

Select Board Meeting Minutes 10/26/20

Sel. McCaffery called the meeting to order at 6:30pm

The following persons were present: Sel. James McCaffrey, Sel. Pete Jurmain, Sel. Erin Underhill. Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

Announcements

Kathi Smith, Assistant Town Clerk, reminded everyone about voting times for both early voting and voting day.

Sel. McCaffrey announced the Town Meeting plans for an outdoor meeting on Saturday, November 7 at 12pm.

Sel. McCaffrey informed people there is information on safety tips for Halloween this upcoming Saturday.

20-247 Veterans Day Proclamation and Plans

Director of Veterans Affairs, John Moore, announces plans for Veterans Day to include a small socially distanced ceremony on November 11. Sel. Underhill read the proclamation as written.

Sel. Jurmain made a motion to issue a proclamation for Veterans Day 2020. Sel Underhill seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-248 Appointment of DPW HEO Laborer

DPW Director Jim McKay explained he interviewed a very qualified candidate for the position of Heavy Equipment Operator Laborer.

Sel. Underhill made a motion to approve the Town Administrator's appointment of Paul Everett as full time HEO Laborer effective Wednesday, October 28 contingent upon a successful physical and negative drug screen. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-249 Appointment of On Call Snow Removal Worker.

Mr. Guzinski asked the Board to ratify his appointment of Michael Cafo as On Call Snow Removal Worker.

Sel. Jurmain made a motion to approve the Town Administrator's appointment of Michael Cafo subject to a successful CORI, physical and negative drug screen. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously..

20-250 Appointment of At-Large Member of Community Preservation Committee (CPC)

Sel. McCaffrey said due to some vacancies the CPC has asked for James McKay to be appointed as an At-Large Member. Mr. McKay formerly served on the CPC as the Planning Board Liaison.

Sel. McCaffrey made a motion to appoint James McKay as an At-Large member of the CPC. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-252 Acceptance of Center for Tech and Civic Life COVID-19 Response Grant

Mr. Guzinski congratulated the Clerk's office for obtaining the grant.

Sel. Underhill made a motion to Accept the grant from the Center for Tech and Civic Life in the amount of \$5,000 on behalf of the Town of Millis. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-253 Approval of Stormwater Utility Commitment

Jennifer Scannell, Treasurer/Collector, said the stormwater bills were mailed out in late October. Ms. Scannell noted that a small number of homes in the Glen Ellen area were accidentally omitted, and a lesser supplemental commitment will be forthcoming.

Sel. Jurmain made a motion to approve the Stormwater Utility Commitment to the Collector for FY21 in the amount of \$674,946 with the knowledge that a supplemental commitment will be forthcoming. The motion was seconded by Sel. Underhill. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-254 Review/Approval of CFB BAN Renewal

Ms. Scannell asked the Board to approve the vote prepared by Locke Lord, bond counsel to the Town, relating to the Town's bond anticipation note that sold on October 22, 2020. Mr. McCaffrey noted that the Chair of the ESBC will attend next week's meeting to give a project closing update.

Sel. McCaffrey made a motion to approve the vote prepared by Locke Lord for a \$470,000 Bond Anticipation Note maturing on October 29, 2021, with an interest rate of .65%, this renewal note is for the project known as Clyde Brown Elementary School. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-251 232-248 Main Street LIP Discussion

Dean Harrison, Philip Earamo and Dan Merrikin were present to discuss the petition.

Dan Merrikin stated they can add a crosswalk and signage for safe crossing of 109 and said there will be a traffic consultant will be brought in to evaluate the conditions and the Town could bring in a peer review to evaluate their findings.

Water/Sewer for the building will be Town. Philip Eramo will own and operate the project himself. Only 12 Units will be affordable. the Town can set up to 8 aside for “local preference” so Millis residents will have first availability.

Per Dan this project can contribute a fair amount of money to do some I/I work and towards a future water main but couldn’t handle the entire cost of a new pump station.

Sel. Jurmain Made a motion to support the LIP filing for 232-248 Main Street to begin the process with the state in favor of the concept. Sel. McCaffrey seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-255 Assign Motions for the 11/7 Town Meeting

The board members decided to assign the motions of Articles 2, 3, and 4 to Sel. Jurmain. Articles 1, 7, and 8 to Sel. Underhill. Articles 5, 6, and 9 to Sel. McCaffery.

Sel. Underhill made a motion to adjourn at 8:53pm. Sel. Jurmain seconded the motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Respectfully submitted by Victoria Schindler