

Select Board Meeting Minutes 03/27/23

Chair Underhill called the meeting to order at 7:00pm.

The following persons were present Chair Erin Underhill, Vice Chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Department Assistant Victoria Schindler.

Announcements

The Annual Easter Egg Hunt will be on Saturday April 1st in the Millis Town Park at 900 Main St. at 11am.

The Friends of Millis Public Library Book Sale will be held from March 31st- April 2nd.

Chair Underhill read an Acknowledgement of Dave Dodsworth for his hard work cleaning up the trails at Pleasant Meadows Park.

23-063 Presentation of Warrant Articles

- *Establish Millis Net Zero Goal* – Craig Gibbons discusses the proposed Town Meeting Article. Where they are asking the Town to consider the Net Zero Goal in making decisions for the Town.
- *Amend Plastic Bag Reduction Bylaw* – John McVeigh the Board of Health and Nancy Downes from Oceana discussed the proposed Town Meeting Article Bylaw change to eliminate the usage of “thin-film” single-use plastic bags by all retail stores in the Town of Millis.
- *Citizens Petition* – Patricia Burke discussed the Citizens Petition. She is asking the Town to vote to have the Select Board write a letter regarding the safety of wireless infrastructure for human health and the environment, to our State Representatives, State Senators, and other high-ranking officials.

23-064 Hearing: Continuance of 1178 Main Street Stormwater & Land Disturbance Permits

Sel. Schultze made a motion to Open the Hearing of 1178 Main Street Stormwater & Land Disturbance Permits. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Town Administrator stated the request has been withdrawn.

Sel. Schultze made a motion to Close the Hearing of 1178 Main Street Stormwater & Land Disturbance Permits due to the request being withdrawn. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-065 Approval of Millis Youth Softball/Baseball Opening Day Parade

Sel. Schultze made a motion to approve the Millis Youth Softball/Baseball Opening Day Parade on April 23, 2023. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-066 Appointments

- *Council on Aging Department Assistant I*
Sel. Schultze made a motion to approve the ratify the Town Administrators appointment of Andres Lizardi as Department Assistant I in the Council on Aging. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.
- *Payroll Administrator*
Sel. Schultze made a motion to ratify the Town Administrators appointment of Sandra Canavan of Payroll administrator pending successful CORI and Physical. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion [passed unanimously.

- *DPW Water/Sewer Technician*
Sel. Schultze made a motion to ratify the Town Administrators appointment of Ryan Wagner as the DPW Water/Sewer Technician. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.
- *DPW Foreman*
Sel. Schultze made a motion to ratify the Town Administrators appointment of Jonathan Wanders as the DPW Foreman. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-067 Meeting with School Committee

Marc Conroy and Steve Catalano made a presentation on their FY24 Deficit. They reported their mandated SPED positions. They State if the school is faced with a \$500,000 Shortfall (thus receiving \$1.4M) it will still require a reduction of 7 FTE. If the School is faced with a \$1.2M shortfall, it would require a reduction of 17 FTE. If the School is faced with the full \$2M shortfall, it will mean 27.5 FTE.

The Board decided they will be drafting a letter to write to the State Representatives asking for help funding the mandated SPED requirements.

23-068 Public Comment – FY24 Budget

Residents voiced their concerns and thoughts regarding the School deficit.

23-069 Open 5/3/23 Annual Town Meeting Warrant

Sel. Schultze made a motion to Open the 5/3/23 Annual Town Meeting Warrant. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-070 Discuss, Add and Remove Town Meeting Articles

Sel. Schultze made a motion to make the language change to Article 13, add Article 9 – Community Preservation Open Space/Recreation Reserve Fund – Oak Grove Farm Trail Improvement, and remove the Tree and Roads Article. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-071 Close 5/3/23 Annual Town Meeting Warrant

Sel. Schultze made a motion to Close the 5/3/23 Annual Town Meeting Warrant. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-072 Approval MSBA Feasibility Study Agreement

Sel. Schultze made a motion to approve the MSBA Feasibility Study as written. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-073 Review/Approval of Contract for Site work at Softball fields

Sel. Schultze made a motion to approve and authorize the Town Administrator to sign a contract with the Drake Company to repair Majors Field and Softball Fields not to exceed the amount of \$26,815.00. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-074 Review/Approval of Contract for Traffic Control Cabinet

Sel. Schultze made a motion to approve and authorize the Town Administrator to sign a contract with Dagle Electrical Construction Corp. to replace a Traffic Control Cabinet not to exceed the amount of

\$21,423.70. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-075 Ratification of the Town Administrator's Contract

Sel. Schultze made a motion to ratify the Town Administrator's Contract as written. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-076 Board/Committee Liaison Updates

Sel. Rosenfeld attended the Community Preservation Committee where they approved \$34,000 to Oak Grover Trail improvements. She also attended the Charles River Pollution Control District meeting where they only discussed their budget.

Sel. Schultze attended the Capital Planning Committee where they discussed the priority ranking sheet and then was cut short due to a Zoom bomb. He also attended the Economic Development Committee where they discussed the Lansing Millis Building and grant funding.

Sel. Underhill attended the Permanent Building Committee where they discussed the Lansing Millis Building.

23-077 Approval of Water/Sewer Commitments

Sel. Schultze made a motion approve the Water/Sewer Commitment to the Collector for February 2023 in the amount of \$415.11. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

23-078 Approval of DRAFT Minutes

Sel. Schultze made a motion to approve the meeting minutes for 03/13/23, 03/14/22, 02/28/22 as written. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Sel. Underhill made a motion enter Executive Session at 9:15pm to conduct strategy sessions in preparation for negotiations with union personnel(SEIU/FIRE UNION) and to consider the purchase or lease of real property if such discussion may have a detrimental effect on the negotiation position of the governmental body only emerging to adjourn. Sel. Rosenfeld seconded the motion. Sel. Underhill polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler