proposed Sewer Policy and Related Committee

Sel. Rosenfeld asked DPW Director, Jim McKay to add the current "actual" flow.

Jim McKay explained how he got he found the numbers; The Charles River Pollution Control District (CRPCD) permitted flow rate (gpd- gallon per day) is 628,000. The CRPD Permitted floe rate less 5% gpd is 596,600. The 6 years average flow gpd is 393,000 that leaves us with the daily available flow gpd is 203,600. The betterment reserve flow gpd is 56,980. The permitted project flow gpd is 96,617. The pending project flow gpd is 21,120. The total betterment reserve, permitted, and pending project flow gpd is 174,717. The remaining available flow gpd is 28,883. The total amount used and reserved is 95% of our allotted flow.

Sel. Underhill stated her proposal for the Sewer/Water Committee it would be an independent 3-person committee appointed by the Select Board, the committee members will be appointed on a rolling 3-year term, first year the members will be appointed for 1-, 2-, and 3-year term. The chair will rotate yearly, the committee will meet at a minimum on a monthly basis and should include one member who is not on the sewer system. The committee may be tasked with the following water/sewer/stormwater appeals hearings, recommend rates, recommend projects, recommend sewer connections per the sewer connection guidelines set forth in the sewer policy, comment on and advise the proposed regulatory changes.

The Board would like this added to the 1/23 meeting to discuss the proposed charge for this committee, and discuss voting on the committee, and invite residents to apply for that committee.

Sel. Schultze invited members from other committees to join the meeting to weigh in on the charge for the committee.

23-008 Ratification of AFSCME Council 93 Union MOA

Sel. Schultze made a motion to ratify the AFSCME Council 93 Union MOA. Sel. Rosenfeld seconded this motion. The motion passed unanimously.

23-009 Board/Committee Liaison Updates

There were no updates

23-010 Approval of DRAFT Minutes

Sel. Schultze made a motion to approve the meeting minutes for 6/6/22 and 9/12/22 as written. Sel. Rosenfeld seconded this motion. The motion passed unanimously.

Sel. Underhill motioned to enter Executive Session at 7:55pm to discuss and conduct strategy sessions with respect to collective bargaining with union personnel (SEIU/Millis Firefighters Union) and to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the governments litigating position (12-14 Exchange Street). Sel. Underhill polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler