

Select Board Meeting
2/08/21

Sel. McCaffrey called the meeting to order at 6:35 PM.

Sel. McCaffrey called the meeting to order at 6:35pm. The following persons were present via Zoom: Sel. Pete Jurmain, Sel. Erin Underhill, Town Administrator-Michael Guzinski and Operations Support Manager Karen Bouret

Announcements

The Board did not have any announcements.

21-031 Open Annual Town Meeting Warrant 5/3/21

Sel. Jurmain Made a motion to open the annual town meeting warrant and for the warrant to close on Monday, February 22, 2021 at 7:30pm. The motion was seconded by Sel. Underhill. Sel. McCaffrey polled the Board and the motion passed unanimously.

21-032 Vaccine/COVID Update

John McVeigh, Board of Health Director, said the vaccines are rolling out with phase II for age 75 plus. The Town is working on a clinic in late February or early March and is following state guidelines. Mr. McVeigh said new clinics are opening daily and encouraged people to look at Gillette stadium as a particularly great option at this time.

21-033 Approve Pandemic Nursing Services Agreement and Appointment of Temporary

Mr. Guzinski asked the Board to appoint Susan Sullivan, a Registered Nurse, as the Temporary Director of Pandemic Nurse Services. Mr. McVeigh said the Board of Health has developed a Pandemic Nursing Services Agreement for this position in accordance with state regulations to do contact tracing, case management and organization and management of pandemic vaccination clinics. Sel. McCaffrey thanked the Board of Health for the long hours and hard work they have been doing throughout the pandemic.

Sel. Underhill Made a motion to ratify the Town Administrator's appointment Susan Sullivan as a Temporary Director of Pandemic Nurse Services subject to a successful CORI result and physical as well as approve the Pandemic Nursing Services Agreement. The motion was seconded by Sel. Jurmain. Sel. McCaffrey polled the Board and the motion passed unanimously.

21-038 Approval of Millis Project Smile Campaign

Kris Fogarty, Recreation Director, said the Recreation Department would like to initiate a "Project Smile Campaign" in May to coincide with Mental Health Awareness Month. They will be asking local artists to paint murals on various Town and local buildings.

Sel. Jurmain made a motion to approve "Project Smile" and to allow a mural to be painted on a wall (to be determined) at the Veterans Memorial Building. The motion was seconded by Sel. Underhill. Sel. McCaffrey polled the Board and the motion passed unanimously.

21-034 Hearing: Sparhawk Academy Stormwater and Land Disturbance Application Hearing

Sel. McCaffrey made a motion to open the stormwater and land disturbance hearing for the applications for 376 Orchard Street at 7:00pm. The motion was seconded by Sel. Jurmain.

Sel. McCaffrey polled the Board and the motion passed unanimously.

Drew Haughton of Legacy Engineering presented the applications on behalf of 376 Orchard Street for Sparhawk Academy. Mr. Haughton showed the map of the property and the proposed new building which is 8,000 SF with a patio in addition to a new looping one-way driveway. The stormwater management system includes swales along the driveway and a stormwater infiltration basin.

Melissa Recos of BETA, the Town's peer review engineer, reviewed her recommended conditions and said she has been working with other Town Boards and Legacy Engineering during the review and comment process to finalize the system.

Sel. Jurmain made a motion to close the hearing for 376 Orchard Street at 7:18pm. Sel. Underhill seconded the motion.

Sel. McCaffrey polled the Board and the motion passed unanimously.

Sel. Underhill made a motion to grant a stormwater management and land disturbance permit for the proposed school building construction located at 376 Orchard Street, based on the findings described in GTE draft decision and subject to the seven conditions enumerated in the draft decision. The motion was seconded by Sel. Jurmain. Sel. McCaffrey polled the Board and the motion passed unanimously.

21-035 PFAS Update - Results

Jim McKay, DPW Director, reviewed results from well testing going back to 8/19/2020. Mr. McKay said the wells have quarterly testing and monthly testing for PFAS depending on the findings. If the results are over the DEP limits, then the wells are taken off-line. Mr. McKay said he is concerned about the cost of the testing as well as the potential of having to shut down more wells. Mr. McKay encouraged the public to go to the DPW page on the website to see testing results and other information about PFAS. A discussion ensued about the location of the wells and the need to pinpoint where the contamination is originating as well as making sure that the testing is accurate. The discussion continued about using two different companies for the testing to compare results and looking to see if adjacent towns have similar numbers. Kirsten Ryan of Kleinfelder said many towns are having the same issues. Chair McCaffrey said the Town will continue to raise this issue with the state delegation and look to seek help and possible funding.

21-036 Approval of Change Order 2 - Kleinfelder

Ms. Ryan gave a brief PowerPoint presentation with a PFAS update which included a timeline, evaluating emergency treatment options, developing a preliminary estimate of permanent treatment costs, and other support needs for Millis for the immediate future. Mr. Guzinski said he is recommending that the Town enter into a contract agreement change order with Kleinfelder to provide professional services that are needed through June 2021.

Sel. Jurmain expressed concerns about a change order being approved through the end of June and suggested monthly updates in order to see the costs up front. Sel. Underhill also said she would feel more comfortable knowing the cost up front. Sel. McCaffrey said he feels comfortable with the change order and Kleinfelder doing the proposed work, and noted that work has been done in good faith already. Mr. Guzinski said he is fine with asking Kleinfelder to bill monthly to email a memo with work to be performed if that is the Board's wish.

Sel. McCaffrey made a motion to approve Change Order No. 2 with Kleinfelder for On Call Water System Services and PFAS support for a total amount of \$53,500 subject to \$18,500.00 due and payable now for work already provided and a not to exceed amount of \$35,000 subject to monthly prior approval from the Town Administrator. The motion was seconded by Sel. Underhill.

Sel. Mc Caffrey polled the Board and the motion passed unanimously.

21-037 Discuss 61A Property - Village Street

Jay Talerman, Town Counsel, reviewed the 61A process regarding the right of first refusal. Mr. Talerman said several Town boards and committees have expressed some interest in exploring the possibility of purchasing the property located at Village Street known as the Braun property. Chair McCaffrey said the next step in the process would be to hold a public hearing if the Board is in agreement. Mr. Talerman said the property owner should be notified but no newspaper hearing is required nor is there a particular time frame for notice and suggested 7 days' notice on the Town website.

Sel. McCaffrey made a motion to set a public hearing to consider the purchase of the 61A property known as the Braun property located at Village Street on March 1, 2021 at 7:00pm via Zoom. The motion was seconded by Sel. Jurmain.

Sel. McCaffrey polled the Board and the motion passed unanimously.

21-039 Proposed Key FY22 Budget Items

Mr. Guzinski reviewed a list of municipal needs and long term objectives to consider for the FY22 budget which he created from the Board's goals from FY21 and other Board discussions. (See Attached). Sel. Jurmain said the list is a good start and the needs of the Town as a whole are reflected with the exception of thinking about transportation needs of the community. Sel. Underhill agreed and said she would like to see increased staffing in several areas. All agreed that transportation and increasing senior services are needed. The majority of departmental budget presentations will occur at the next Board meeting on Wednesday, February 10th.

21-040 Tri-Board Meeting Review & Discussion

Chair McCaffrey asked the Board for their position if revenue exceeds level service funding due to new revenue coming in from marijuana and new growth. Chair McCaffrey asked the Board to consider what the fair and reasonable way to address the budget would be. Sel. Underhill said moving forward with the 4% plan proposed by Craig Schultze at the last Tri-Board meeting makes sense to her. Sel. Jurmain said he thinks looking at an alternative that deals with covering the school's base costs and the overall base costs of the Town and then discern how the excess revenue should be split. Chair McCaffrey said he'd like to see the community as a whole by listing municipal needs and addressing those first. The Board agree to have more conversation about this topic prior to the Tri-Board meeting and a future meeting.

21-041 Discuss Strategy for Senior Services

Chair McCaffrey crafted a memo which he reviewed with the Board stating that developing senior services to compliment the development of a new senior center is an objective of the Board's for this fiscal year. The Board agreed that identifying specific needs of Millis seniors and the differing needs of different age ranges, and the need to define the needs without focusing on the building itself. A discussion ensued about where to begin and the need for the Select Board to provide direction and funding.

21-042 Select Board Schedule for Spring

The Board agreed to the schedule listed on the agenda for the foreseeable future.

Sel. McCaffrey made a motion to enter executive session at 9:55 pm to emerge and return to open session only to adjourn. Sel. Underhill seconded the motion.

Sel. McCaffrey polled the Board and the motion passed unanimously.

Adjournment

Following executive session Sel. Underhill made Motion to adjourn at 10:20pm. The motion was seconded by Sel. Jurmain.

Sel. McCaffrey polled the Board and the motion passed unanimously.

Respectfully submitted
Karen Bouret