

SELECT BOARD

MEETING MINUTES

Monday May 5th, 2025, 6:30 PM

Millis Middle/High School Library

245 Plain Street, Millis, MA 02054

I. CALL TO ORDER

Chair Rosenfeld called the meeting to order at 6:30 PM.

The following persons were present, Chair Ellen Rosenfeld, Vice Chair Erin Underhill, Clerk Craig Schultze, Town Administrator Mike Guzinski, Assistant Town Administrator Karen Bouret-DeMarzo, Finance Director Jody Kurczy, and Town Counsel, Steve Chapman.

II. ANNOUNCEMENTS

Middle/High School Project Update: There are no updates to share currently.

III. OPEN SESSION

25-098: Continuation of Hearing: Package Store License, Transfer of License, Change of Manager, Change of DBA 915 Main Street

Sel. Underhill motioned to reopen the alcohol license hearing for a transfer of license, change of manager and change of DBA for 915 Main Street. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

The Board discussed some conditions to be met by the new owner, first being that they have not finalized a sign that all board members and owners are in favor of, they will grant the transfer of license upon the condition of this being met. They also request that the parking lot be 100% done in both the front and back with paving, painting and striping. Due to the large amounts of rain lately, the paving and painting have been delayed, but Chair Rosenfeld makes it very clear she wants this done sooner rather than later.

Sel. Underhill motioned the board to close the alcohol license hearing for a transfer of license, change of manager and change of DBA for 915 Main Street. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

Sel. Underhill motioned the board, acting as the local licensing authority, approves the transfer of license, change of manager, and change of DBA for the package store license for DB Express, Inc. DBA Millis Mart located at 915 Main Street, Millis, on the condition of an agreeable sign between both parties. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

25-099: Discuss/Consider Approval of Land Sale Bids

Sel. Underhill took a moment to ask a question, regarding the auction process for these bids, questioning if it was a running auction or not.

Sel. Underhill motioned the Board to accept the bid for 40 Morris Street, parcel 40-100-000, in the amount of \$2250.00 from Michael O'Keefe. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

Sel. Underhill motioned the Board to accept the bid for the Cedar Street Parcel, parcel 21-012-000, in the amount of \$15,000.00 from Thomas Roche. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

25-100: Approval of Contract for Lansing Millis Building Construction Project

Sel. Underhill motioned the Board approve and sign a contract between the Town and Aqua Barriers, Inc. for a base bid amount not to exceed \$230,690.00 for the Lansing Millis Building Renovation Project. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

25-101: Review/Approval of DRAFT Minutes

Sel. Underhill motioned the Board to approve the DRAFT meeting minutes from 03/31/2025, 04/07/2025, and 04/15/2025 as written. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

25-102: Discuss Spring Annual Town Meeting Articles

25-103: Unforeseen: Review/Approve of One Day Liquor License @ Boggestowe

Sel. Underhill motioned the Board approve the One-Day Alcohol License for all alcoholic beverages for the May 17th 3rd Annual Pig Roast to be held at the Boggestowe Fish and Game Club, 247 Ridge Street, Millis 1:00-9:00PM. Sel. Schultze seconded the

motion, Chair Rosenfeld polled the Board, all were in favor, the motion passed unanimously.

IV. RECESS TO SPRING ANNUAL TOWN MEETING

Sel. Underhill motioned the Board to recess the meeting at 7:00PM to attend Annual Town Meeting. Sel. Schultze seconded the motion, Chair Rosenfeld polled the board, all were in favor, the motion passed unanimously.

V. ADJOURNMENT

The meeting adjourned at 7:00PM.

Respectfully submitted by Samantha Beaudry